

Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:		First name:	
Last name:			
Company (optional):	HAVANT BOROUGH COUNCIL		
Unit:		House number:	
		House suffix:	
House name:	SOUTHMOOR DEPOT		
Address 1:	2		
Address 2:	PENNER ROAD		
Address 3:			
Town:	HAVANT		
County:			
Country:			
Postcode:	PO9 1QH		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

CEMETERY AT SOUTH
END OF CHURCH LANE
WARBLINGTON
HAVANT

4. Trees Ownership

Is the applicant the owner of the tree(s):

☒ Yes

☐ No

If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☒ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

7. Identification Of Tree(s) And Description Of Works

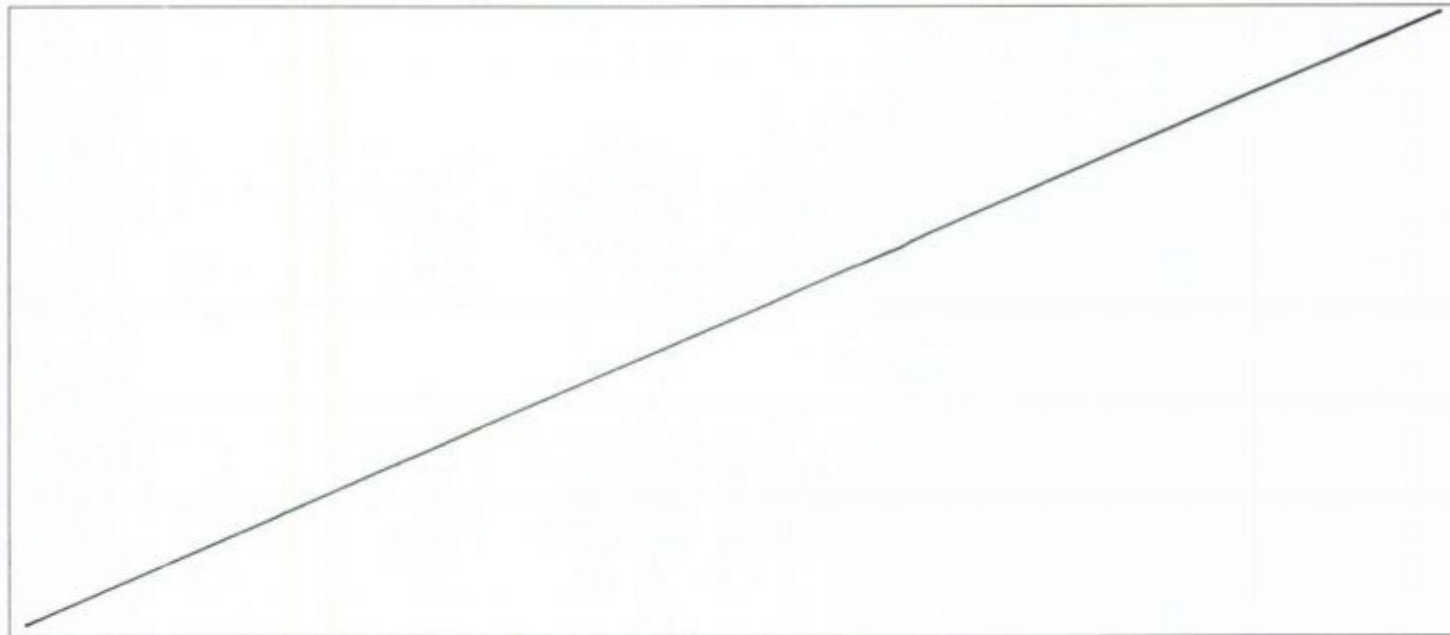
Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

SEE ATTACHED " SCHEDULE OF PROPOSED WORKS "

7. Identification Of Tree(s) And Description Of Works continued ...



8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:

If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

☒ Yes

☐ No

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.

If YES, you are required to provide for:

☐ Yes

☒ No

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)?

