

APP

Civic Offices
Havant
Hampshire PO9 2AX
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F 023 9248 0263

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title: First name:
Last name:
Company (optional):
Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Country:
Postcode:

2. Agent Name and Address

Title: First name:
Last name:
Company (optional):
Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Country:
Postcode:

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

NA.

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:
Last name:
Company (optional):
Unit: House number: House suffix:
House name:
Address 1:
Address 2:
Address 3:
Town:
County:
Country:
Postcode:
Telephone number: Extension number:
Country code:
Country code: Mobile number (optional):
Country code: Fax number (optional):
Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☐ Yes ☒ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

TREE PRESERVATION ORDER No. 1981
(05/05/2010)

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.
E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

ASH (T1) - 30% CROWN REDUCTION, REMOVAL OF DEADWOOD, REMOVAL OF CROSSING BRANCHES, CROWN THINNING WHERE ADVISED BY ARBORICULTURIST, AS FULLY SPECIFIED IN "ADDITIONAL INFORMATION" PROVIDED.

7. Identification Of Tree(s) And Description Of Works continued ...

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00 11 11

PINE (T2) - CROWN LIFT (REMOVAL OF LOWEST SET OF BRANCHES), DEAD-
WOOD REMOVAL, AS FULLY SPECIFIED IN "ADDITIONAL INFORMATION".

WORKS TO BE IN ACCORDANCE WITH BS3998: TREE WORK RECOMMENDATIONS

ASH (T1) IS LARGEST ASH TO NORTH-EAST OF REAR GARDEN.

PINE (T2) IS LARGE PINE ON SOUTHERN BOUNDARY OF REAR GARDEN.

REASONS

ASH - TO ADDRESS LACK OF FORMATIVE MANAGEMENT, TO ADDRESS SAFETY CONCERNS
TO PEOPLE AND PROPERTY, TO ADDRESS/OR IMPROVE EXCESSIVE SHADING.

PINE - TO IMPROVE TREE SHAPE AND LOAD BALANCE, REMOVE BRANCHES OVER-
HANGING PROPERTY, TO IMPROVE EXCESSIVE SHADING.

8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert. ☒ Yes ☐ No
(GUIDANCE FROM TREE OFFICER)
2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.
If YES, you are required to provide for: ☐ Yes ☒ No

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

Reference number "HBC_TPO1981_TREE_WORKS_2010-06-29.DOC"
which contains additional information in support of application for tree
work, i.e. sketch plan, specification of works, reasons, evidence, photographs,
Summary of advice from Tree Officer.
Submitted as "MS WORD document" / Paper copy provided by Post.

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)



For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out



For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - A

Or signed - Agent:

Date (DD/MM/YYYY):

2/07/10

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Extension number:

Country code: National number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.
(Please see guidance notes)

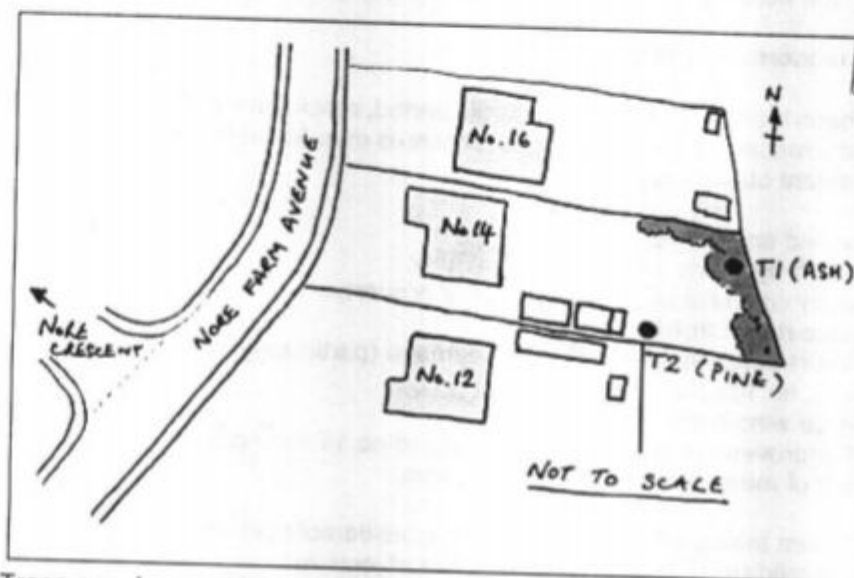
Additional information to support application for tree works

14, Nore Farm Avenue, Emsworth, PO10 7NA, subject to a provisional tree preservation order (TPO) no.1981.

Contents:

1. Sketch plan showing tree location
2. Specification of tree works
3. Statement of reasons for proposed work
4. Evidence in support of statement reasons
5. Supporting photographs
6. Advice provided by Tree Officer

1. Sketch plan showing tree location



Trees are shown with ●, the only trees under TPO are T1 = Ash and T2 = Pine. T1 and T2 refer only to (one) largest Ash and (one) largest Pine solely within the boundary of No.14 Nore Farm Avenue.

