

Subject: REF: change of use from a record shop to a sandwich shop / cafe: 45 Market Parade, Havant. PO9 1PY. case no: GEN/20/00373

We are writing today to ask your permission to change the use of the above premises to a sandwich shop / cafe, this has been a dream of ours for a long time now and have everything in place to be able to make a great success of this venture. We have listed below the things we think would be relevant to the application, but if we do miss anything or if you could offer us any advice, we would be very great full for your assistance.

Our proposed opening hours would be 7.00am until 3pm Monday to Saturday, we also hope to be able to open from 10am until 3pm on a Sunday to serve traditional roast dinners, we will be a family run business with 4 family members working plus 1 girl/boy for help on a Saturday. We have conducted a small survey in the local area and have had a fantastic response from local community members, we feel there is plenty of room for our business in Havant as we are aiming to serve an alternative menu not only for the traditional menu but also emphasising a healthy option such as low-fat dishes aimed at those customers who like to enjoy food at our cafe but also look after there health, we are also going a step further for those who wish it by having a herbal life section for those on a more serious health plan, but also like to get out and socialise with friends but at the moment cannot find this service locally, as well as serving the more traditional food. Our aim is for our food to be home cooked with ingredients sourced locally as much as we possibly can, we are obviously very conscious and serious about COVID 19 and will have temperature checks at the entrance along with sanitising stations placed strategically around the premises as well as all seating being set out to conform with distancing guidelines, we will also adopt the track & trace procedure. we do not envisage any noise problems as there are already shops open all around us at the times we hope to open, we also have ample parking directly behind the premises for any customers wishing to visit us, we are aiming to attract between 20 / 30 customers per day different times throughout the day. Equipment to be used in the premises: Front of shop: Coffee machine, Shake maker, chiller cabinet, drinks cooler, Rear of shop / Kitchen: Oven, Griddle, Toaster, Sandwich maker, Extractor, all installed by fully qualified gas and electrical engineers. we aim to use the same extractor set up as the other food establishments around us with the same set up externally. We have printed the change of use form we will fill it out scan it and email it separately.

Kindest Regards
Mark & Julie Hewett