☒ Yes

☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

MAP 076-0 A B C + D

PHOTOS - on 2 SHEETS TOTAL 8 PHOTOS

DIGITAL COPIES OF THESE PHOTOS ARE AVAILABLE ON REQUEST

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff ☒ (c) related to a member of staff
(b) an elected member ☒ (d) related to an elected member

Do any of these statements apply to you?

☒ Yes

☐ No

If Yes, please provide details of the name, relationship and role

A - member of staff

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I declare that the information provided is true and correct and that I have read and understood the information described in this form and the accompanying plans and additional information.

Or signed - Agent:

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Tel: Extension number:
Co:
Co:
Country code: Fax number (optional):
Email address (optional):

13. Agent Contact Details

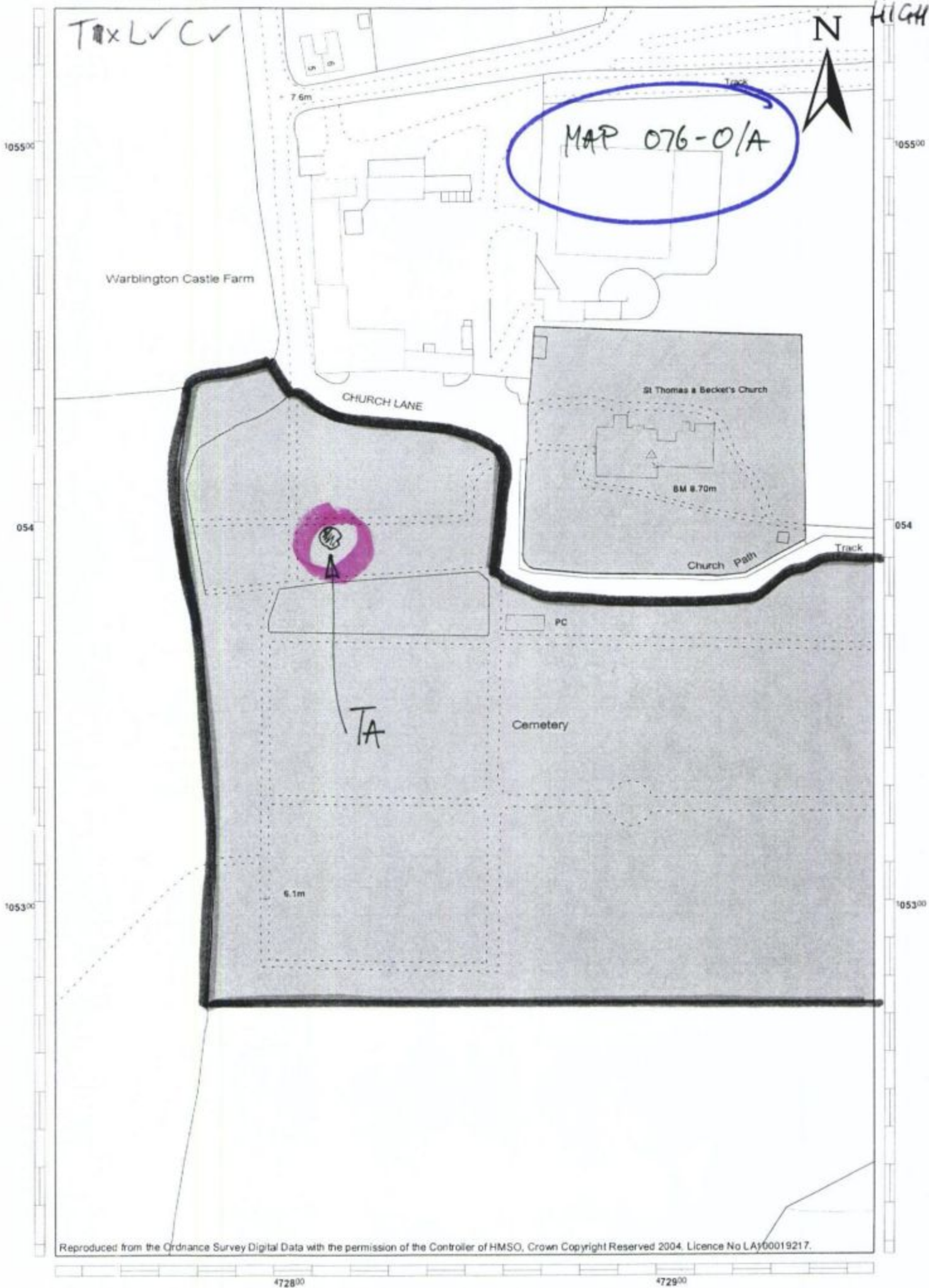
Telephone numbers

Country code: National number: Extension number:
Country code: Mobile number (optional):
Country code: Fax number (optional):
Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.
(Please see guidance notes)