2. Specification of tree works

Proposed work to T1 (Ash) will comprise of:

- Initial visual inspection to confirm general health and safety of the tree;
- 30 % (approximately 7.5m) crown reduction;
 - i.e. 30% tree height reduction with proportional crown width reduction;
 - the crown reduction is expected to entail some degree of crown thinning, as advised by the arboriculturist, due to the selective removal of branches at their points of origin;
- Removal of lowest (two) horizontal/inverted/overhanging branches;
- Removal of dead-wood, crossing branches and epicormic shoots;
- Removal of branches (if any) showing significant signs of weak branch unions or included bark (as advised by the arboriculturist);

Proposed work to T2 (Pine) will comprise of:

- Initial visual inspection to confirm general health and safety of the tree;
- Crown lift by removal of lowest set of branches only (see figure 5 under photographs, illustrated in red, B1 to B5);
- Removal of crossing branches (if any);
- Removal of dead-wood;
 - The arboriculturist recommended assessment of branches clearly showing distinct lack of vigour in comparison to rest of healthy growth, the branches are at mid-height immediately above the boundary between no.12 and no.14.

The branches are proposed to be removed only if recommended by the arboriculturist following thorough inspection.

General specification

Works are proposed to be undertaken:

- in accordance with BS3998:1989 'Recommendations for tree work';
- by an appropriately experienced, skilled and insured arboriculturist (tree surgeon);
- in accordance with recommendations made by Mr. Jamie Gargett (Havant Borough Council Tree Officer), at site inspection 22/06/2010.
- following inspection by the arboriculturist to confirm the trees are safe prior to proceeding;
- it is proposed the tree officer, if available, makes a site visit during the works to briefly discuss works and health of trees with the arboriculturist.

3. Statement of reasons for proposed work

The Ash tree has not been managed for a considerable period, renovation work is required to improve the shape and structure, as well as mitigate concerns over future failures and size. The long-term management objectives are:

- Retain the tree and ensure the tree's longevity;
- To maintain health by improving structural integrity;
- To address safety concerns of risks to people or property;
 - to reduce risk of tree failure;
 - to address concerns about property damage (particularly from neighbouring property, no.16);
 - to reduce wind loading;
- To offer small improvement to excessive shading to no.14 and no.16;
- To address lack of management in formative years.

The Pine tree has not been managed or assessed for a considerable period, minor works are proposed to support the following long-term management objectives:

- **Retain this impressive and valuable tree and ensure the tree's longevity;**
- To improve the over-all shape and load-balance of the tree;
- To maintain health by inspection and dead-wooding;
- To address safety concerns of risks to people or property;
 - reduce risk of property damage by removal of lowest but very far reaching branches;
 - assess branches showing lack of vitality and remove if appropriate;
- To offer small improvement to excessive shading to No.14.

4. Evidence in support of statement reasons

The specification of tree work is based on recommendations and guidance from Mr. Jamie Gargett (HBC Tree Officer) following a site visit and meeting with Mr. Alan Ham (property owner), Mr. Richard Stimson (prospective purchaser of this property) on the 22nd June 2010.

Previous concerns raised to Mr. Gargett by letter/email from Mr. Stimson, dated 07/06/2010. It is my understanding that the occupier's/owner's of no.16 Nore Farm Avenue have also raised concerns with Mr. Gargett about the Ash tree.

5. Supporting photographs



Figure 1 – Ash tree, looking east.



Figure 2 – Ash tree main trunk/branch unions, looking north-east.

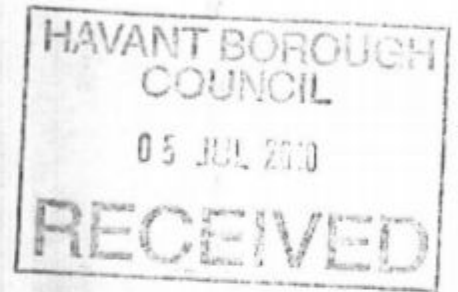




Figure 3 – Ash tree, looking east.



Figure 4 – Ash tree (left), Pine tree (right), looking east. Note far-reaching lowest branch of the Pine extending approximately to the north/north-east.

