

Hampshire County Council
Trossant Infant & Junior Schools

Legend:

- School
- School Crossing Patrol Point
- School Keep Clear Road Markings
- Bus Stop
- Bus Route
- Proposed cycle route
- Leisure route (congested surface)
- Off-road dedicated cycle lane
- Off-road shared with footway
- On-road dedicated cycle lane
- On-road recommended route
- Byway open to all traffic
- Bridleway
- Footpath
- Restricted byway
- Footpath - Adopted
- Footpath - Unadopted

Havant

Scale: 0 112.5 225 450 Metres

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Appendix 8 Pupil and Parent Surveys



School Travel Survey for Pupils and Parents / Guardians

Please fill out this form and then take it home for your parents / guardians to sign.

Name of School _____

Name _____

Home postcode _____ What year are you in? (please put a number)

1. How do you come to school on most days? (please tick only one which is for the greater distance)

Walk ☐

Car (alone) ☐

Cycle ☐

Car Share* ☐

Bus* ☐

*Timetabled or School

Train ☐

*Travelling with other child/children but who do not live in the same house

Taxi ☐

Scoot ☐

Park and Stride ☐

*Parked and walked 10 minutes to school

Other _____

2. Why do you come to school that way? (please tick)

Easy for you or your parents ☐

Cheap ☐

Distance from school – near ☐

Lack of walking/cycling routes ☐

Distance from school – far ☐

Personal Safety ☐

No bus or train available ☐

On route to employment ☐

Take sibling(s) to other school(s) ☐

Other reasons (please state below)



3. How do you go home from school each day? (please tick only one which is for the greater distance)

Walk ☐

Car (alone) ☐

Cycle ☐

Car Share* ☐

Bus* ☐
*Timetabled or School

Train ☐
*Travelling with other child/children but who do not live in the same house

Taxi ☐

Scoot ☐

Park and Stride ☐

*Parked and walked 10 minutes from school

Other _____

4. Why do you go home that way? (please tick)

Easy for you or your parents ☐

Cheap ☐

Distance from school – near ☐

Lack of walking/cycling routes ☐

Distance from school – far ☐

Personal Safety ☐

No bus or train available ☐

On route from employment ☐

Pick up sibling(s) from other school(s) ☐

Other reasons (please state below)

5. How would you like to travel to and from school? (please tick one only)

Walk ☐

Car (alone) ☐

Cycle ☐

Car Share* ☐

*Timetabled or School

Bus* ☐

Train ☐

Taxi ☐

Scoot ☐

Other _____

Why? _____



6. How far is your journey? (please tick)

Under 1 mile ☐

1-3 miles ☐

3 miles and up ☐

7. If you do already walk or cycle, or wish to start, is there anything that would help make your journey easier or safer? For example, cycle storage, improved footpaths, crossing facilities or cycle training. Please state the location for improvements e.g. name of road or near a landmark

8. Is there anything you dislike about your journey to and from school?
If so, please give details below. Please state the location of any issues e.g. name of road or near a landmark

9. Have you been involved in an accident on your way to or from school in the last year?

Yes ☐

No ☐

Please give details if possible _____

10. Do you own a bicycle?

Yes ☐

No ☐

If so, do you wear a cycle helmet?

Yes ☐

No ☐

11. Do you have a bus or train pass? Yes ☐ No ☐

12. Do you wear any reflective or fluorescent clothes or accessories when you walk or cycle?
Yes ☐ No ☐

Would you like to? Yes ☐ No ☐

13. Do you take part in a "walking bus" on your journey to school?
A 'walking bus' is an organised walking group led and accompanied by adults.
Yes ☐ No ☐

Would you like to, and/or would you be willing to volunteer? Yes ☐ No ☐ Interested in volunteering ☐

14. Would you be interested in car sharing? Yes ☐ No ☐

15. Are there any other comments you would like to make about the things that influence the way you travel to and from school?