SCHEDULE OF PROPOSED WORKS

Tree Number or Feature	Proposed Work	Reason for Proposed Work
T1-T115 (all trees) – no photo – map 076-0/B/C/D	raise crown to maximum of 4 metres as appropriate according to size of tree	improve aesthetic appearance of this semi-formal site; improve pedestrian and vehicle access beneath trees
T1 cherry – photo – map 076-0/B	reduce crown on north side only by 2 metres	to prevent branches contacting building
T6 cherry – photo - map 076-0/B	fell	very poor specimen
T12 norway maple – no photo - map 076-0/B	remove dead wood	to eliminate appearance of neglect
T13 norway maple – photo - map 076-0/B	fell	nearly dead
T39 weeping willow – photo - map 076-0/C	fell	badly suppressed by oak
T50 lawson cypress – photo - map 076-0/C	fell	too close to memorial
T65 whitebeam – photo - map 076-0/C	fell	dead
T76 apple – photo - map 076-0/C	fell	unwanted growth from stump
TA lawson cypress – photo - map 076-0/A	fell	is damaging memorial
hedge – no photo - map 076-0/C	reduce height to 2m to match previously cut section, trim sides, RETAIN minimum of 6 mature hawthorns at approximately even spacings. This work will include the removal of approximately 6-7 larger hawthorns of +/- 100mm diameter	to maximise density health and longevity of hedgerow



