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25 September 2011

89 Eastoke Avenue – Flood Emergency Response Plan (FERP)

Please find enclosed a draft FERP for the owners / occupiers of the caravan site at the above address. This plan is for the guidance of persons present on the site in the event of a flood watch or flood warning being received.

To mitigate the affect of a flood the flood gate on the slipway is closed every evening and securely locked when the site is unoccupied.

The caravans are regularly maintained and are securely anchored to concrete base so that they will not float and become a hazard during a flood event.

Each owner will have a copy of the FERP and Environment Agency leaflets in their static caravans. They will also have the contact details for the other owners. I and other owners have also registered with the Environment Agency floodline warnings direct - flood warning service and will therefore be contacted if any flood warnings become relevant to the site.

I have reviewed the risk assessment and taking into account the controls in place and the FERP I hope you would agree that there is little additional risk in extending the period of occupancy from 8 to 10 months per year.

Thank you for your time and hope the enclosed FERP will meet your requirements.

Yours sincerely

Mr Steven Wood

Enc:

Risk assessment for 89 Eastoke Avenue

FERP for 89 Eastoke Avenue

**89 Eastoke Avenue
Flood Emergency Response Plan**

September 2011

**89 Eastoke Avenue Residents
Flood Emergency Response Plan (FERP)**

Objective

To safely minimise the impact to residents and property of a flood caused from rising sea water.

Flood Warning

A number of residents are registered on the Environment Agency's "Floodline Warning Direct" service to be alerted of any imminent threat to the site. This ensures the Flood Emergency Response Plan can be activated as soon as feasibly possible.

Initiation of Plan

The emergency response plan can be initiated by any resident situated on the site at the time of a flood warning being issued by the Environment Agency. All residents are aware of the plan and have a copy of the plan stored within their caravans.

**89 Eastoke Avenue Residents
Flood Emergency Response Plan (FERP)**

Flood Emergency Response Action Plan

Phase: Flood Watch advised by Environment Agency



Action	Responsibility
1. Resident notifies other on-site residents of the flood warning to ensure awareness.	Resident in receipt of flood warning
2. If not already closed the floodgate for the site is to be closed and securely locked into position.	Resident in receipt of flood warning
3. Sea levels are monitored on an hourly basis by residents on the site. Local Radio and TV updates are observed.	Resident in receipt of flood warning
4. Off-site residents are notified of the flood warning (if not already aware through Environment Agency messaging service)	Resident in receipt of flood warning

**89 Eastoke Avenue Residents
Flood Emergency Response Plan (FERP)**

Phase: Flood Warning / Severe Flood Warning advised by Environment Agency, or sea levels visibly rising.



Action	Responsibility
1. Action Plan is initiated	Mr Stephen Wood (or other nominated resident on site)
2. Externally stored gas bottles are disconnected and secured to avoid potential fire hazard / floating debris in the event of ingress of water to the site	On-site residents
3. Electricity supply to the site is to be isolated to avoid danger of electrocution and damage to electrical appliances and cabling.	Mr Stephen Wood (or other nominated resident on site)
4. Move or safely secure garden furniture to avoid possible damage by floating debris.	Mr Stephen Wood (or other nominated resident on site)
5. Relocate any vehicles stored on site to a safe location at 'Creek Road' (Appendix 1).	On-site Residents
6. Situation is to be constantly monitored. (If situation runs into the night a nominated resident(s) will be appointed "Flood Warden" and continue to monitor the situation and raise the alarm should the point of evacuation be reached.)	All Residents / Nominated Flood Warden
7. Should the elevated water levels reach the top of the launch ramp the site should immediately be evacuated. Should evacuation need to take place in the night all residents have access to torches and lanterns to ensure safe evacuation.	All Residents
8. Vehicles should be collected from the designated vehicle point on Creek Road and all residents should then make their way to St Mary's Church. (In the event of flooding occurring to the site, vehicle access from Hayling Island to the mainland is likely to also be flooded. Therefore residents will use St Mary's Church as an initial meeting point.)	All Residents