Parents / Guardians Section:

1. Do you agree with your child's comments on this form?
Yes ☐ No ☐

If not, please state why not

2. Do you have any additional comments you would like to make about your child's journey to and from school?

Please return this survey to your school

Issued by The School Travel Planning Team, Environment Department, Hampshire County Council, The Castle, Winchester SO23 8UD

Appendix 9 Copy of School Enlargement Consultation letters



Hampshire
County Council

*Children's Services Department
Elizabeth II Court North
Winchester
Hampshire SO23 8UG*

Telephone 01962 841841
Fax 01962 842355
Textphone 0845 603 5625

Enquiries to Martin Shefferd

My reference

Direct Line 01962 845746

Your reference

Date 8 February 2016

E-mail strategicplanningunit@hants.gov.uk

Dear Consultee

Enlargement of Trosnant Infant School and Trosnant Junior School – Consultation

I am writing to invite your views in respect of Hampshire County Council's proposal to permanently enlarge the premises of Trosnant Infant and Junior Schools.

Hampshire County Council are proposing to increase the physical capacity of Trosnant Infant School to allow them to offer 90 places for Year R (age 4+) and Trosnant Junior School 90 places for Year 3 (age 7+). This expansion will allow the schools to cater for 270 and 360 pupils respectively.

The demand for school places is a result of a rise in the number of births in the area and new housing development. It is intended that permanent facilities would be available from September 2018.

Reason for proposal

Hampshire County Council has a statutory duty to provide school places. Owing to an increase in the number of children in the school's catchment area, and in particular demand for Year R places, there is a need for additional school places to be provided.

Where a Local Authority proposes to permanently enlarge a school's capacity by 25% or more it must follow a procedure set out by the Department for Education. This information and some frequently asked questions are available on the following website;

<http://consultations.hants.gov.uk/active.aspx>

Interim Director of Children's Services
Steve Crocker

The Consultation

The primary purpose of this consultation is to seek the view of consultees on the principle of enlarging the schools to meet the demand for additional school places in the local area. We understand that you may have some questions regarding how the school buildings will be expanded to accommodate additional pupils and whether there will be an impact on travel to and from the school as a result of accommodating additional pupils. Both of these aspects are important but at this stage these details will not be available as we need to obtain approval to the expansion before detailed work commences. It is important to hear your views at this stage so we can consider them as part of the detailed work to be undertaken should approval to the enlargement be obtained.

This consultation will run from 8 February to 18 March 2016. Officers will then take into consideration all the consultation responses received before deciding whether the proposal should continue to the formal publication stage.

If so, a statutory Public Notice will be published, setting out Hampshire County Council's intent to enlarge the schools. It is anticipated that this will be published in April 2016

After the date of publication there will be a four week period in which any representations can be made to the local authority. After the conclusion of this period the County Council will decide whether or not to proceed with the proposal. It is anticipated that a decision will be made by the end of the summer.

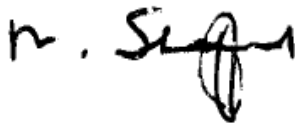
Further Information

A drop-in session where you will be able to discuss the proposal with County Council officers will take place on **10 February 2016 in the Scout Hut and Community Centre, Stockheath Lane, Havant, PO9 3BD between 3pm and 6pm.**

The current proposed building plans are being developed with the Headteacher and governing body. The plans will be posted on the schools' website once they have been developed and agreed with the school. There will be a further opportunity to discuss the plans in detail at a pre-planning application consultation and we will notify you of the details once arranged.

If you are unable to attend this session or visit the above website and wish to make a comment then please write to Martin Shefferd, Strategic Development Officer, Children's Services Department, Ell Court North, Winchester, Hampshire SO23 8UG or e-mail strategicplanningunit@hants.gov.uk by Friday 18 March 2016.

Yours sincerely



Martin Shefferd
Strategic Development Officer
Children's Services Department



Hampshire
County Council

*Children's Services Department
Elizabeth II Court North
Winchester
Hampshire SO23 8UG*

Telephone 0300 555 1384
Textphone 0845 603 5625

**Parents/Guardians of pupils
attending Trosnant Infant and
Junior Schools and other primary
schools within 2 miles & feeder
Secondary School**

Enquiries to Martin Shefferd

My reference

Direct Line 01962 845746

Your reference

Date 19 September 2016

E-mail strategicplanningunit@hants.gov.uk

Dear Consultee

**Pre Planning Consultation – Proposal to Enlarge Trosnant Infant School and
Trosnant Junior School**

The County Council wish to consult with you ahead of its proposal to submit a planning application to permanently enlarge the premises of **Trosnant Infant and Trosnant Junior Schools**. We would therefore like to invite you to a drop in session on **Monday 26 September 2016** in the **Scout Hut and Community Centre, Stockheath Lane, Havant, PO9 3BD** between 3pm and 6pm when officers will be available to discuss the Council's plans for additional buildings on the school site.

