

**Community Infrastructure Levy (CIL)
ACKNOWLEDGEMENT NOTICE**

Mrs Rita Sandle
40 The Limes
East Street
Havant
PO9 1AQ

Our Ref: APP/19/00783
Direct Line: (023) 9244 6545
Ask For: Jemma Howard
Email: cil@havant.gov.uk
12 August 2019

Dear Sir/Madam

**Description of Chargeable
Development**
Address
Planning Permission

Change of Use of Part of Ground Floor from B1 office to
Annexe (C3) (western half of ground floor only).
The Limes, 40 East Street, Havant, PO9 1AQ
APP/19/00783

ACKNOWLEDGEMENT OF RECEIPT OF FORM 1: ASSUMPTION OF LIABILITY

We acknowledge receipt of an Assumption of Liability Notice dated 06 August 2019 regarding the above development.

We have recorded the following as the liable person(s):

Mrs Rita Sandle

This receipt of your Assumption of Liability Notice confirms that under CIL Regulation 31 you have now statutorily assumed liability to pay the council's Community Infrastructure Levy upon commencement of the above chargeable development. Your liability to pay CIL for this chargeable development is effective from the date Havant Borough Council received the valid Assumption of Liability Notice.

Please be aware that now that you have assumed liability to pay CIL, failure to pay CIL upon commencement of development in accordance with the council's payment procedure may result in the council imposing surcharges and taking enforcement action against you.

If in the future you no longer want to have assumed liability to pay CIL in respect of the above chargeable development you may withdraw an Assumption of Liability Notice at any time before commencement of the chargeable development by giving notice of the withdrawal in writing to Havant Borough Council through submission of CIL Form 3: Withdrawal of Assumption of Liability. You can also transfer liability to pay CIL in respect of the above chargeable development to another person by submitting CIL Form 4: Transfer of Assumed Liability. If transferring liability to pay CIL, CIL Form 4 must be received by Havant Borough Council no later than the day on which the final payment of CIL is due in respect of this chargeable development.

Further Information

Full details on the council's CIL process including the assuming, withdrawing and transferring liability to pay CIL, claiming relief, the payment procedure, consequences of not paying CIL in accordance with the payment procedure and appeals can be found on the Havant Borough Council website at www.havant.gov.uk/planning-policy-design/community-infrastructure-levy or the Planning Portal website at www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil

If you are unable to obtain a relevant form please contact a member of our CIL Team who will arrange for a copy to be dispatched.

If you have any queries regarding CIL please contact us at cil@havant.gov.uk or a member of our CIL Team on (023) 92446545.

Yours faithfully

[Planning Services](#)

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