**89 Eastoke Avenue Residents
Flood Emergency Response Plan (FERP)**

Phase: During Flood

Action	Responsibility
No residents should be on site in the event of flood	N/A
In the <u>highly unlikely</u> event of a flash flood without prior warning from the environment agency residents can evacuate by foot to Creek Road.	All Residents

Phase: Post Flood

Action	Responsibility
1. Immediately inform individual insurance companies so loss adjusters can be appointed.	Individual Residents
2. Have electrical contractor assess safety of site and individual caravan electrics if exposed to flooding.	Mr Stephen Wood
3. If safe to do so commence initial clean-up.	All Residents

**89 Eastoke Avenue Residents
Flood Emergency Response Plan (FERP)**

Useful Numbers

Organisation	Phone Number
Environment Agency	0845 988 1188
Electricity Provider <i>Southern Electric</i>	<i>?? 0845 7252516</i>
Local Council (Havant)	<i>?? 02392. 474174</i>
Insurance Company Information	
Plot 1. <i>CeL Insurance</i>	<i>?? 08449 809 510</i>
Plot 2. AmTrust Europe Hotline (9am – 5pm Mon – Fri)	0115 934 9818
Plot 3. <i>CeL Insurance</i>	<i>?? 08449 809 510</i>
Plot 4. <i>Alan Blunden & CO LTD / as cover 4 states</i>	<i>?? 0800 9707172</i>

Resident Numbers

Plot	Name	Mobile	E mail
1	Steve & Linda Woods	07958 215 286	stev310@hotmail.co.uk
2	David & Linda Town	07905 925 105	d.town709@btinternet.com
3	Bob & Thelma <i>???</i>	<i>???</i> <i>0776 9823434</i>	<i>???</i> <i>NO - E-MAIL.</i>
4	Mike & Pat <i>???</i> <i>SAUNDERS.</i>	<i>???</i> <i>07940 240605</i>	<i>???</i> <i>PAT.49@btinternet.com.</i>

Other useful Media

Radio

BBC Radio Solent 96.1FM

Ocean 96.7FM

Quay 107.4FM

Spirit 96.6FM

Wave 105.2FM

**89 Eastoke Avenue Residents
Flood Emergency Response Plan (FERP)**

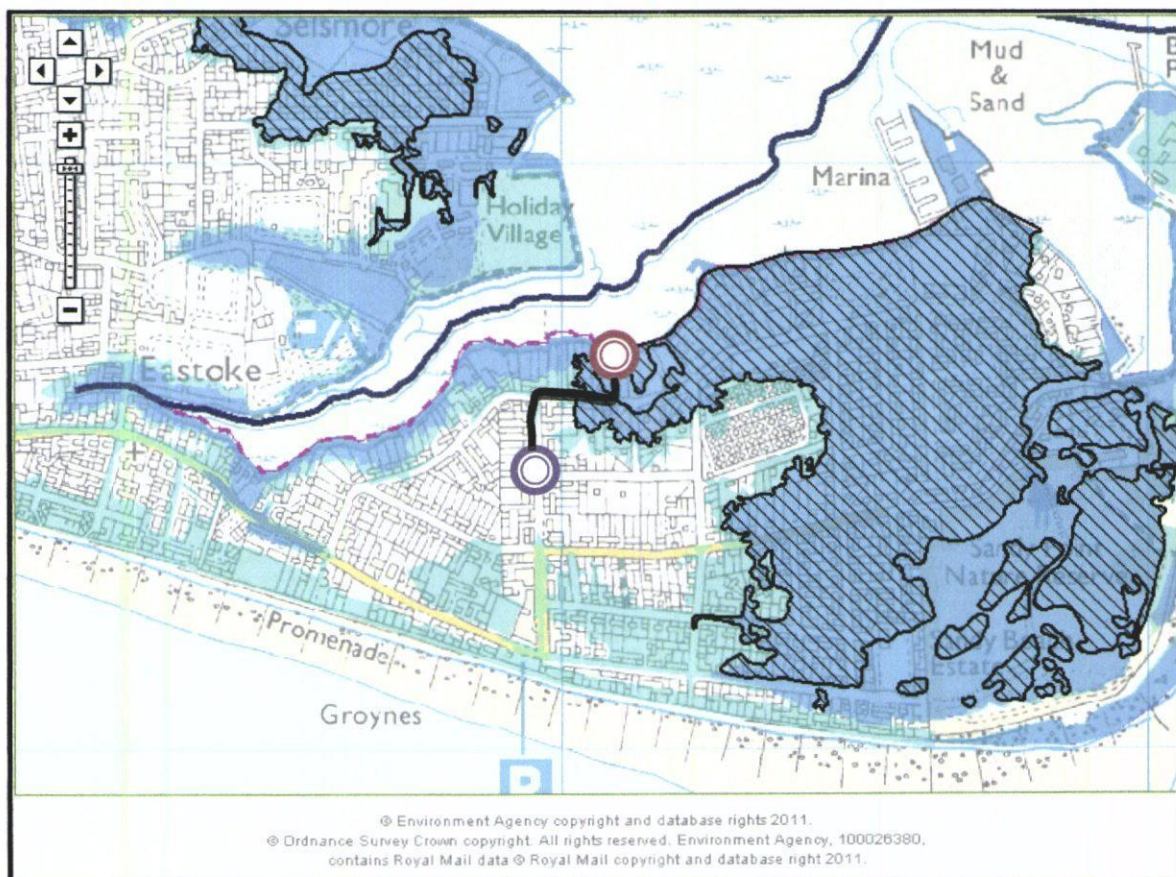
Plan Review Procedure (to be completed annually)

