



Catherington Park, Woodcroft Lane Maintenance Specifications

Grounds Maintenance to POS and Hard Standing Areas – The cost is based on 20 visits per annum (fortnightly in the summer and monthly in the winter). The specification includes;

POS maintenance

- **20 visits per annum**
- Please see attached the gardening specification.
- Maintain managed areas in accordance with best horticultural practices
- 15 grass cuts minimum
- Litter and loose-leaf removal
- Weed removal
- Shrub maintenance
- Annual arborist inspection if applicable
- Annual hedgerow maintenance
- Report any maintenance issues to head office

Roads/Hardstanding Areas

- **20 visits per annum**
- Weeding
- Litter picking
- Leaf removal
- Sweeping
- Leave area clean and tidy
- Report any maintenance issues to head office

Internal Communal Cleaning – The cost is based on fortnightly visit and the specification includes:

Communal Cleaning

- **Fortnightly visits**
- Pick up litter, circulars and leaflets, together with old newspapers in the communal areas and dispose of same
- Thoroughly sweep all internal hard flat surfaces to include lifting and sweeping under mats
- Wash and mop all internal hard flat surfaces, including stair treads.
- Wash all internal handrails, balustrades, skirting and ledges
- Wipe all sockets, switches, communal entry systems, letterboxes and door frames
- Spot clean walls and wash paintwork as necessary
- Wash all communal entrance doors, including internal and external glass
- Polish brass or other highly polished metal surfaces with suitable polish
- Clean all mirrored surfaces
- Empty any internal bins
- Report any issues to head office