

Householder Application for Planning Permission
for works or extension to a dwelling and listed building consent.
Town and Country Planning Act 1990
Planning (Listed Buildings and Conservation Areas) Act 1990

Privacy Notice

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Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

Local Planning Authority details:



Civic Offices
Havant
Hampshire PO9 2AX
T 023 9244 6015
F 023 9248 0263

Publication of applications on planning authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

If printed, please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes and help text as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	Mr	First name:	Anthony		
Last name:	Zavos				
Company (optional):					
Unit:		House number:		House suffix:	
House name:					
Address 1:	1 Queen Street, 2 King Street				
Address 2:					
Address 3:					
Town:	Emsworth				
County:	Hampshire				
Country:					
Postcode:	PO10 7BJ				

2. Agent Name and Address

Title:	Mr	First name:	Thomas		
Last name:	Davies				
Company (optional):	Helyer Davies Architects				
Unit:	1	House number:		House suffix:	
House name:	The Old Flour Mill				
Address 1:	Queen Street				
Address 2:					
Address 3:					
Town:	Emsworth				
County:	Hampshire				
Country:					
Postcode:	PO10 7BT				

3. Description of Proposed Works

Please describe the proposed works:

Renovation and extension of 1 Queen Street, 2 King Street

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

Has the work already been completed? ☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?

Ground Floor Internal: No objection is raised to either of these proposals.

First Floor Internal: The proposal would see the removal of further stud walls on the first floor and the removal of an additional staircase to the rear loft area. This raises no objection.

Roof Lights: 4no. new roof lights are proposed for the roof. These would be on the inner facing roof slopes and not highly visible due to the roof comprising of a dual pitch arrangement. Careful attention needs to be given so that the roof lights (which should be of a conservation style) do not harm any historic parts of the roof structure.

Extension to utility room: A small extension to utility room is proposed. So long as the materials are matching, there is no objection to this.

Part demolition and rebuilding of outbuilding: Given that the outbuilding is clearly in disrepair and also a later addition to the property (late C18 as shown on historic maps) and that the back wall will remain and the view from King Street will be identical to what it is now, I am able to support this element of the proposal (from a heritage perspective). However, the use of the appropriate materials will be key to ensuring that the finish is of high quality and suitable for its historic context. Materials should be resued if possible such a roof tiles which are still in good condition

5. Listed Building Grading

- ☐ Don't know
- ☐ Grade I
- ☐ Grade II*
- ☒ Grade II

Is it an ecclesiastical building? ☐ Don't know ☐ Yes ☒ No

6. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? ☐ Yes ☒ No

7. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? ☒ Yes ☐ No

If Yes, which of the following does the proposal involve?

- a) Total demolition of the listed building ☒ Yes ☐ No
- b) Demolition of a building within the curtilage of the listed building ☐ Yes ☒ No
- c) Demolition of a part of the listed building ☒ Yes ☐ No

If the answer to c) is Yes

What is the total volume of the listed building?	1319.00
Cubic metres	
What is the volume of the part to be demolished?	32.00
Cubic metres	

What was the date (approximately) of the erection of the part to be removed?

Month	1
Year	1960

(Date must be pre-application submission)

Please provide a brief description of the building or part of the building you are proposing to demolish

See heritage statement

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

See heritage statement

8. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☒ Yes ☐ No

If Yes, do the proposed works include

- a) works to the interior of the building? ☒ Yes ☐ No
- b) works to the exterior of the building? ☒ Yes ☐ No
- c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☒ Yes ☐ No
- d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☒ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

See drawings, design and access statement and heritage statement

9. Materials

Does the proposed development require any materials to be used? ☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown list to select the type, clicking 'Add' and entering all the details in the popup box

Type	Existing materials and finishes	Proposed materials and finishes
External Walls	Render and stone	Render
Roof covering	Clay Tiles	Clay Tiles
Windows	Timber and steel	Timber
Internal Walls	Mixture	Timber stud and plaster
Floors	Floor Boards Chipboard	Solid floor
Rainwater goods	Cast Iron	Cast Iron
External Doors	Timber	Timber and Aluminium

Are you submitting additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

For all proposals see drawing: 20205-02 and Heritage Statement Spreadsheet

10. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☒ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☒ Yes ☐ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ☒ Yes ☐ No

If Yes to any questions, please show details on your plans or drawings and state their reference numbers:

See drawing: 20205-02

11. Parking

Will the proposed works affect existing car parking arrangements? ☒ Yes ☐ No

12. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☒ Yes ☐ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☒ Yes ☐ No

13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

14. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mrs
First name	
Surname	
Reference	

Date (Must be pre-application submission)

01/03/2021

Details of the pre-application advice received

Feedback From HBC Conservation officer Mrs R McMurray – 1St March 2021

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15. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

16. Ownership Certificates and Agricultural Land Declaration

Certificate Of Ownership - Certificate A Certificate under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
☒ The agent

Title	MR
First name	Thomas

16. Ownership Certificates and Agricultural Land Declaration

Surname	Davies
Declaration date	06/07/2021

☒ Declaration made

17. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	06/07/2021
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