

39 West Street, Havant, PO9 1LA

Application Reference: APP/18/00706

Waste and Operational Management Plan

This Waste and Operational Management Plan has been prepared in support of a planning application (ref: APP/18/00706) for the following development at the above address:

“Change of use from a former bank (Class A2) to a hot food takeaway (Class A5); installation of extraction/ventilation equipment and other minor external alterations.”

This document sets out the measures that will be put in place to ensure that no visual harm or unpleasant odours are caused through the waste and litter generated by the proposed takeaway and to ensure that noise or disturbance from delivery drivers and members of staff is kept to a minimum at all times.

Waste Management Plan

Any refuse produced at the proposed hot food takeaway will be placed within the lidded wheeled refuse bin, which will be kept at the rear yard area as illustrated on the Proposed Ground Floor Plan (Drg. No. DB447-GA-04 Rev A). The bin will be a 1100 litre Eurobin.

The area surrounding the bin will be inspected regularly by members of staff to ensure that it remains clean and tidy at all times and does not become an eyesore which would detract from the character and appearance of the area. The wheeled refuse bin will be cleaned on a regular basis by a private waste handling company.

The bin will be collected by a private waste handling company. The frequency of collection will only be definitively known once the store is up and running and the sales volume is known. However, it is anticipated that refuse would be collected a minimum of 2 times on a weekly basis.

The ingredients for the hot food takeaway will be delivered to the application site in pre-packaged plastic and cardboard containers.

All cardboard used by the business will be responsibly recycled. The cardboard is compressed on site and bundled. The bundles can be stored internally within the store room. The recycling will be collected once a week by a company who will then transport the bundles to their recycling centre.

It is likely that the bin collections would take place between 06:00 and 20:00 Monday to Saturdays. The applicant would be willing for a condition to be added onto any decision notice ensuring refuse collections do not take place outside of these times in order to ensure no unacceptable harm is caused to residential amenity.

It is not anticipated that a significant amount of litter will be generated in the area surrounding the proposed hot food takeaways by customers. This is because the majority of orders are delivered to customers or collected by customers for consumption at home.

However, in order to prevent littering within the store and immediately outside the entrance, a bin would be provided within the customer waiting area for customers to put any litter or packaging in.

A member of staff will carry out regular inspections of the store and the area immediately around the store during opening hours and also at closing time and remove any litter which may have been generated from the store.

Operational Management Plan

In line with the proposed opening hours, the proposed takeaway will be open to customer collections and deliveries between the hours of 11.00 and 23.00 Sunday to Thursday and between 11.00 and midnight on Fridays and Saturdays. No hot food deliveries will be made

from the unit outside of these hours.

The delivery drivers would use the 3 no. allocated car parking spaces in the rear servicing yard and would access the store to collect orders from the rear door leading directly into the servicing yard.

The members of staff including the delivery drivers will undertake a training programme, code of conduct training and compulsory basic training to ensure that they are respectful to any neighbours, the customers of the takeaway and other road users.

At all times during the store's opening hours, a manager will be on duty. The manager will be a visible presence within the store, ensuring effective staff management and management of delivery drivers as well as customers.

In addition to this, signs will be posted within the store and at the rear of the building to remind delivery drivers of their responsibilities to ensure noise and disturbance is kept to a minimum. Such signs will inform delivery drivers that they must switch off their engines once parked, ensure they do not slam car doors, play music loudly etc. These measures will be further enforced by the store managers.

No alcohol will be sold or consumed on the site at any time.

The applicant intends to install High Definition CCTV cameras both inside the store and immediately to the front and rear of the property. The images will be recorded off site and can be reviewed or captured for between 2 & 4 weeks at a time. Therefore, if necessary, the images will also be available to view by authorised persons such as the police.