

The Tournerbury Woods Estate Office

Subject: FW: St Mary's Wedding Fayre 19th February
Attachments: FStM Wedding Fayre Booking Form20011.doc

From: [REDACTED]
Sent: Monday, January 24, 2011 9:04 PM
To: alice@tournerbury.com
Subject: St Mary's Wedding Fayre 19th February

Dear Alice
Thanks you for your enquiry, I have attached a booking form, please call me with any queries. I would be grateful if you could return form to me as soon as possible as I am finalising the space and advertising allocations currently.
Kind regards
Annabelle [REDACTED]

EVIDENCE BASE No:
0136



Friends of St Mary's

www.haylinganglicans.co.uk

Tel:

Booking Form for FUNDRAISING

Wedding Fayre St Mary's Hayling Island 19th February 2011

Start time 10:30 to 4pm. Standholder entry 08:30 or by agreement.

All equipment to be cleared by 5:45pm. Please make verbal agreement by phone before sending cheque to avoid overbooking available space.

No site is secured until Booking Form and Cheque is received

Name	Address
Contact Name	Tel. No. E.Mail
Category of Business to be listed in full. CAR EXHIBITORS £ by agreement	
No. of tables required 2 Chairs per 6' stand will be supplied (TABLE CLOTHS NOT SUPPLIED)	
Electricity + £10 - please circle yes Please bring own extension lead	
Screens/stands If you are bringing either a stand or screen please state size :	

PAYMENT : To secure your site please enclose cheque in the full amount upon booking. Sum enclosed £.....

Single Site : £ 100.00 6' x 2', Double Site 12' x 2', Larger by agreement

**PLEASE MAKE CHEQUE PAYABLE TO; ST Mary's PCC and return with form to:
Annabelle McIver at the above address. Refreshments will be available.**

FOR OFFICE USE

Payment	
Received:	Banked with treasurer :

EVIDENCE BASE No:

0137