



Travel Plan

Background

We are hoping to expand our current childcare on domestic premises business into a nursery. We will care for roughly 37 children at the most each day and have 8 members of staff including the owner, and nursery nurses at the most each day. This is only if the nursery became full. Our existing environmental policy includes keeping the noise to an appropriate level and promoting healthy lifestyles by encouraging families and staff to find economical ways of travel including public transport, carpooling or walking/cycling. We are situated on a main road in Havant with multiple bus stops nearby, we are also within walking distance of Bedhampton train station. We are introducing a travel plan because we are hoping to expand the business meaning there will be numerous new people attending the setting and we want to encourage them to choose an economical form of transport to reduce our carbon footprint.

Staff Survey

An overview of the staff survey is that 6 at the most current staff members that are driving in themselves are parking on nearby roads. I am however planning to walk to work each day along with 3 other staff members who don't drive.

It is the staff's choice how they get to and from work and I believe that they have chosen suitable modes of transport. Some staff choose to drive/be driven because of the post codes that they live in. For some other staff, it is possible to travel by public transport or by foot and this is encouraged. Three members of staff live a short distance away and often alternate between walking and being driven. If the nursery goes ahead, I am hoping to implement some incentives to encourage staff to cycle into work and reduce their carbon footprint. I would consider purchasing a bike for them which they use. We understand that cycling isn't an option for some people due to living far away and for this reason we are also encouraging carpooling if staff live close together. We will also encourage staff who live a short distance away to walk to work so that there is less traffic and less disturbances to the neighbours.

Current Families survey

The survey shows that families that live close by walk or cycle to the setting. We do not have 37 cars travelling to the setting each day. Any cars that do arrive are normally staggered times.

Site Audit

The setting is very accessible from bus routes, train, bicycle, foot and by car. We currently have 4 free parking spaces outside of the house, spaces available for motorcycles and 1 allocated space on a neighbour's drive. We do not currently have a space allocated for disabled use however this will be added when the nursery is confirmed to ensure we are meeting the needs of all our families, staff and visitors. The setting is located on a road where there are no road marking and therefore allow cars to park carefully outside. We are planning to build a space saving bike shed along the side of the house to provide bays which will allow staff and families to tie up their bikes outside the premises. As the

We are planning to build a space saving bike shed along the side of the house to provide bays which will allow staff and families to tie up their bikes outside the premises. As the location of the bike shed runs alongside a low fence separating the setting and the neighbour's house and drive, we will discuss this with the neighbour before building it and consider their thoughts and feelings. We will suggest adding a taller fence to hide the bike shed from being visible from their garden which should reduce the disruption/disturbances to them.

There is a bathroom in the setting with a lock on the door for members of staff to use if they have used an active form of transport such as cycling or walking. Offsite infrastructures are regular train and bus services where the timetables are easily found online or can be provided if staff, families or visitors cannot access the information. The train station is 0.7 miles and a 16-minute walk on pathways alongside B roads. The bus stops are on both sides of the road, and both are seconds walk away from the setting.

Objectives and Targets

As mentioned above we are providing an incentive such as staff bikes and are encouraging all staff, families and visitors to reduce their carbon footprint by finding alternative ways to travel. Another reason for this is to reduce the congestion outside of the setting and on the road, which in effect, will contribute to caring for our environment.

Due to the current space in the building, we cannot employ anymore staff then the 8 a day and could not have any more children than 37. In the future we will encourage future employees to use alternative modes of transport which will hopefully reduce the amount of people using their car to commute to work over the next 2 years. However, we are unable to provide figures for this due to the age of the staff as some are currently learning to drive and therefore are keen to use their car. We will try our best to encourage those who live closely to walk or cycle as it is important to us to limit the number of cars and disturbance to the local neighbourhood. The addition of bike shed to the premises will be added shortly after the nursery has been approved.

Measures

Considering the results of the staff questionnaire it is apparent that some members can cycle to and from work which influenced my thoughts of providing the new bike incentive. I hope that by providing staff with bikes they will use these for their transport and therefore be more economic. The size of the setting has been considered which is the reasoning for implementing space saving bike sheds, if this incentive is successful and families and visitors also use it then there is a possibility to expand the shed and make more spaces or build a separate one if there is enough space after assessing it.

Monitoring

We will continuously remind staff and families that we promote healthy lifestyles and encourage them to use alternative transport to drive. To ensure we are up to date with staff we will carry out questionnaires annually with staff to keep our information current, for example, one member of staff may have passed their driving test within a year and therefore have changed their mode of transport. Another example could be if the member of staff has moved house and is unaware of how to travel into work without using their car,

it may be that they need support from a senior member of staff to help them figure out an alternative. The car parking area will be monitored daily as it will be incorporated into the daily risk assessment however, this will also be monitored regularly by senior members of staff to assess if we can improve the facilities.

Action Plan

As mentioned previously, the new incentives, bike shed, disabled parking bay and annual questionnaires will be implemented when the nursery has been approved and new members of staff are recruited. It will be continuously monitored and measured by senior members of staff and risk assessments will be carried out by any member of staff. All members of staff will be informed that they are responsible for monitoring the noise level of each area, reducing congestion and promoting alternative modes of transport.

Objective	Action	Priority Level	Date Due	Responsibility	Target
To achieve more staff using economical friendly modes of transport.	Introduce bike incentive at the interviewing stage for new staff and offered to new staff to begin when the nursery opens. Build a space saving bike shed.	Low (will be high if the nursery opens)	Nursery Open Day	Senior Staff	Encourage more staff to cycle to and from work.
More staff carpooling	Make staff aware of who lives near them if they drive.	Medium	Continuous	Senior Staff	Less cars travelling to and from the setting.
Active weeks – dedicated walking/cycling weeks	Promote these weeks frequently throughout the year to all staff and families.	Medium	Specific weeks throughout the year.	All staff	Encourage active lifestyles and lower carbon footprints.