The proposed expansion would allow the capacity of both school sites to be increased to allow Trosnant Infant School to offer 90 places for Year R (age 4+) and Trosnant Junior School offer 90 places for Year 3 (age 7+) from September 2018. This will allow the infant school to cater for 270 pupils and the junior school to cater for 360 pupils across their seven year groups.

A statutory consultation process on the principle of school expansion concluded on Friday 18 March. The Director of Children's Services subsequently approved, subject to planning permission, the expansion of the school on the Monday 11 April 2016. This expansion would enable the Trosnant Infant School to increase its numbers from 180 to 270 over a period of three years and Trosnant Junior School's numbers increase from 240 to 360 over a period of four years.

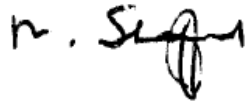
While this pre-planning event will provide you with an opportunity to look at the plans for the proposed works and discuss them directly with officers, you are also able to view the plans and comment on them at <http://consultations.hants.gov.uk/> from Monday 5 September 2016 and at the school website from the same date.

Director of Children's Services
Steve Crocker

If you would like to comment on these proposals prior to the opportunities outlined above, please write to the Martin Shefferd, Strategic Development Officer, Children's Services Department, The Castle, Winchester, Hampshire, SO23 8UG or by email to strategicplanningunit@hants.gov.uk by Friday 14 October. You will of course have a further opportunity to comment on these proposals as part of the formal planning process.

The County Council has a statutory duty to provide school places and is committed to creating them where they are most needed.

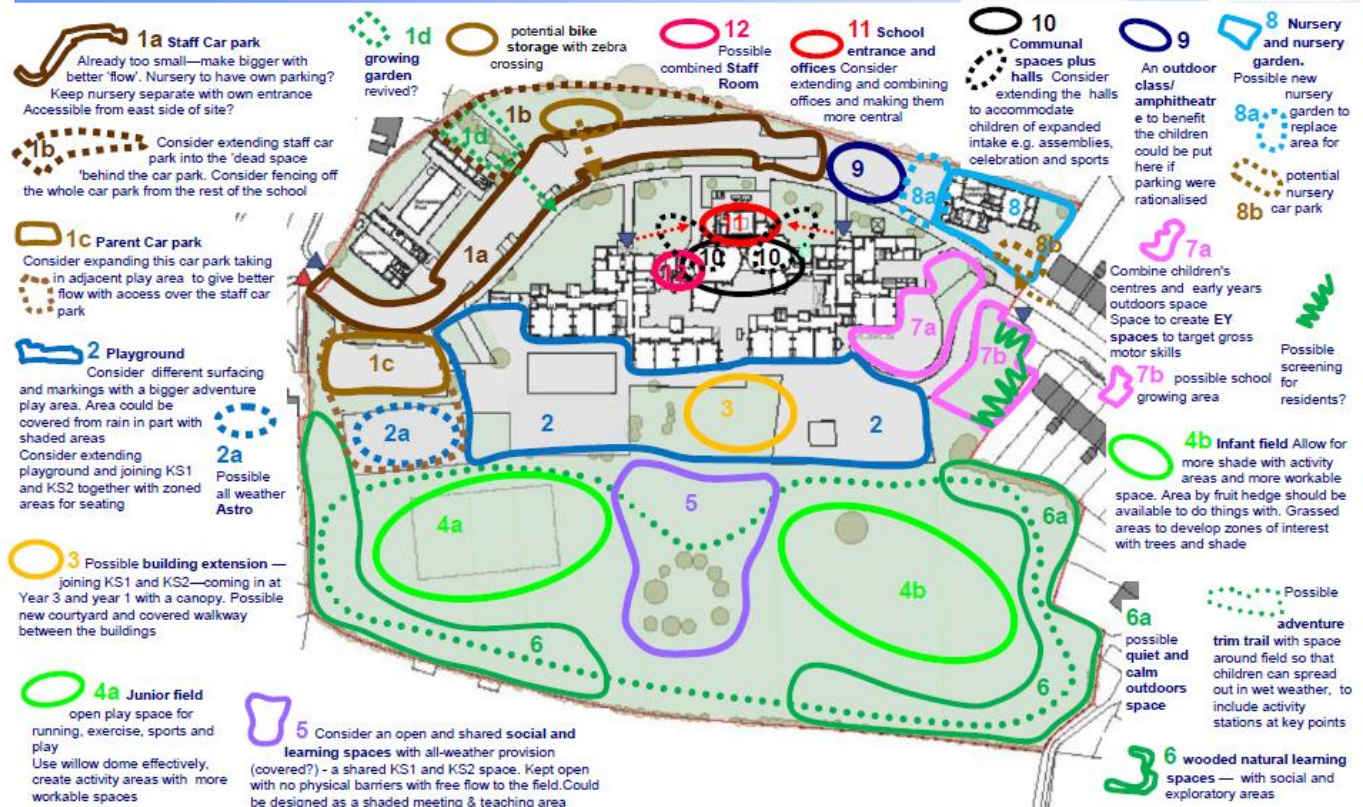
Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Shefferd', with a stylized flourish at the end.

