



3/25 Hawk Wing (Env)
Temple Quay House
2 The Square
Bristol
BS1 6PN

Direct Line: 0303 444 5335 16 SEP 2014
Customer Services: 0303 444 5000
Fax No: 0117 372 6298
e-mail: environment.appeals@pins.gsi.gov.uk



Tree Officer
Havant Borough Council
Planning Department
Public Service Plaza
Civic Centre Road
Havant
Hampshire PO9 2AX

Your Ref: APP/14/00368

Our Ref: APP/TPO/X1735/3976

Date: 15 September 2014

Dear Sir/ Madam,

**THE TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND)
REGULATIONS 2012, SI No. 605
APPLICATION FOR CONSENT TO CARRY OUT WORKS TO PROTECTED TREES
APPELLANT: MR V COOPER
SITE AT: 33 CAVENDISH DRIVE, WATERLOOVILLE, HAMPSHIRE PO7 7PJ**

SITE INSPECTION ARRANGEMENTS

I am writing to inform you that arrangements have been made for Inspector Mr Jim Quaife, an inspector appointed by the Secretary of State, to conduct a site inspection in connection with the above appeal. The arrangements are set out below.

Date: 2 October 2014

Time: 12.30 pm

Meeting point: The front entrance of 33 Cavendish Drive, Waterlooville, Hants PO7 7PJ

The Inspector will expect to be accompanied by of a member of the local authority and the appellant or the appellant's representative. If you cannot attend personally, you should arrange for someone to attend in your place. This is to allow access to the site and affected property. If this is not possible for extraordinary reasons you must let me know immediately.

If any party fails to arrive at the site visit, the Inspector will determine the most suitable course of action, which could mean that he will conduct the visit unaccompanied. In other circumstances, the visit might have to be aborted.

Please bear in mind that no discussion about the merits of the appeal is allowed during the inspection and that the inspector will not accept any written representations. The inspector may, however, ask questions during his/her visit to clarify factual information. Additionally,



the inspector may wish to take photographs of the appeal tree(s) and surroundings.

After the site visit has taken place the Inspector will write a decision which will take into account all of the written evidence and the observations made during the site visit. A copy of the decision will be sent to you as soon as it is ready for issue.

A similar letter has been sent to the appellant.

Yours sincerely

A handwritten signature in black ink, appearing to read 'K. Gordon', written over the printed name.

Kevin Gordon
Environment Appeals Team