

Community Infrastructure Levy (CIL) - Form 6: Commencement Notice

Please complete the form using block capitals and black ink and send to the Charging Authority (or Collecting Authority if this differs from the Charging Authority).

This notice must be received by the charging/collecting authority prior to commencing your development. Failure to do so may result in you losing the ability to pay the levy in instalments and you may also incur a surcharge.

If you have received an exemption or relief from the levy, failure to submit this form, and for it to be received by the charging/collecting authority, prior to commencing your development could nullify that exemption or relief and make you liable for the levy.

See [Planning Practice Guidance for CIL](#) for guidance on CIL generally, including "what is a Commencement Notice and when it is issued".

Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to a Local Authority in accordance with the 'The Community Infrastructure Levy Regulations 2010 (as amended)'.

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it (unless you choose to upload it to any Planning Portal online service in agreement with the relevant terms and conditions). Any subsequent user of this form is solely at your discretion, including the choice to complete and submit it to a Local Authority in agreement with the declaration section.

Upon receipt of this form and any subsequent information, it is the responsibility of the Local Authority to inform you of its obligations in regards to the processing of this information. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Details of Development

A: Planning Application reference /
Notice of Chargeable Development:

APP/18/01216

B: Development Commencement Date:

01/11/2019

C: Liability Notice reference:

LN00000507

Development permitted by A will commence on B. This will trigger the levy liability described in C.

Site address:

7 Castle Avenue
Havant
Hampshire, PO9 2RY

Description of development:

Extension to garage and convert into Annexe

Details of person sending this notice

Title:	Mrs	First name:	June
Last name:	Grinstead		
Address 1:	Chichester Enterprise Centre		
Address 2:	Terminus Road		
Address 3:			
Town:	Chichester		
County:	West Sussex		
Country:			
Postcode:	PO19 8TX		
Telephone number			
Country code:	National number:	Extension number:	
Email address (optional):			
Please state your interest in the site:			
☐ Liable Party ☐ Landowner ☐ Applicant ☒ Agent			
Other (please give details)			

Details of collecting authority to whom the notice is being sent

Title:		First name:	
Last name:			
Address 1:	Havant Borough Council		
Address 2:	Public Service Plaza		
Address 3:	Civic Centre Road		
Town:	Havant		
County:	Hampshire		
Country:			
Postcode:	PO9 2AX		
Telephone number			
Country code:	National number:	Extension number:	
Email address (optional):			

Declaration

By signing this I acknowledge that if the intended date of commencement changes, failure to notify the CIL collecting authority before development commences of this date with a new commencement notice will result in the CIL amount being due for payment in full on the date of commencement. I also acknowledge that failure to notify the CIL collecting authority of the intended date of commencement by submitting a commencement notice in advance of this date may result in the CIL collecting authority imposing a surcharge of 20% of the amount of CIL due for payment, up to a maximum of £2,500. I confirm that a copy of this notice has been served on all persons known to me as an owner of the land on which the chargeable development will be built.

For the purpose of CIL, an owner is an owner of a freehold interest in the relevant land or a leasehold interest in the relevant land of 7 years or more from the date planning permission first permits the chargeable development.

Signed:	Date (DD/MM/YYYY):
June Grinstead	06/03/2020

It is an offence for a person to knowingly or recklessly supply information which is false or misleading in a material respect to a charging or collecting authority in response to a requirement under the Community Infrastructure Levy Regulations (2010) as amended (regulation 110, SI 2010/ 948). A person guilty of an offence under this regulation may face unlimited fines, two years imprisonment, or both.