HISC OVERFLOW CAR PARK – MANAGEMENT PLAN

Introduction

1. This plan sets out the way Hayling Island Sailing Club (HISC) will manage the overflow car park (the piece of land behind the RNLI Hayling station) – hereinafter referred to as "the Site" as shown outlined in blue on the attached plan - in accordance with the planning permission given by Havant Borough Council (HBC). This permits unlimited use of the car park for vehicles and trailers between the hours of 0700 and 2130 throughout the year. In addition, HBC has licensed the Club to use the Site for overnight parking for up to 28 nights per year for cars, boats and trailers until 31 March 2025. No boats are allowed to be stored on boat racks.

HISC site management responsibility

2. Responsibility for management of the site in accordance with the planning permission will rest with the General Manager (GM) of HISC. The GM shall authorise use of the Site within the conditions of the planning permission.

3. HISC will always make available a member of staff to response to any queries or issues. This will normally be the GM, but outside the Club office opening hours any specific issues concerning the use of the overflow car park should be noted by the relevant party and then the GM or other HISC staff should to be informed first thing the following morning. The Club will investigate any complaints about the use of the Site. The 7 days a week, daytime (09.00-17.00) contact number is 02392-463768. Outside these hours the GM will appoint a Duty Manager for the specific nights that the overflow carpark is being used overnight. The Duty mobile phone number is: - to be confirmed to the Local Planning Authority and listed residents prior to the first event.

Use of the site

4. The Club will open the Site for daytime parking when the demand for parking exceeds the capacity of the main and causeway car parks.

5. Before the start of each sailing season the GM shall advise the HISC General Committee (GC) who will designate which nights shall be used for the overnight Site parking of cars, boats and trailers. This will normally coincide with major events run by the Club, where, in addition to members, a large number of visitors is expected. HISC will inform immediate neighbours of the Site in writing or by e-mail of the dates when this overnight parking permission will be used. This will be provided to these neighbours by the 15th of March each year. Occasionally, additional dates may be added during the year, up to the 28 night limit. Should this happen, then HISC will advise these neighbours as soon as possible by email. A record will be kept by the Club of the actual number of nights used each year and these records will be made available to HBC on request.

   For clarity the "immediate" neighbours covers, as a minimum the following addresses:

   Bracklesham Road - 62, 60, 58, 56b, (there is no 56a), 54, 52

   Wittering Road (Lagoon and entrance side of road) 2a, 2b, 4, 6, 8, 10 Other side (west) of Wittering Road, nearest the entrance - 1, 3, 5, 7

   Seafarers Walk - Northside: 17(nearest to gate), 15, 11 (there is no 13). South side – 16,14,12

6. No camper vans or motor homes are allowed to be parked on HISC land overnight at any time, and these are permitted only restricted access to HISC land during daytime as specified in the Club's bye-laws. The Club permits up to six specifically designated members who travel to the site by campervan to make occasional use of the Site for parking during daytime subject to the conditions of their use of the Site.

Control of access

7. HISC already has arrangements for controlling access to the club at its outer gate at major events by a gateman. These will be extended when the Site is designated for overnight parking to manage the access of the permitted cars, boats and trailers. In addition:
   - the Site barrier gate will be locked between 2130 and 0700. On the designated nights, before locking, the club will check that only permitted cars, boats and trailers are present on the Site. The current car park signage states the gates to the Site will be locked at 20.00, but the additional time to 21.30 will allow for any late departures.
   - Keys to the Site barrier gate will be held in the Club office and a log kept of their issue. Issue will normally be confined to Club staff, except that the designated members who are authorised to park campervans on the Site may draw keys for that purpose, and will be accountable for them in accordance with the conditions of their use of the Site.
   - Access control to the Site will ensure that there is no obstruction of access to the RNLI station. When the RNLI use the site for parking during its own events it shall be their responsibility to comply with the HBC planning permission conditions.
   - The access linking Seafarers Walk with the Site be kept clear at all times.
   - When the Site is not is use for parking, the site barrier gate will be locked.

Waste management

8. HISC will place 4 waste bins on the Site. HISC will regularly empty the bins, and check the Site for, and remove, litter.

Use during storm events

9. When bad weather is threatened which will preclude sailing activity at HISC, the Site will not be used for parking, and will be locked.

Site maintenance

10. The landscaping, car park surfacing, access gate and boundary treatment shall be maintained by HISC in accordance the details approved under conditions 6, and 7 of planning permission, and incorporated in the annual HISC maintenance plan.

Breaches of the overflow car park management plan

11. Breaches of the overflow car park management plan by members will be dealt with under the Club's disciplinary procedures. Breaches by visitors may result in expulsion from the Club. The HISC GM will maintain an annual log of any breaches or incidents and these will be made available to HBC on request.

Authorisation

12. This plan was originally approved by the HISC GC on 24 March 2018 and been updated in light of the recent licence renewal for overnight use of the Site by Havant Borough Council.

Review

13. This plan will be reviewed annually by the GC at its anniversary.

The previous plan was approved by General Committee on 18 March 2020. This latest plan will be presented for approval at the next GC meeting scheduled for 20th June 2020.

Enclosure: HISC overflow car park site plan

Overflow carpark marked in blue, newly acquired land in red.