

Request for Information (RFI) and Responses

CA 09b: Contract Administration



Project: Bulbeck Road Car Park, Bulbeck Road, Havant, Hampshire, PO9 1HN
Client: Havant Borough Council

CBS Ref: CBS/00626
Issue No: 01
Issue Date: 8 July 2024

Reference: Responses to Hampshire County Council's comments and letter dated 01/07/2024

Item No/Information Required	RAG	Action By	Date Required	Date Received	Notes
1. <u>Programme and Phasing of the demolition works:</u> It is understood the works are expected to take 14 weeks with the phasing of the works outlined within section 3.3 of the Demolition Method Statement. This is noted.		Hughes & Salvidge	N/A	N/A	This is noted by Hampshire County Council. No further action at this point.
2. <u>Provision of long-term facilities for contractor/ operative parking:</u> The applicant outlines that no contractor parking is to be provided on site with contractors expected to utilise other current car parking facilities within Havant Town Centre. Whilst this is considered acceptable in this instance based on the town centre location the applicant should confirm the available car parks for use of contractors. Car sharing should be encouraged where possible to minimise the number of vehicles and demand at these car parks. Notwithstanding the above, a commitment should be provided outlining that no parking is to occur on the public highway as a result of the demolition works. Whilst it is noted that the local roads are subject to parking restrictions, the Highway Authority would expect no parking to occur on Bulbeck Road and the local highway network. This will be enforced should it become an issue.		Hughes & Salvidge	N/A	N/A	This is noted by Hampshire County Council and will be enforced if there is an issue.
3. <u>Number of associated vehicle movements (both for demolition works and contractors):</u> The response to comments from the applicant identifies minimal vehicles are to leave the site in the early stages. This number of vehicle movement should be confirmed. Once demolition works commence it is anticipated c. 5 vehicle movements per day will occur during peak periods of demolition. The size of vehicles expected to service the		Hughes & Salvidge	08.07.24	08.07.24	Please see the addition of the swept path analysis that has been added to page 19 of the Health and Safety Plan HSP553-22 Version 3.

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site should be confirmed. Due to the nature of the local road network to access the site swept path analysis of the largest vehicle to access the site should be provided to ensure it can manoeuvre appropriately.					
4. <u>Arrangements and schedule for vehicle movements associated with all demolition works:</u> The commentary within section 10 of the Health and Safety Statement and activity 65 of the risk assessment does not encompass the requirements of the Highway Authority. The methods of scheduling deliveries should be outlined to ensure that due to the nature of the site more than one vehicle is not due to service the site at one time. This should be clarified within the documentation.		Hughes & Salvidge	ASAP	08/07/2024	Please see the amended Section 10 of the Health and Safety Plan HSP553-22 Version 3 for further details on traffic matters. Minor amendment to Activity 65 on the Risk Assessment RA553-22 dated 08.07.24.
5. <u>Proposed routing of vehicles associated with demolition works:</u> Section 10.11 of the Health and Safety statement outlines the proposed traffic routing however this only outlines the traffic movements once vehicles have reached Bulbeck Road. This is not considered sufficient. Wider routing for vehicles should be confirmed. This should be as direct to the site avoiding residential areas where possible.		Hughes & Salvidge	ASAP	08/07/2024	Please see the addition of the swept path analysis that has been added to page 20 of the Health and Safety Plan HSP553-22 Version 3. Vehicles are to access and egress the site from A27 to prevent additional traffic going into the centre of Havant particularly more residential areas.
6. <u>Protection of pedestrian routes during demolition:</u> The existing pedestrian footpaths on the northern side of Bulbeck Road abutting the car park boundary is to be closed off and included within the hoarding for the demolition works. The applicant identifies that appropriate alternative footway provision can be utilised on the opposite side of the carriageway. Footway provision is not continuous on the opposite side of the carriageway and therefore this is not agreed to be an appropriate alternative. Suitable footway diversions should be identified and put forward to the Highway Authority. Segregated routes within the carriageway may be considered necessary which would require separate agreement and a license		Hughes & Salvidge	ASAP	08/07/2024	The footpaths to the north and east of the site are to be closed off due to the close proximity to the works, however there is an alternative footpath on the other side of the road for use by pedestrians. The residential property with access from Springwell and Homewell will have road access maintained and there is no pedestrian access at present. Dolphin Court will have the southern pavement maintained and pedestrians will be able to accessed from the B2149 Park Road South.

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obtained from the Highway Authority in order to facilitate this.					
7. <u>Site set up for temporary site buildings required for the demolition works including compound and plant storage areas:</u> 1. The site compound is identified within section 3.4 of the Health and Safety Plan. It is understood based on the site access routing that vehicles are to drive in and drive out of the site with no turning required. This should however be confirmed. It should also be confirmed that is sufficient space to hold vehicles in this area without overhanging the highway which would be unacceptable. Should this not be the case the applicant should demonstrate that there is sufficient space on site to accommodate the largest vehicle turning on site as the demolition phases progress. 2. The site layout plan included within page 10 of the Health and Safety Plan outlines that the site boundary/compound relies on land which falls under the jurisdiction of the Highway Authority. An appropriate license will therefore be required for the site compound to be placed on the highway. Further information on the appropriate license to be applied for can be found at the following link: https://www.hants.gov.uk/transport/licencesandpermits 3. It is also noted that the site boundary encompasses parking spaces to the west of the car park encroaching on allocated spaces for 'South Park Court'. No commentary has been provided on the management of these spaces and where these vehicles are to be relocated to throughout the demolition works being undertaken. The planning authority in their capacity as the Local Parking Authority should confirm the acceptability of the removal of these parking spaces		Hughes & Salvidge	ASAP	08/07/2024	1 – Vehicles are to be reversed in and out of the site, as stipulated in the commentary within the document. Vehicles shall not be attending the site until a large portion of the structure is demolished. These details have been added to section 10.11 of the Health and Safety Plan HSP553-22 Version 3. 2- The Licence shall be submitted upon planning permissions being granted. 3 – These are being discussed directly between Havant Borough Council and the adjoining landowner and legal agreement is in place. It has been agreed a section of the adjoining car park will be hoarded off for the duration of the works to allow for the erection of scaffolding to facilitate the works. The users of these spaces will be parking elsewhere for this period.

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during the demolition period and whether suitable alternative parking provision is provided.					
8. <u>Details of the methodology for ensuring dirt is not transferred onto the Highway:</u> Section 3.3 of the Demolition Method Statement outlines the fact that wheels are to be inspected for dirt and debris before leaving the site. This is welcomed. Additionally, Section 10.5 of the Health and Safety Plan identifies provision of water supply to wash down wheels. The provision of wheel wash facilities should be identified on the site layout drawing and located as close to the site egress as possible. Additionally, section 10.6 of the Health and Safety Plan refers to arranging of road sweepers should mud be spread on the highway. This is noted. For both the wheel wash facilities and road sweeper these should be available for the full demolition period and a commitment should be provided within the submitted documentation to state as such.		Hughes & Salvidge	ASAP	08/07/2024	This is noted by Hampshire County Council. Noted that the wheel wash and road sweeper should be available for the full demolition period. Agreed – Hughes and Salvidge confirm that the wheel wash and road sweeper will be available as required.
9. <u>Reference to a pre-commencement survey:</u> The applicant outlines an inspection of Bulbeck Road with provision of photographic records of the current condition before demolition works commence. The applicant commits to rectifying any damage occurred on the highway should this be considered to have occurred following demolition works. This is noted.		Hughes & Salvidge	N/A	N/A	This is noted by Hampshire County Council.