- Involve all residents in reviewing the flood plan and amend plan if required.
- Ensure new residents are aware of the plan and have an up to date copy.
- Ensure all residents have adequate alternative lighting available to be able to evacuate the site in low light conditions.
- Ensure all residents are aware of the electrical utility location.

Version	1.0
Last Updated:	25th September 2011
Next Review Date	25th September 2012

**89 Eastoke Avenue Residents
Flood Emergency Response Plan (FERP)**

Appendix 1 – Vehicle Relocation point



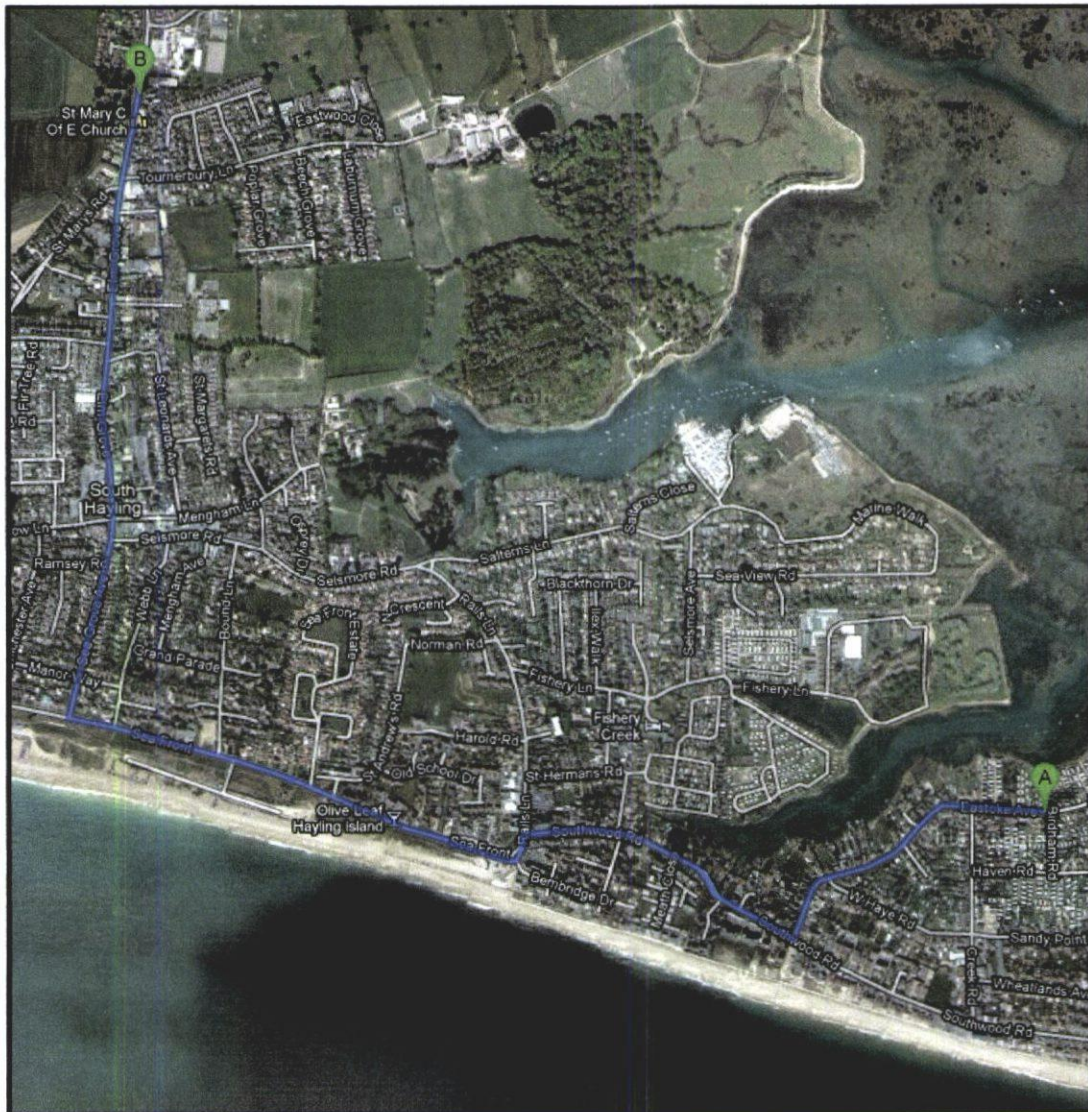
Extract from Environment Agency

89 Eastoke Avenue Residents Flood Emergency Response Plan (FERP)

Appendix2 – Evacuation Route to St Mary's Church

Route to *St Marys Church*: 2.1 miles via *Sea Front* is likely to be the safest route as this is less susceptible to flooding

1. Head **west** on **Eastoke Ave** toward **Creek Rd**
2. Turn right onto **Southwood Rd**
3. Turn left onto **Rails Ln**
4. Continue onto **Sea Front**
5. Turn right onto **Sea Grove Ave**
6. Continue onto **Elm Grove**
7. Continue onto **Church Rd**