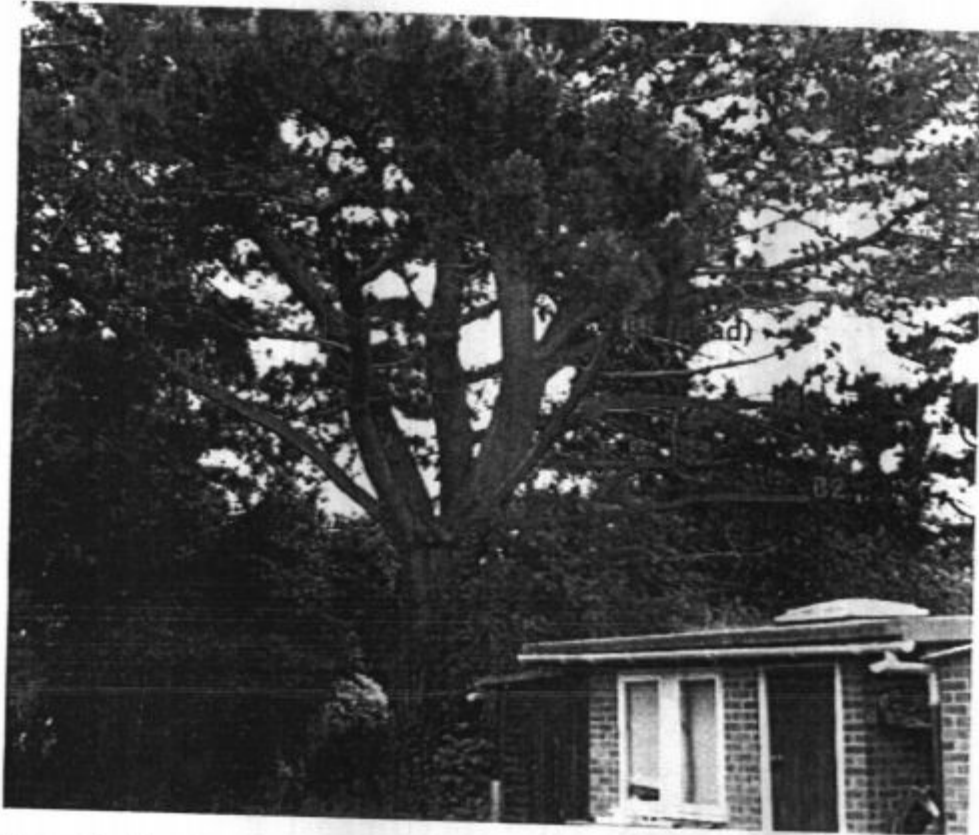


Figure 5 –Pine tree (looking south-east), red illustrations show approximately the branches proposed to be removed. It is proposed the lowest 'set' of branches are removed to provide balance to the tree's shape.



Figure 6 –Pine tree, looking south-east. Note lack of growth/vigour in middle of tree.





Figure 7 –Pine tree, looking up at main stem.

6. Advice provided by Tree Officer

The following summarises advice provided by the Havant Borough Council (HBC) Tree Officer (Jamie Gargett), following ground level inspection at the site visit on the 22/06/2010.

The tree officer advised the Ash tree had suffered lack of formative management and that he would support either a 30% crown reduction or crown cleaning, removal of crossing branches, removal of the lowest overhanging branches, removal of dead-wood, removal of ivy to allow inspection of trunk, assessment (and removal, if appropriate) by the arboriculturist of any potentially weak branch unions showing signs of included bark.

The tree officer advised the Pine tree appeared to be in good health and mature in its height at an approximate age of 50 years. The tree officer advised the tree's trunk leaned to west but there were no obvious warning signs to suggest any immediate instability. The tree officer advised he would support removal of lowest horizontal branches overhanging the neighbouring gardens to south and south-west. He recommended the arboriculturist inspect the tree at height to inform on general condition and remove dead-wood.

Louise Turtle

From: Louise Turtle
Sent: 05 July 2010 08:20
To: Louise Turtle
Subject: FW: Tree Works Application (TPO1981, 14 Nore Farm Emsworth)
Attachments: HBC_TPO1981 Tree Works Application_2010-06-30_Page1.pdf; HBC_TPO1981 Tree Works Application_2010-06-30_Page2.pdf; HBC_TPO1981 Tree Works Application_2010-06-30_Page3.pdf; HBC_TPO1981 Tree Works Application_2010-06-30_Page4.pdf; HBC_TPO1981_Tree_works_2010-06-29.pdf

From: Richard [mailto:richard1974@btopenworld.com]
Posted At: 02 July 2010 16:39
Posted To: Planning and Development Shared Mailbox
Conversation: Tree Works Application (TPO1981, 14 Nore Farm Emsworth)
Subject: Tree Works Application (TPO1981, 14 Nore Farm Emsworth)

Dear Sirs,

Please find attached an application for tree works (pages 1-4) and a supporting document to provide additional information (HBC_TPO1981_Tree_works_2010-06-29.pdf). I would be grateful if you could confirm receipt please. The original paper copy will be sent in the post.

Please note - the above house (14, Nore Farm Avenue) is anticipated to shortly change ownership (subject to contract). The application is signed by the current owner (Mr. Alan Ham) and submitted by the prospective purchase (Mr. Richard Stimson). As such if there are any queries I would be very grateful to be copied in on any correspondence please either by email or the contact details below.

Many thanks,

Richard Stimson.

Mr. R. Stimson
42, Southbrook Road
Langstone
Havant
Hampshire
PO9 1RN


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spam@emailsystems.com

05/07/2010