

Notification for Prior Approval for a Proposed Change of Use of a building from Office Use (Class B1(a)) to a Dwellinghouse (Class C3)

Town and Country Planning (General Permitted Development) Order 2015 Schedule 2, Part 3, Class O

Development consisting of a change of use of a building and any land within its curtilage to a use falling within Class C3 (dwellinghouses) of the Schedule to the Use Classes Order from a use falling within Class B1(a) (offices) of that Schedule*

*Development is not permitted where the building is on Article 2(5) land, is a Listed Building or is within the curtilage of a listed building or the site is, or contains, a Scheduled Monument, or is or forms part of a safety hazard area or military explosives storage area.

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to a Local Planning Authority in accordance with the legislation detailed on this form.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to a Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

Find contact details for Local Planning Authorities: <https://www.planningportal.co.uk/lpasearch>

If printed, please complete using block capitals and black ink.

1. Developer Name and Address

Title:	Mr	First name:	Herbert		
Last name:	Braggins				
Company (optional):					
Unit:		House number:	43	House suffix:	
House name:					
Address 1:	North Shore Road				
Address 2:	Hayling Island				
Address 3:					
Town:					
County:	Hampshire				
Country:					
Postcode:	PO11 0HN				

2. Agent Name and Address

Title:	Mrs	First name:	Susan		
Last name:	Leeson				
Company (optional):	Neame Sutton Ltd				
Unit:	West Su	House number:		House suffix:	
House name:	Coles Yard Barn				
Address 1:	North Lane				
Address 2:	Clanfield				
Address 3:					
Town:					
County:	Hampshire				
Country:					
Postcode:	PO8 0RN				

3. Site Address Details

Please provide the full postal address of the application site.

Unit:		Building number:	76	Building suffix:	
Building name:					
Address 1:	Station Road				
Address 2:	Hayling Island				
Address 3:	Hampshire				
Address 4:					
Postcode:	PO11 0EL				

4. Description of the Proposed Development

Please describe the proposed development, including relevant information covering transport and highways impacts of the development; contamination risks on the site; and flooding risks on the site.

Change of use from offices to a one bedroom apartment. There are an existing kitchen and bathroom facilities. which can be used for the existing offices or for the proposed use. It is proposed to change the use from offices to a one-bed apartment consisting of living room/ kitchen area, with a separate bedroom at the rear.

The site is in flood zone 1 where there is low risk of flooding. The apartment is on the ground floor.

There is car parking spaces for 3 cars to the front of the site to be shared with the upstairs flat. This is the same arrangement as previously when an office.

There is no known contamination risk on the site.

To the rear of the site is a house, opposite are a block of flats.

If the building was not in use on 29th May 2013, when was it last in use?

Date (DD/MM/YYYY)

What was the use of the building on 29th May 2013 or the last use before that date?

Offices

5. Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required could result in your notification being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted. Please note that as part of this procedure, if any objections are received the Local Planning Authority may require submission of further information at a later date.

All sections of this notification completed in full, dated and signed (typed signature if sent electronically).



The correct fee



A plan indicating the site and showing the proposed development. A plan drawn to an identified scale will assist the authority in assessing your development proposal. Plans can be bought from one of our accredited suppliers using our [Buy a planning map](http://www.planningportal.co.uk/buyaplan) (www.planningportal.co.uk/buyaplan) ☐

6. Declaration

I/we hereby apply for prior approval as described in this notification and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Developer:

Or signed - Agent:

Date (DD/MM/YYYY):

(date cannot be pre-application)

7. Developer Contact Details

Telephone numbers

Country code:	National number:	Extension number:

Country code:	Mobile number (optional):

Country code:	Fax number (optional):

Email address:

8. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
	02392597139	

Country code:	Mobile number (optional):
	07557518434

Country code:	Fax number (optional):

Email address:

susan.leeson@neamesutton.co.uk