



Application for tree works: works to trees subject to a tree preservation order (TPO)
 and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address	2. Agent Name and Address
Title: Mr First name: SAM Last name: RASCHER Company (optional): GUINNES HERMITAGE Unit: House number: House suffix: House name: GUINNES Hermitage Address 1: EAST ST Address 2: HAVANT Address 3: Town: County: HANTS Country: ENGLAND Postcode: PO9 1AA	Title: First name: Last name: Company (optional): Unit: House number: House suffix: House name: Address 1: Address 2: Address 3: Town: County: Country: Postcode:

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

In rear garden

4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☐ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☐ Yes ☒ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

Macaracarp - To remove 1 x Monterey cypress. Tree has shed several large limbs, is unbalanced + leaves the house in total shade all year round

7. Identification Of Tree(s) And Description Of Works continued ...

Hand-drawn sketch plan of a site. The plan is divided into three numbered areas: 38, 36, and 34. A circled 'X' is located in the top right corner. A line is labeled 'Montgomery Drive'. A stamp reads 'RECEIVED 19 FEB 2014 HBC Development Control'. A handwritten note says 'X = Tree'.

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☒ Yes ☐ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No
If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☒ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

☒

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

☒
☒

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

☒
☐
☐
☐
☐

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Signed - Agent:

(Please see guidance notes)

Denise Sheath

From: Dawn Paterson
Sent: 06 March 2014 14:57
To: Jacky Clark
Subject: FW: App/14/00176

From: Barry McGowan Jnr [REDACTED]
Sent: 06 March 2014 14:26
To: Planning and Development Shared Mailbox
Cc: Havant Auto-Reply
Subject: FW: App/14/00176

From: Barry McGowan Jnr
Sent: 06 March 2014 14:26
To: 'planning.development@havant.gov.org'
Cc: Sam Rajchel
Subject: App/14/00176

Hello

My name is Barry McGowan and I am the senior Arborist for Guinness Hermitage. I am emailing you in response to a letter dated the 20th Feb 2014 with the ref APP/14/00176 asking for more technical details.

The tree in question has been previously topped (About ten years ago) which has lead to the lateral branches becoming over extended. The crown is in a poor state and has frequently had limbs fail on many occasions in the last 6 years. This has lead to us removing the split and broken branches when called to attend. The crown has become unstable and is causing us concern due to the furniture in the gardens that it over hangs, not only in our property but also the neighbouring properties. We have not asked for a reduction on this specific tree as it is impossible to climb out to the extremities of the tree (Which would be required to reduce back to good live growth) Combining these factors (poor shape, safety during climbing operations, value of reduction, potential for failure) coupled with the issues faced by the residents (No light in property, unable to grow grass, hang out washing due to birds mess) It is our view that a complete removal would be the best coarse of action in this instance. We are willing to replant with another tree as required.

I hope this helps with the application for removal.

Yours Faithfully

Barry

The information in this email is confidential and may be legally privileged. It is intended solely for the addressee. Access to this email by anyone else is unauthorised. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. Such notification notwithstanding, any comments or opinions expressed are those of the originator unless otherwise explicitly stated. Please note that we reserve the right to monitor e-mail communication passing through this network.

This email has been sent from one of the following members of The Guinness Partnership Group:

The Guinness Partnership Limited, registered in England as a charitable Industrial and Provident Society No. 31693R and with the Homes and Communities Agency as a Registered Provider of social housing. Registered office: 17 Mendy Street, High Wycombe, Buckinghamshire HP11 2NZ
Guinness Care & Support Ltd, registered in England as a charitable Industrial & Provident Society No. 30337R, with the Care Quality Commission and with the Homes & Communities Agency as a Registered Provider of social housing No. L4497. Registered office: 17 Mendy Street, High Wycombe, Buckinghamshire HP11 2NZ
Guinness Developments Ltd, registered in England No. 4175094. Registered office: 17 Mendy Street, High Wycombe, Buckinghamshire HP11 2NZ
Guinness Housing Association Ltd, registered in England as an Industrial & Provident Society No. 17017R and with the Homes & Communities Agency as a Registered Provider of social housing No. L2441 Registered office: 17 Mendy Street, High Wycombe, Buckinghamshire HP11 2NZ
City Response Limited, registered in England No. 004471280. Registered Office: Unit 1, Broadgate, Oldham Broadway Business Park, Chadderton, Oldham,