Route extracted from Google Maps software

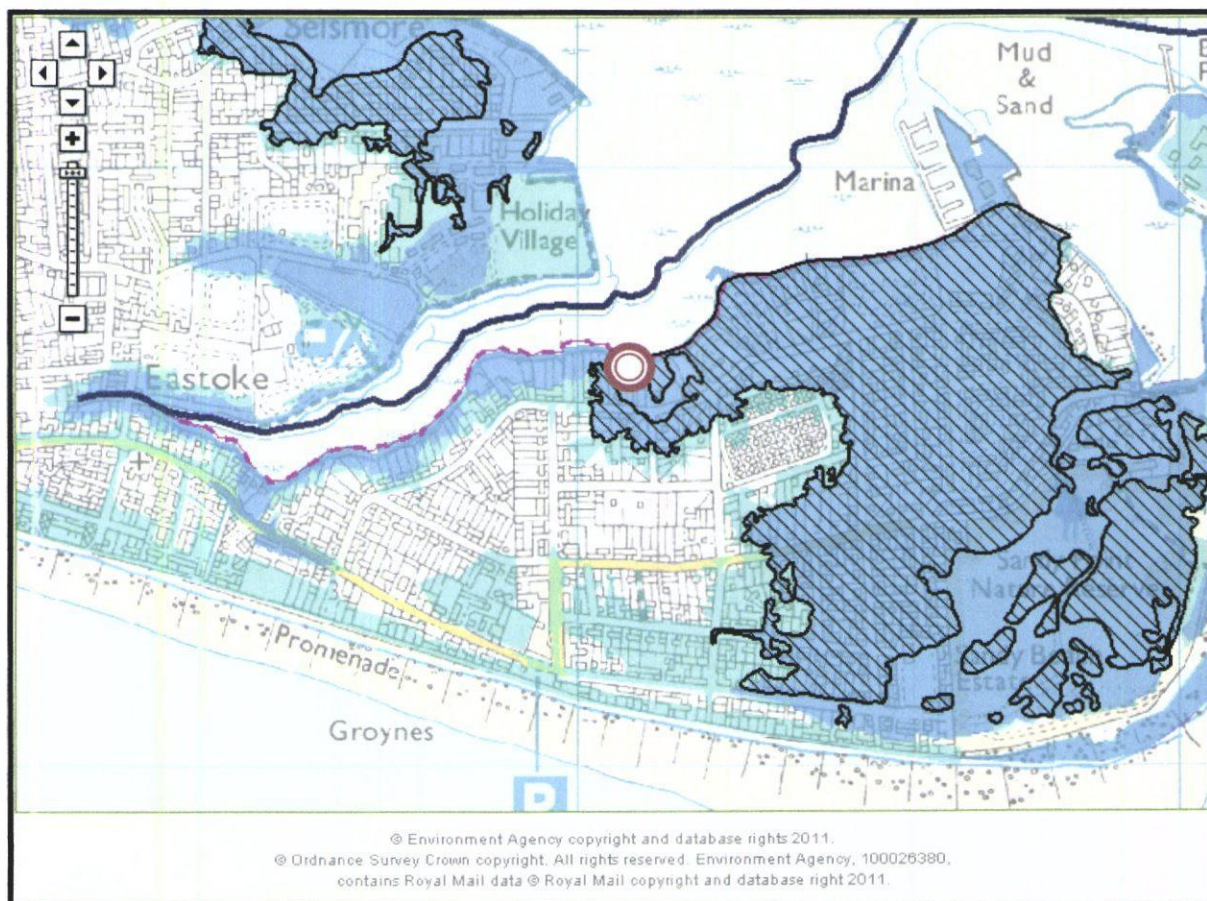
Flood Risk Assessment & Emergency Response Plan for 89 Eastoke Avenue

Background

89 Eastoke Avenue is a plot of privately owned land consisting of four static caravans *currently* permitted for temporary occupation between the months of March through to October (8 Months). As such it is classified as a "More Vulnerable" site in the PPS 25 Document ***subject to a specific warning and evacuation plan*** which are included within this document.

Flood Risk Assessment

According to the Environment Agency, 89 Eastoke Avenue is situated within "Zone 3" identified as an area that "could be flooded from the sea by a flood that has a 0.5 per cent (1 in 200) or greater chance of happening each year". This assessment does not however take into account the flood defences that have been erected which are designed to adequately protect against a 1 in 200 year flood risk (Appendix 1)



Extract from the EA website

Flood Risk Assessment at the site

Included is a risk assessment undertaken by the residents of 89 Eastoke Avenue.

Uncontrolled state - assuming no controls in place at the site

Hazard	Who is affected	Severity of Harm (Impact)	Likelihood of event	Overall Risk Rating
Flood from Sea	All Residents	High	Medium (1/200)	Medium

Controlled state - controls in place to both minimise the likelihood and minimise the impact should an incident occur.

