

## Community Infrastructure Levy (CIL) - Form 6: Commencement Notice

This notice must be received by the Collecting Authority prior to commencing your development.

Failure to do so may result in you losing the ability to pay the levy in instalments and you may also incur a surcharge.

**Please note:** This version of the form should only be used for submissions relating to planning applications in England.

There is a legacy version of the form for use in Wales: [Download the legacy version of this form](#)

### Please note the following if you have obtained, or intend to obtain, an exemption or relief from the levy

#### If your CIL liability notice, or revised CIL liability notice, was issued prior to 1 September 2019:

If you have received an exemption or relief from the levy, failure to submit this form, and for it to be received by the collecting authority, prior to commencing your development will nullify that exemption or relief and make you liable for the levy.

#### If your CIL liability notice, or revised CIL liability notice, was issued on or after 1 September 2019:

If you have received an exemption or relief from the levy, failure to submit this form, and for it to be received by the collecting authority, prior to commencing your development will result in a surcharge being applied by the collecting authority equal to 20% of the notional chargeable amount or £2,500, whichever is the lower amount (or, if you received exceptional circumstances relief from the levy, may result in the surcharge being applied).

Please complete the form using block capitals and black ink and send to the Collecting Authority.

See [Planning Practice Guidance for CIL](#) for guidance on CIL generally, including "what is a Commencement Notice and when it is issued".

### Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to a Local Authority in accordance with the 'The Community Infrastructure Levy Regulations 2010 (as amended)'.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it (unless you choose to upload it to any Planning Portal online service in agreement with the relevant terms and conditions). Any subsequent user of this form is solely at your discretion, including the choice to complete and submit it to a Local Authority in agreement with the declaration section.

Upon receipt of this form and any subsequent information, it is the responsibility of the Local Authority to inform you of its obligations in regards to the processing of this information. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

### Details of Development

A: Planning Application reference /  
Notice of Chargeable Development:

APP/23/00009 -

B: Development Commencement Date:

20/06/23

C: Liability Notice reference:

Development permitted by A will commence on B. This will trigger the levy liability described in C.

Site address:

1 Westland Drive, Waterloooville

Description of development:

Construction of 1No. detached 3 bedroom dwelling with associated parking and access, landscaping and refuse cycle store.

## g this notice

Name: Gary

er:

Extension  
number:

site:

ner ☐ Applicant ☐ Agent

## Details of collecting authority to whom the notice is being sent

Title:

First name:

Last name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone number

Country code:

National number:

Extension  
number:

Email address (optional):

the intended date of commencement changes, failure to notify the CIL collecting authority before the intended date of commencement with a new commencement notice will result in the CIL amount being due for payment in full at the intended date of commencement.

Failure to notify the CIL collecting authority of the intended date of commencement by submitting a commencement notice in advance of this date will result in the CIL collecting authority imposing a surcharge of 20% of the CIL amount due for payment, up to a maximum of £2,500 (the surcharge is discretionary in respect of exceptional circumstances).

I understand that:

the CIL collecting authority has issued a CIL or Revised Liability Notice for CIL was issued before 1 September 2019; **and**

I have been granted an exemption or relief from the levy, or will be seeking an exemption or relief from the levy (an exemption or relief must be granted prior to commencement of the development)

the CIL collecting authority of the intended date of commencement by submitting a commencement notice will nullify any exemption or relief I have previously obtained, and make me liable for the levy (except in exceptional circumstances relief), and that a surcharge may also be applied.

I understand that this notice has been served on all persons known to me as an owner of the land on which the chargeable development is proposed.

I understand that I am an owner of a freehold interest in the relevant land or a leasehold interest in the relevant land of which the development requires a planning permission first permits the chargeable development.

Date (DD/MM/YYYY):

20/06/23

knowingly or recklessly supply information which is false or misleading in a material respect to a charging or to a requirement under the Community Infrastructure Levy Regulations (2010) as amended (regulation 100) is an offence under this regulation may face unlimited fines, two years imprisonment, or both.