Martin Shefferd
Strategic Development Officer
Children's Services Department

Appendix 10 Site Strategy Workshop conclusions

'Where would we like to be?' Our emerging Key Opportunities Plan



Please see Appendix for scanned 'zoning plans' from Workshop 2

The Trosnant Schools, Havant June 2016

Appendix 11 Staff Survey

School Travel Survey for Staff

Name of School _____

Postcode _____

1. How do you travel to and from school on most days? (please tick).

Walk ☐

Car (alone) ☐

Cycle ☐

Car Share* ☐

*Travelling with others to and from school who do not live in the same house

Bus ☐

Train ☐

Other (please state) ☐

2. Why do you choose that particular method of travel? (please tick)

Easier for you ☐

Cheap ☐

Distance from school – near ☐

No suitable walking/
cycling facilities or routes ☐

Distance from school – far ☐

Too much to carry ☐

No bus or train available ☐

Personal Safety ☐

Other reasons (please state below)



Hampshire
County Council

3. How would you like to travel to and from school? (please tick)

Walk

☐

Car (alone)

☐

Cycle

☐

Car Share*

☐

*Travelling with others to and from school but who do not live in the same house

Bus

☐

Train

☐

Other (please state) _____

4. If you do already walk or cycle, or wish to start, is there anything that would help make your journey easier or safer? For example, cycle storage, improved footpaths, crossing facilities or cycle training.

**5. Is there anything about your current journey you dislike?
If so, please provide details of what and where below.**

6. Are there any other comments you would like to make about the things that influence the way you travel to school?

Please return this survey to the school

Appendix 12 Evidence of consultation with school governors

Dear All

Please see the email below from Helen Harris at Hampshire.

We would really appreciate your responses by asap. Helen apologises for the very short notice, but we have a tight deadline due to the building expansion. I have copied Helen in so you have her address to send your replies.

Kind regards

Ian

Ian Waine
Executive Headteacher

The Federation of Trosnant Schools

Stockheath Lane Havant Hampshire PO9 3BD

023 92475606

headteacher@trosnant.hants.sch.uk

2103 / 2104

www.trosnantschools.co.uk

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Dear Governors

You maybe aware that our schools have been developing a Joint School Travel Plan for our whole school community, which will accompany our planning application.

We have been looking at issues on the journey to and from school, both on and off-site that maybe discouraging walking, scooting or cycling for all, as well as any concerns around safety and parking. Through the travel plan, we are seeking to address these issues both through hard measures as well as educational and promotional measures.

So far, we have consulted with pupils, parents and staff and we are looking to consult other key partners, such as Governors.

