

13 Salterns Lane
Hayling Island
PO13 9PH

11 July 2014

Planning Officer
Havant Planning Dept
Havant Borough Council
Public Service Plaza
Civic centre Road
Havant
PO9 2AX

Dear Sir/Madam

Re Planning Proposal

Please find enclosed the required documents for works we hope to commence at our home, 13 Salterns Lane, Hayling Island, PO13 9PH.

After a pre-planning application (GEN/14/00511) recommendation for Full Planning, we hereby apply to request to change the size of two windows, remove a chimney in our annexe, and replace an ill-performing glass conservatory with a garden room.

The windows we are changing to let more light in, the chimney is unused and therefore wastes space. The garden room will be a more solid and thermally improved structure.

As the glass conservatory as is, is constructed upon a thick cavity wall, we intend to use this and the existing floor without change (no increase in footprint). The new structure will be more in keeping with our existing house in both design and materials.

We are aware of TPOs on trees on our neighbour's property (to the NW of our property, by the creek) – these are in excess of 45m from the existing conservatory, and are noted on the existing property plans.

While a small section of the glass conservatory is viewable from the road, it is for the most part obscured by our internal courtyard fencing and surrounding buildings and hedges. Please feel free to contact us for a viewing should you need.

I trust all is in order, however should you need to contact us for any reason, please do not hesitate on.

Kind regards

OR

rd

Mr A and Mrs S Penfold