MAP 2, 016-0

WARRINGTON CEMETERY

76/0 map 2

472900

473000

HIGH

105500

105500

054

054

053

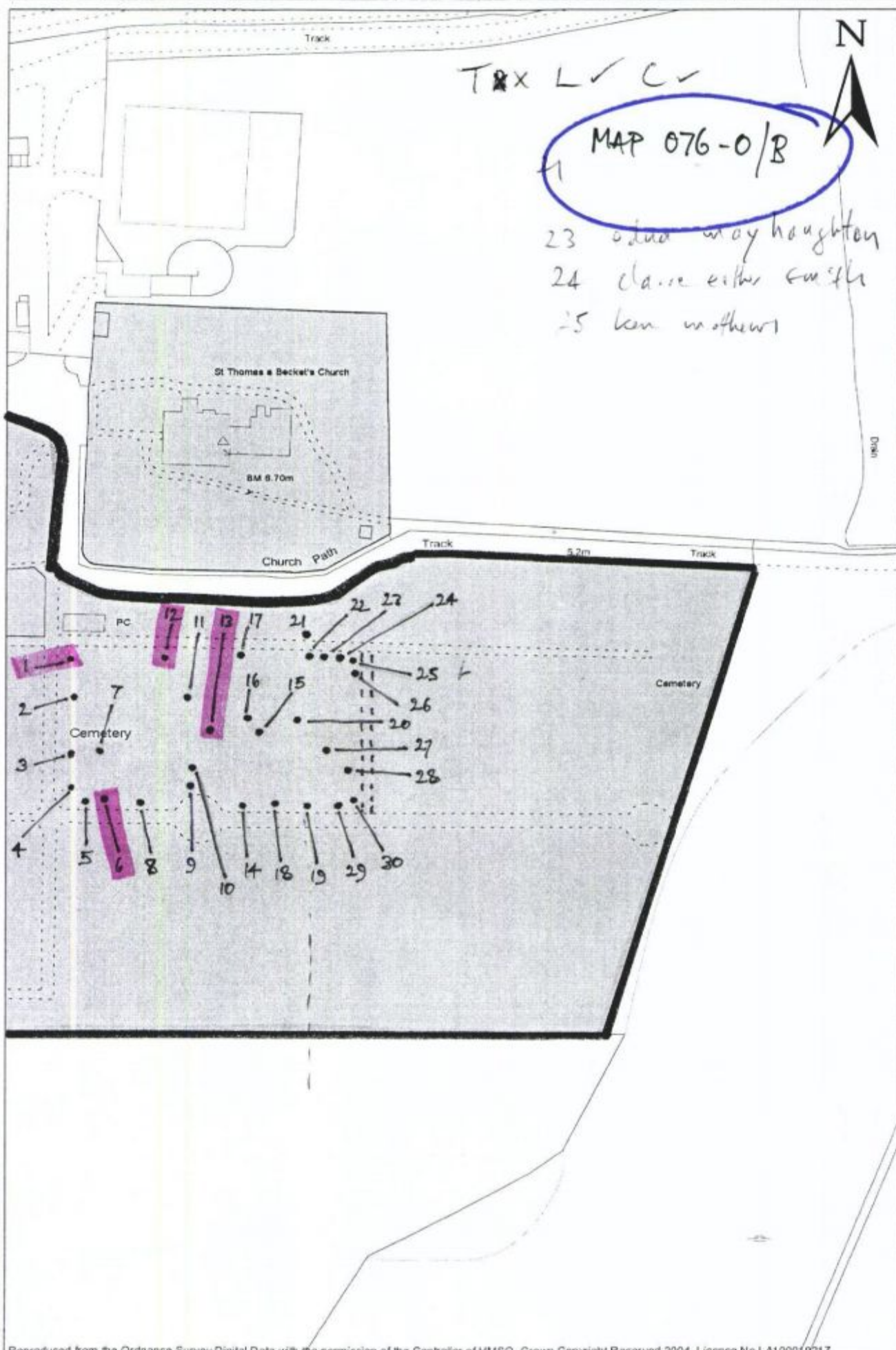
053

105200

105200

472900

473000



MAP 2, 076-0

WARRINGTON CEMETERY

76/0 map 1

HIGH

472900

473000

N

T X L ✓ C ✓

MAP 076/0/C

St Thomas & Becket's Church

BM 6.70m

Church Path

PC

Cemetery

Cemetery

HEDGE

MAP 2/076-0

WASHINGTON CEMETERY

76/0 map 1

HIGH

472900

473000

105500

105500



T X L ✓ C ✓

MAP 076-0/D

St Thomas a Becket's Church

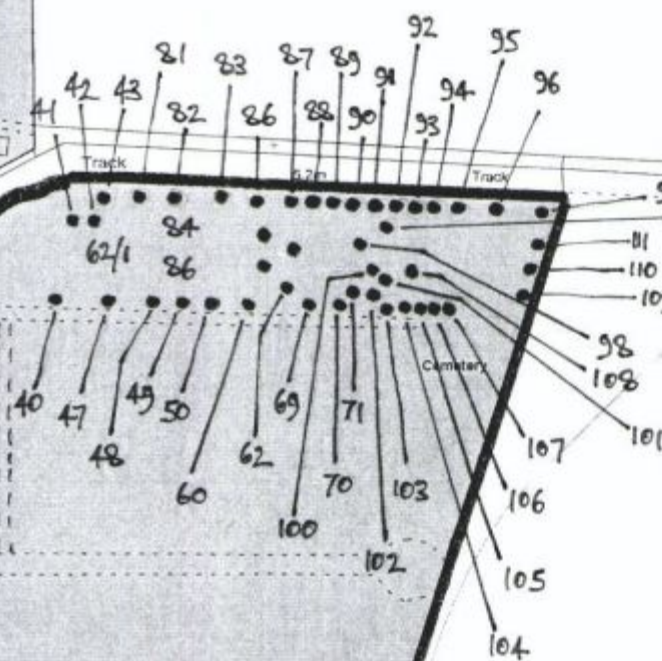
BM 8.70m

Church Path

PC

Cemetery

Cemetery



054

054

053

053

105200

105200

472900

473000