The key issues/points to comment on from the surveys so far are;

A significant appetite for walking/cycling/scooting (72% averaged across both schools)
Difficulties crossing the local roads, particularly outside of the school
An interest in cycle training (more so for the younger year groups) and additional cycle storage
Traffic, busy roads, driving behaviour, speeding and parking, particularly on Chilcombe Close and Stockheath Lane
Few pupils wear hi-viz clothing/accessories, but there's a latent desire to have them, particularly at the infant school.
A large proportion of pupils don't wear cycle helmets, and around 30% of infant pupils don't have access to a bike.
A desire for more cycle paths in the area.
A proportion (average of 28% of respondents over both schools) of those driving would be interested in car sharing.

Based on these issues, we have considered the **aims and objectives** for our travel plan;

Aims

To sustain, and where possible, encourage a greater use of more sustainable modes of travel for journeys to and from school and therefore reduce the impact of travel to school on the local community, particularly as the schools expand

To increase awareness of the importance of safe travel to and from school

To raise travel awareness amongst the whole school community and integrate sustainable school travel within the Curriculum and school ethos

To promote and enable sustainable travel for staff and visitors, where possible

Objectives

To encourage and enable more children and parents to walk to and from school

Encourage and enable more pupils who have bicycles or scooters to consider cycling / scootering to school and back with parents

Where appropriate, encourage car sharing between parents of the school

To ensure parents and pupils feel safer walking or cycling to school

To ensure that Road Safety education is provided to all to ensure safer journeys to and from school

To raise awareness of the benefits of leaving the car at home, and the alternatives, amongst children and parents

To communicate in a proactive manner with residents

To promote and enable alternatives to the car and reduce car use (for staff and visitors)

Our key recommendations to achieve these aims/objectives are;

Install **cycle/scooter storage** as part of the school expansion

Continue with **programmes and initiatives** e.g. Walk to School Week, Bikeability, Streets Ahead and look to add to this e.g. with a reward scheme for walking

Continue to work with Hampshire County Council and Sustrans to promote cycling and scooting through 'Bike It' programme.

Promote 'Park and Stride' from the wider parking availability and encourage greater walking through maps and promotion. Possibly consider a package of **info for parents** on travel to school and promote through website, prospectus, parent induction and so on.

Request **infrastructure improvements** to local area including improvements to footpaths e.g. between from Holybourne Rd to Compton Close

Discourage parking on school site by managing the staff car park, perhaps through **controlled barriers/gates** (TBC)

Work with various agencies to **encourage and enforce positive parking**, and consider options to improve communication with the local community. Continue to work with PC Janet Stone on anti social initiatives such as 'Police Apprentice'.

Consider **scooter training** for Yr R to 3

Look to see what **promotion and education** can be introduced e.g. Junior Road Safety Officer (JRSO) initiative.

Consider a Road Safety shop to enable parents to purchase **hi viz items** at minimal cost.

Seek to engage in partnership working with the on-site **Tops Nursery** to look at consistent messages to parents around parking as well as physical activity and wellbeing on the journey to school.

We would appreciate your input and thoughts on the above so that we can ensure that all views and suggestions have been considered in the final document. Apologies for the short notice, but if you could send any comments by **Thursday 17th November**, we would be very grateful, as the planning application is to be submitted imminently. If you have any questions, please do not hesitate to contact me.

Helen Harris

Governor responses

Many thanks for the email.

I agree with the comments and just say i thought this activity was already part of the culture (albeit the response is mixed)... by all means reinforce.

Best regards

Pity we had not been informed of the consultations which had taken place.

Looks as though we should draw up an action plan and identify what we are already doing and identify anything else we need to do.

Is there any budget available in order to pursue any of the recommendations in particular highway work?

Regards

I agree with S,

Jacqui

Jacqui Ralphson
Headteacher
Horndean Infant School
Director of Initial Teacher Training
The Solent Teaching School Alliance
Merchistoun Road
Horndean
PO8 9LS
02392 593453

Appendix 13 Consultation survey to residents from schools



¶

Trosnant Infant and Junior Schools School Enlargement Consultation Event Wednesday 10 February 2016

¶

Please respond by: Friday 18 March 2016

Are you a:

Parent/Guardian	☐	☐
Pupil	☐	☐
Resident	☐	☐
School Governor	☐	☐
Staff	☐	☐
Other	☐	☐

¶

If you wish to make any comments on the consultation, please tick the category to which your comment relates:

¶

Enlargement of School	☐	☐
Highways/Transport (to include parking)	☐	☐
Other	☐	☐

¶

Please detail any comments you wish to make on the proposal:

Please continue overleaf if necessary

¶

Contact details (optional):

Name:

Address:

Telephone No:

Email address:

(Any information provided here will not be used for any other purpose - all responses will be made anonymous in reports)

Return address: Strategic Development Team, Floor 3, Elizabeth II Court North, Hampshire County Council,
Children's Services Department, The Castle, Winchester, SO23 8UG

Appendix 14 Map of consultation distribution to residents by HCC

Trosnant Infant and Junior Buffer Map (206 Addresses)

January 2016



Appendix 15 Example of responses from residents



Trosnant Infant and Junior Schools School Enlargement Consultation Event Monday 26 September 2016

Please respond by: Friday 14 October 2016

Are you a:

Parent/Guardian	☐
Pupil	☐
Resident	☒
School Governor	☐
Staff	☐
Other	☐

If you wish to make any comments on the consultation, please tick the category to which your comment relates:

Enlargement of School	☐
Highways/Transport (to include parking)	☒
Other	☐

Please detail any comments you wish to make on the proposal:

Applaud enlargement of the school. However very concerned with the subsequent volume of traffic and an already overstretched roads network, especially the parent/guardian parking which already causes problems with traffic flow and illegal parking where little or no regard is taken to residents rights of access.

Another problem - not highlighted in Consultation, is the increase in litter from those entering and leaving the school, especially that thrown in gardens etc.

Please continue overleaf if necessary

Appendix 16 Emails from Havant Borough Council

You forwarded this message on 14/09/2016 10:18.

From: Emma Pond <emma.pond@havant.gov.uk> Sent: Thu 14/01/2016 11:10
To: Harris, Helen
Cc:
Subject: RE: Background info on schools

From: Harris, Helen [<mailto:helen.harris@hants.gov.uk>]
Sent: 11 January 2016 14:42
To: Emma Pond
Subject: Background info on schools

Hi Emma
Not sure if this is a question for you or a colleague, but I'm beginning to work on the travel plans for Trosnant Infant and Junior and Emsworth Primary as part of a consultation to expand the schools. If you have any comments on parking matters that you're aware that I will need to take into consideration, I'd really appreciate it.
Kind regards,
Helen

Helen Harris
School Travel Planning Manager
Strategic Transport
2nd Floor, EII Court West
Hampshire County Council
Winchester. SO23 8UD
Tel: (01962) 846885
www.hants.gov.uk/schooltravelplans
Fax: (01962) 847055 (please indicate who the fax is for)
Courier Route: CA02

Response;

Hi Helen,

Thank you for your email.

We do receive reports from residents regarding obstructive parking by parents at the key times of day for Trosnant. Mostly relates to the afternoon pick up and some parents park over the driveways of residents in Chilcombe Close.

For Emsworth Primary we have received reports in the past complaining that parents park in the private car park at the back of the flats in Victoria Road.

Both of these areas have Traffic Regulation Orders so I don't think there is anything further when can do to combat parking issues but just thought I would make you aware of these issues.

Many thanks,

Emma

Emma Pond
Senior Traffic Engineer
Parking and Traffic Team
Public Service Plaza
Civic Centre Road
Havant
PO9 2AX

Appendix 17 Email to local Police

From: Harris, Helen [<mailto:helen.harris@hants.gov.uk>]
Sent: 11 January 2016 14:58
To: Howard, Benjamin; 'havantpolice@hampshire.pnn.police.uk'
Subject: Trosnant Infant and Junior Schools

Hello.

Not sure who is best placed to answer this question, but I'm beginning to work with Trosnant Infant and Junior on writing a School Travel Plan as part of a consultation to expand the schools. I'm starting to carry out consultation and gathering background info on existing issues. Therefore if you have any comments on parking/travel matters that you're aware that I will need to take into consideration, I'd really appreciate it. Likewise, if you would be interested/able to meet with the school to discuss any issues they may have and possible solutions, please let me know and I can bring you up to speed with what we're doing with other schools in Hampshire.

Kind regards,
Helen Harris

Helen Harris
School Travel Planning Manager
Strategic Transport
2nd Floor, EII Court West
Hampshire County Council
Winchester. SO23 8UD