(for office use)	Planning Application Number:

Biodiversity Checklist for Householder Applications

Site Address: 17, FRANKLAND TERRACE, EMSWORTH, PO10 7BA.

It is **an offence** to kill, injure, disturb or destroy European Protected Species and National Protected Species and their places of shelter or protection - whether or not planning permission is granted. This includes bats, great crested newts, otters and dormice. Nesting birds and other species listed in Question 1 below also have protection in law. If **Protected Species** are found during the course of any works you must **stop work immediately** and contact Natural England because Protected Species legislation still applies.

The following list of questions will help establish which organisations you should contact and which surveys you will require. Please complete and submit this checklist, any surveys, relevant records and correspondence along with your planning application. If it is felt that insufficient information has been supplied, we will ask that further details are submitted before your planning application is formally registered.

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1. Have you or your neighbours seen any evidence of protected species using the application site, including bat roosts, birds nests or sightings of species such as bats, badgers, dormice, otters, slow worms, adders, grass snakes, common lizards, southern damselflies, great crested newts, water voles and nesting birds?

   Please place a tick or X in ONE box only

   YES ☐ **continue to Question 2** **NO** ☒ **no further details are required; please sign here and return the form to us**

[redacted]

2. Does the proposal involve any of the following?

   Please answer all questions by crossing out or deleting either Yes or No.

   If **YES** you should seek advice from the body named in the last column. Contact details at the end of this form

Works to roof spaces including extensions, loft conversions or re-roofing	YES / NO	If YES contact the **Bat Group**
Works to walls with hanging tiles, wooden cladding or climbing plants	YES / NO	
Demolition, renovation or conversion of buildings, including barns	YES / NO	
Work within 500m of water, including ponds, lakes, rivers, canals, streams or water filled ditches	YES / NO	If YES contact the **Environment Agency**
Mineral workings, waste development, road or rail facilities	YES / NO	
A change in the use of land	YES / NO	
Works to cellars, tunnels, road/railway embankments, quarries or vacant land	YES / NO	
Work on sites with existing habitats including dense ground vegetation, scrub, bare ground, unimproved grassland, wildflower meadows, hedgerows, trees with peeling bark, dead wood or cavities, mature trees, wooded areas, or parkland	YES / NO	

If you are unsure as to whether your proposal falls into one of these categories please contact the Planning Service, Test Valley Borough Council by phoning 01794 527838 or 01264 368177 or emailing planning@testvalley.gov.uk

You should now be in a position to identify the surveys or other action you will need to carry out. If you have any queries you can contact the Hampshire Biodiversity Information Centre (HBIC) for general advice on surveys and Natural England regarding surveys for protected species (when you know the works will affect them).

Please now continue and answer questions 3 and 4

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3. If you were advised to carry out surveys, have you employed a suitably qualified person to carry out the necessary surveys, impact assessment, method statements and mitigation or enhancement strategies and included this information with your application?

   NO ☐ **YES** ☐ if Yes, please list the information you are including

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4. If you have answered **NO** to Question 3, do you believe that your proposal has no likelihood of having an impact on biodiversity?

   YES ☐ **NO** ☐ if No, why do you say this

Signed Print Name Date

Note – Work may need to be carried out at certain times of year depending on the species of concern, and advice on the most suitable time frame should be sought.