Hazard	Who is affected	Control Measures to minimise likelihood	Control Measures to minimise Impact	Severity of Harm (Impact)	Likelihood of event	Overall Risk Rating
Flood from Sea	All Residents	1. 1/200 Flood Defence. Inc. Flood Gate (Appendix 1&2)	1. Caravans securely attached to ground (Appendix 3) 2. Flood Alerts received from Environment Agency 3. Flood Emergency Evacuation plan (Appendix 4)	Low	Low	Low

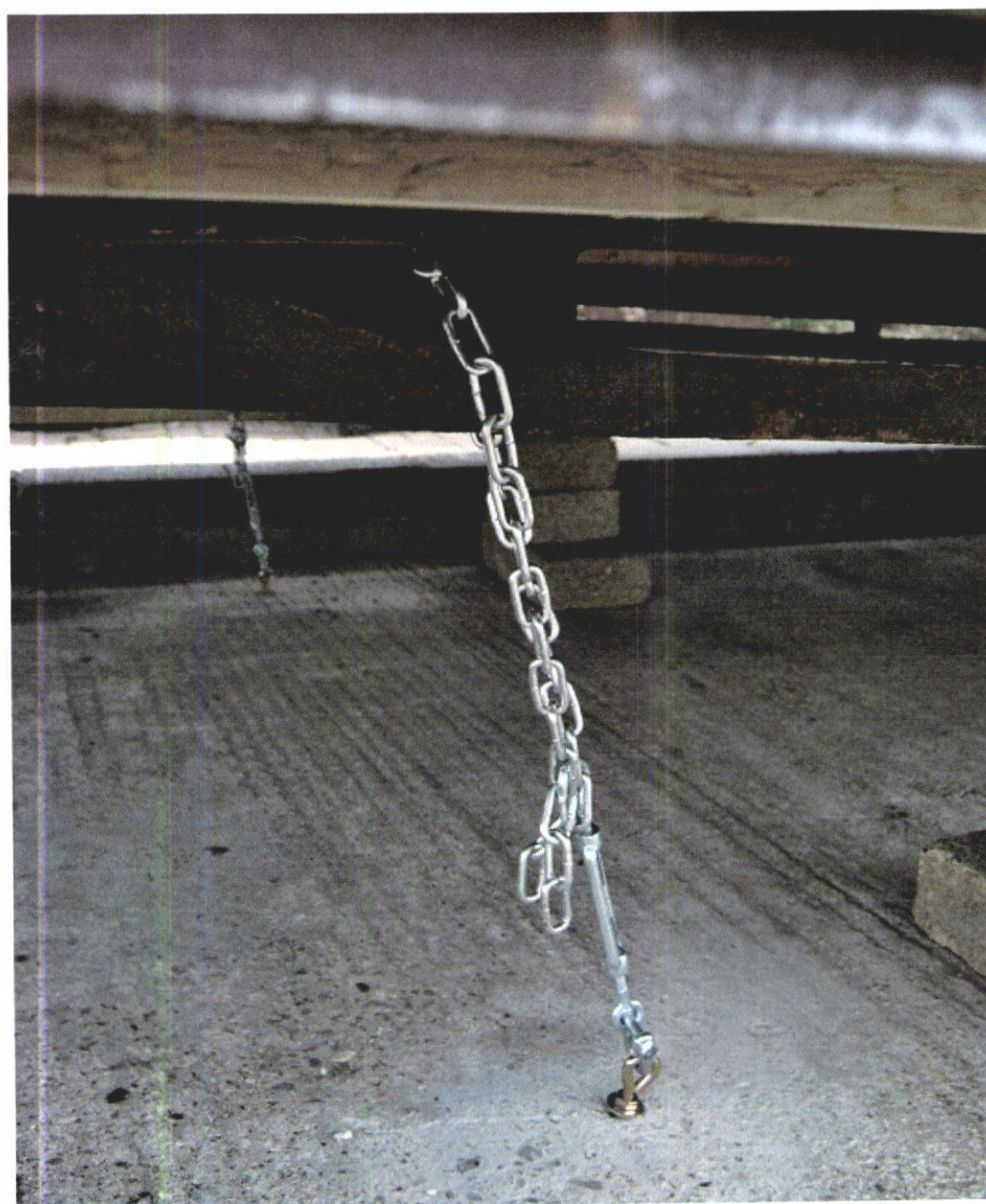
Appendix1 – Flood Defence Wall



Appendix2 – Flood Gate



Appendix 3 – Caravans securely attached to ground



Appendix 4 – Flood Emergency Response Plan

(Attached)