

Change of Use from Public House to Self-Contained Flats

**Cobden Arms, 74-76 West Street
Havant, Hampshire, PO9 1LN.**

Method Statement for Groundworks Excavations

1.0 Preliminaries

- 1.1 Complete desk study of best available information. Co-relate findings.
- 1.2 Brief Contractors on possible artefacts.
- 1.3 Undertake test excavation on site.
- 1.4 Record findings from test excavation. Reconcile with desk study.
- 1.5 Complete detailed design of drains and foundations.
- 1.6 Submit Building Regulations Application.
- 1.7 Establish reporting links to Havant Borough Council, Building Control, Portsmouth Water Company and to The Environment Agency.
- 1.8 Excavate for proposed works down to formation by hand, examine works and spoil for artefacts, and traces thereof.

2.0 Action on Finding Artefacts.

- 2.1 Agree timetable for works. No overnight, Sunday or Bank Holiday working.
- 2.2 Disconnect and temporarily seal all existing water and drain connections into and out of site.
- 2.3 Erect security fence around excavation.

2.4 Provide bunded protection for:

- All fuel stored on site
- All chemicals stored on site
- Contractor's water supply

2.5 Provide stand-by pumps and waste tanks (bowzers) for spillages and ground water surcharging.

2.6 Cease excavation works.

2.7 Notify Havant Borough Council.

2.8 Await permission to proceed.

2.9 Complete groundworks.

2.10 Confirm completion of activities as 1.7 above.

2.11 Record and report findings.

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