

Technical Note

Project:	Havant Thicket Reservoir (HTR)		
Subject:	Transport Assessment Addendum - Framework Travel Plan		
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Introduction

This Technical Note serves as an addendum to the Transport Assessment (TA) supporting the Havant Thicket Reservoir and Pipeline development (the Scheme), specifically pertaining to additional information for the Framework Travel Plan (FTP). The updates to the FTP incorporate feedback from the local highway authority, Hampshire County Council (HCC), and should be considered in conjunction with the information presented within the TA (ES Volume 4 Appendix A13 Traffic and Transport Chapter 6). This Technical Note is structured in accordance with the additional information requested by HCC.

The TP will aim to minimise the number of vehicular trips to the site by staff once the reservoir and visitor facilities are operational (Operational TP).

The Framework Construction Traffic Management Plan (CTMP) states that the full CTMP will include a Construction Worker Travel Plan (CWTP) to mitigate the number of vehicular trips generated by construction staff travelling to and from their place of work and between work site locations.

Policy

In addition to the policy considerations set out within the submitted TA, HCC highlighted the following additional policy documents relevant to the FTP:

- Hampshire County Council's 'A Guide to Development Related Travel Plans' (2009)
- LPA Clean Air Policy (where applicable)
- LPA Electric Vehicle SPD (where applicable)

It is expected that a full Operational TP and CWTP will be a condition of the planning approval, and will be fully developed in line with the HCC guidance referred to above. Due consideration will also be given to any local planning authority (East Hampshire District Council and Havant) Clean Air Policy / Electric Vehicle Supplementary Planning Documents.

Portsmouth Water has made a commitment, along with the rest of the UK water sector, to becoming carbon neutral by 2030. In its normal business activities, the Company seeks to achieve high standards of environmental performance in all areas through development, implementation and continuous review of appropriate environmental management systems and control procedures. In implementing this, the Company focuses on the specification and use of materials, energy usage, staff and business travel impact, waste, and recycling. In addition to this Portsmouth Water is currently developing a roadmap to define the additional steps needed to meet the carbon neutral by 2030 commitment.

Portsmouth Water recognises the importance of encouraging use of sustainable travel to the reservoir site and are supportive of the need for construction and operational Travel Plans.

Consultation and Partnerships

To facilitate the development of the TP, a Travel Plan Coordinator (TPC) will be appointed by Portsmouth Water, and will be responsible for engaging with other relevant local developments to explore holistic implementation of TP measures.

Targets

As stated within the submitted TA, the Operational TP will identify targets to meet the objectives of the plan. It has been stated that the targets will be measurable goals with associated timescales attached to them. The targets in the TP will be set out within a table, as shown below referring to the model split of travel to and from the site.

Table-1 - Target table for inclusion within full TP

Travel Mode	Baseline	3 rd year	5 th Year
Car Driver			
Car Passenger			
Bus			
Train			
Foot			
Cycle			
Powered Two-Wheeler (PTW)			

The targets will be developed once the travel baseline at the site is fully understood, and a suitable rationale will be provided for each target with reference to the specific site location, nature of the Scheme and local transport infrastructure.

Measures

A number of potential measures are presented within the submitted TA, with reference to the operation of the site once opened. Measures to mitigate vehicular trips for construction and operational staff may include:

- Walking:
 - Showers (if practical), changing facilities and lockers for storing clothes
- Cycling:
 - Secure, well lit, covered cycle storage include pumps
 - Showers (if practical), changing facilities and lockers for storing clothes
 - The provision of interest free loans for the purchase of bicycles (up to £5000 can be provided without tax implications)
 - Formation of a bicycle users group (BUG) if one does not already exist in the area
 - Mileage allowances for cycle use
- Public Transport:
 - Collaboration with local public transport providers to improve services, negotiate discounts and trial initiatives
 - The provision of interest free loans to purchase season tickets on public transport (up to £5000 can be provided without tax implications)
 - Guaranteed ride home for staff in emergency situations
- Car Sharing:
 - Provision of emergency ride home facility for car sharers
- Marketing and promotion:
 - Use of intranet/internet to disseminate information – and social media such as Twitter, Facebook.
 - Advertising TP to staff through recruitment – e.g. how to get there for interview and on the website

- Item on team meeting agenda.

Roles and Responsibilities and Monitoring

A Travel Plan Co-ordinator will be responsible for implementing and promoting the CWTP and this will be subject to a pre-commencement condition. This TPC will be responsible for engaging with HCC on construction activities, through the development of the CTMP.

A TPC for the Operational TP will be appointed by Portsmouth Water prior to the occupation of the visitor facilities. The operational TPC will be responsible for agreeing TP targets with HCC and submitting annual monitoring reports to HCC for a period of five years. The implementation of the full TP will be assisted through the establishment of a TP steering group, which will be identified by the TPC; the group may include, but not be limited to HCC officer(s), public transport representatives, local activists and relevant local leisure facility / retail employees.

An action plan should be included in the TPs which details each measure to be conducted as part of the Travel Plan (including resources to be allocated to the TPC role). A cost estimate for these items must be included which is used to approximate a Travel Plan Cash Deposit (see Delivery and Enforcement).

A full Action Plan, with allocated resources to the TPC role will be developed as part of the full TPs, this can be secured by pre-commencement condition.

Delivery and Enforcement

It is intended that the CTMP including CWTP will be the subject of a pre-commencement planning condition/s106 agreement. The Operational TP will be subject to a pre-occupation (of visitor facilities) planning condition/s106 agreement. Responsibility for monitoring and compliance will lie with the applicant. They will ensure that the construction contractor(s) produce a CTMP that is compliant and ensure their obligation to monitor is understood. Portsmouth Water is committed to paying the standard monitoring and approval fees set out within the HCC guidance.