Civic Offices
Havant
Hampshire PO9 2AX
T 023 9244 6015
F 023 9248 0263

# Application for removal or variation of a condition following grant of planning permission.

## Town and Country Planning Act 1990.

## Planning (Listed Buildings and Conservation Areas) Act 1990

**You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply**

### Publication of applications on planning authority websites

**Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.**

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

### 1. Applicant Name and Address

| | | | |
|---|---|---|---|
| Title: | MS | First name: | JULIA |
| Last name: | POTTER | | |
| Company (optional): | HAVANT BOROUGH COUNCIL | | |
| Unit: | | House number: | House suffix: |
| House name: | | | |
| Address 1: | HAVANT CIVIC OFFICES | | |
| Address 2: | CIVIC CENTRE ROAD | | |
| Address 3: | | | |
| Town: | HAVANT | | |
| County: | HANTS | | |
| Country: | UK | | |
| Postcode: | PO9 2AX | | |

### 2. Agent Name and Address

| | | | |
|---|---|---|---|
| Title: | MR | First name: | JON |
| Last name: | SKIPPER | | |
| Company (optional): | HAMPSHIRE COUNTY COUNCIL | | |
| Unit: | | House number: | House suffix: |
| House name: | 76 HIGH ST. | | |
| Address 1: | N | | |
| Address 2: | | | |
| Address 3: | | | |
| Town: | WINCHESTER | | |
| County: | HANTS | | |
| Country: | UK | | |
| Postcode: | SO23 8UL | | |

## 3. Site Address Details

Please provide the full postal address of the application site.

| | | | | | |
|---|---|---|---|---|---|
| Unit: | | House number: | | House suffix: | |
| House name: | | | | | |
| Address 1: | HAVANT CIVIC OFFICES | | | | |
| Address 2: | CIVIC CENTRE ROAD | | | | |
| Address 3: | | | | | |
| Town: | HAVANT | | | | |
| County: | HANTS | | | | |
| Postcode (optional): | PO9 2AX | | | | |

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: | Northing:

Description:

## 4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☑ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name: DAVID EAVES

Reference:

Date (DD/MM/YYYY): (must be pre-application submission)

Details of pre-application advice received?

APPLICATION FOR VARIATION OF CONDITION 12 IS REQUIRED

## 5. Description Of Your Proposal

Please provide a description of the approved development as shown on the decision letter, including the application reference number and date of decision in the sections below:

EXTENSION OF THE EXISTING CIVIC HQ, TO PROVIDE NEW PUBLIC RECEPTION AREA FROM WHICH SERVICES TO THE PUBLIC CAN BE PROVIDED (INCLUDING A CAFE); INTERNAL REFURBISHMENT; ENHANCEMENT OF THE EXISTING LANDSCAPE SETTING; AMENDMENTS TO THE EXISTING CAR AND CYCLE PARKING PROVISIONS & PROVISION OF TEMPORARY ACCOMODATION (PORTACABIN)

Reference number: APP/10/00001 Date of decision (DD/MM/YYYY): 5/7/2010 (date must be pre-application submission)

Please state the condition number(s) to which this application relates:

| | | | |
|---|---|---|---|
| 1. | 12 | 6. | |
| 2. | | 7. | |
| 3. | | 8. | |
| 4. | | 9. | |
| 5. | | 10. | |

Has the development already started? ☑ Yes ☐ No

If Yes, please state when the development started (DD/MM/YYYY): 16/08/10 (date must be pre-application submission)

Has the development been completed? ☐ Yes ☑ No

If Yes, please state when the development was completed (DD/MM/YYYY): (date must be pre-application submission)

## 6. Condition(s) - Removal

Please state why you wish the condition(s) to be removed or changed:

CONDITION TIMING INCOMPATIBLE WITH CONTRACTOR PHASING + PROGRAMME FOR ART WORK PROCUREMENT

If you wish the existing condition to be changed, please state how you wish the condition to be varied:

TIMESCALE TO BE EXTENDED TO END OF MAY 2012

## 7. Ownership Certificates

**One Certificate A, B, C, or D, must be completed with this application form**

**CERTIFICATE OF OWNERSHIP - CERTIFICATE A**

**Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

| Signed - Applicant: | Or sig[redacted] | Date DD/MM/YYYY: |
|---|---|---|
| | | 05/04/2011 |

**CERTIFICATE OF OWNERSHIP - CERTIFICATE B**

**Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12**

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

| Name of Owner | Address | Date Notice Served |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

| Signed - Applicant: | Or signed - Agent: | Date DD/MM/YYYY: |
|---|---|---|
| | | |

**CERTIFICATE OF OWNERSHIP - CERTIFICATE C**

**Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12**

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run* )of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

| Name of Owner | Address | Date Notice Served |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

| Notice of the application has been published in the following newspaper (circulating in the area where the land is situated): | On the following date (which must not be earlier than 21 days before the date of the application): |
|---|---|
| | |

| Signed - Applicant: | Or signed - Agent: | Date DD/MM/YYYY: |
|---|---|---|
| | | |

## 7. Ownership Certificates (continued)

**CERTIFICATE OF OWNERSHIP - CERTIFICATE D**

**Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12**

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run )* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date DD/MM/YYYY:

## 8. Agricultural Land Declaration

**AGRICULTURAL LAND DECLARATION**

**Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12**

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding

Signed - Applicant:

Or signed

Date (DD/MM/YYYY): 05/04/2011

(B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

| Name of Tenant | Address | Date Notice Served |
|---|---|---|
| | | |
| | | |
| | | |
| | | |
| | | |

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 9. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☑

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C, or D - as applicable): ☑

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☑

The original and 3 copies of the completed, dated Article 12 Certificate (Agricultural Holdings): ☑

The correct fee: ☑

## 10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed - Applicant: [redacted] Date (DD/MM/YYYY): 05/04/2011 (date cannot be pre-application)

## 11. Applicant Contact Details

Telephone numbers

[redacted] Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

## 12. Agent Contact Details

Telephone numbers

Country code: 01962 National number: 813822 Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

## 13. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☑ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)* ☐ Agent ☑ Applicant ☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name: Telephone number:

Email address: