

Hulbert Road, Havant
Trustees of the GHM Jackson 1972 Settlement
Action Plan

Preliminary Action	Responsibility	Timescale	Cost
Appoint TPC, confirm TPC with HCC	Developer	3 months prior to occupation	£ 250.00
Confirm Action Plan with HCC	TPC	3 months prior to occupation	£ 500.00
Liaison with local bike shops to arrange discounts/vouchers	TPC	Prior to first occupation	£ 3,660.00
Liaison with local bus operators to arrange discounts	TPC	Prior to first occupation	£ 3,660.00
Preparation and distribution of Travel Pack to residents	TPC	Upon occupation of each dwelling	£ 3,500.00
Set up TP action database for monitoring information	TPC	Prior to first occupation	£ 500.00
Set schedule of residents meetings, newsletter distribution etc.	TPC	Prior to first occupation	£ 750.00
Undertake baseline travel survey	TPC	3 months post-50th dwelling occupation	£ 1,750.00
Undertake full occupation travel survey	TPC	100% occupation	£ 1,250.00
Prepare and submit preliminary monitoring report	TPC	Following full occupation survey	£ 900.00
			£ 16,720.00

Ongoing Action	Responsibility	Timescale	Cost (Year 1)	Cost (Year 2)	Cost (Year 3)	Cost (Year 4)	Cost (Year 5)
Personal journey planning for residents	TPC	Ongoing	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
Maintaining currency of travel information pack	TPC	Ongoing	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
Promotion of sustainable travel events (e.g. Walk to Work Week)	TPC	Ongoing	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00
Attendance at meetings with residents' steering group	TPC	Ongoing	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
Maintaining database of information, e.g. personal details, car sharing	TPC	Ongoing	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00
Preparation and distribution of communications	TPC	Ongoing	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00
Co-ordination of travel surveys	TPC	Ongoing	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00
Preparation and submission of monitoring reports	TPC	Ongoing	£ 1,200.00	£ 1,200.00	£ 1,200.00	£ 1,200.00	£ 1,200.00
			£ 3,800.00	£ 3,800.00	£ 3,800.00	£ 3,800.00	£ 3,800.00
			Total :	£ 19,000.00			