



By Appointment to
Her Majesty The Queen
Manufacturer and Supplier
of Secondary Glazing
Selectaglaze Ltd.
St Albans

selectaglaze

Secondary Glazing

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By email: jane.tee@highdorn.co.uk

PR/E/74610/R0/A

Please quote the above reference in all correspondence

14 May 2024

Ms Jane Tee
Purbrook House
Purbrook Gardens
Waterlooville
Hampshire
PO7 5JY

Dear Ms Tee

Re: Secondary Glazing

We thank you for your enquiry and we now take pleasure in providing our secondary glazing proposals and estimate for consideration.

We understand the Secondary glazing is required to improve Thermal Insulation and our proposals are designed to support this requirement.

Our estimate is based upon information obtained from our visit and an opening schedule is included at the end of this letter detailing the secondary glazing products and specification included.

Observations & Considerations

Our estimate allows for the Selectaglaze Series 10 horizontal sliding, Series 20 vertical sliding, Series 45 single casement and Series 46 fixed-light to suit the existing window fenestration.

All windows to be glazed with 4mm clear toughened glazing, with the exception of the Door in Flat 2 which the bottom horizontal sliding panels will be 6mm toughened safety glass due to size and provide rigidity.

Should the above mentioned door in Flat 2 not be required this will produce a cost saving of £1593.10 exc. VAT

Please see the attached window schedule at the end of this letter to be read in conjunction with the marked-up floor plan.

Warmer Quieter Safer

Directors: M.M. Childerstone BA (Oxon) (CHAIRMAN), K.A. Mercer BSc (MANAGING),
A.T. Willis ACMA, MBA (FINANCIAL), C.M. Bignell (SALES)

Registered in England and Wales at the above address. No: 87987

The vertical sliding units do not have removable sashes and so it is recommended they are set to achieve a minimum 50mm cavity from the main frame of the primary window to the rear of the secondary glazing unit.

The cavity will provide access to catches on the primary window meeting rail and enable cleaning of the rear face of the secondary glazing unit.

In addition, this will provide noise insulation as it would generally meet the 100mm glass to glass cavity required for this benefit.

We propose to fit all of the units with the same cavity for continuity where possible.

Where there are panelled shuttered reveals, these will need to be fixed back securely and sealed to avoid drafts and airborne noise, thus providing a more comfortable environment.

The fixing to the shutters will still need to achieve the 50mm cavity and so our estimate allows for splayed timber which can be slightly enlarged with a chamfer to the room side which will allow the panel to still be visible. The fixing will be flush across the opening and all timber visible room-side will be finished decorated to match the secondary glazing.

Our estimate is based on all obstructions being removed from within the opening by others and the area made good.

Listed Building Consent

Please note that this property is Listed and therefore requires Listed Building consent (see attached guidance) Should you wish us to carry out a Listed Building application on your behalf this would be at extra cost and is non-refundable. Price on application. As this is a legal requirement on both our parts we would require a copy of the consent if obtained by yourselves.

Enabling Works

Shutters to be fixed back and sealed by others, prior to fabrication survey.

Obstructions to be removed from all openings to provide clear access to the installation position advised.

Asbestos

In accordance with the construction Design and Management Regulations 2015, any buildings undergoing construction work (Including the introduction of Secondary glazing) require an asbestos survey to verify that asbestos will not be disturbed as part of the works. This is required for the protection of our operatives and you as occupants. It is our responsibility to ensure this survey is carried out for the areas where the secondary glazing is to be installed. We would be happy to arrange this survey on your behalf at an additional cost of £600, or alternatively, you can arrange your own survey and provide us with a copy of the report.

Specification

All units will be manufactured from exclusive Selectaglaze aluminium extrusions finished in our stock Hipca White (RAL9910) Semi Gloss Polyester Powder paint to Qualicoat standards to BS EN 12206-1:2004.

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