

Dear Mrs Monks,

In response to your email. We attach the block plan with fencing.

Details of vehicular movements. We have 3 vehicles one pick up and 2 transit vans. They all carry a basic kit on board so will only access yard if they need to pick up additional equipment for the days work. All vehicles will park in the yard whilst they load up.

Details of staff . We have 5 staff working for us (including administration) , times in and out of the yard have already been detailed. However again, they will meet at yard if necessary between 7.30 and 8.00am Mon to Fri and they will return to the yard at approx 4.30pm if necessary. All vehicles are taken home by relevant employees over night. Occasional access maybe required on a Saturday. We do not work on Sundays and Bank Holidays.

Details of Portacabin Use - This will be a hub to drop off and collected any relevant paperwork , we use laptops so most information is done electronically. Occasional admin will take place at the yard. However our primary office is set up at home.

Details of Maintenance of equipment/Machinery - We have a maintenance contract with Merry Mowers in Gosport for all our equipment and machinery so only basic maintenance and safety checks will take place on site when using machinery. ie Oil levels, tyre pressures, working brakes and safely secured equipment.

We trust this answers your questions.

Many thanks

RP Gardening