

Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MRS	First name:	JEAN
Last name:	O'FARRELL		
Company (optional):	CLERK TO FABRIC COMMITTEE OF PCC OF ST THOMAS' CHURCH BISHAMPTON		
Unit:		House number:	32
		House suffix:	
House name:			
Address 1:	DENVILLES CLOSE		
Address 2:			
Address 3:			
Town:	HAVANT		
County:	HAMPSHIRE		
Country:	UK		
Postcode:	PO9 2QY		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

TREES IN THE CHURCHYARD
IN WHICH THE CHURCH IS
SITED

4. Trees Ownership

Is the applicant the owner of the tree(s): ☐ Yes ☒ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	
Email address (optional):		

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

Full details are attached as drawn up by ANDREW SKEET
OF HAVANT BOROUGH COUNCIL

HAVANT BOROUGH COUNCIL
08 DEC 2010

7. Identification Of Tree(s) And Description Of Works continued ...

[Redacted area]

8. Trees - Additional Information

[Redacted area] communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☒ No
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☒ No

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☒ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

[Redacted area]

NAVANT BOROUGH COUNCIL
08 DEC 2010
RECEIVED

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?



11. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

30/12/2010

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code: National number:

Extension number:

Country code:

Country code: Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code: National number:

Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

Tree Schedule:

y = young m = mature v = veteran

- 1 y maple - "Drummondii"
- 2 m birch
- 3 m sycamore 5 stems
- 4 m cherry// badly cankered at old tear-out at 1.5m E side//oct'10
estimate stem is 75% sound at damaged area//
- 5 m cherry "in memory of..."
- 6 m oak//2008 secondary main stem at 3m NE removed//
- 7 v yew propped
- 8 v yew - main stem is riddled with laetiporus//was reduced heavily over
road summer 2007 to reduce risk of limb breaking off and had
supporting chain half way up removed, (chain was tying the main limb
on S side, to main stem), as recommended by Bernie H in his 2006
report 0084
- 9 m yew//was crown raised and had damaged limb over road removed
2008, all permitted on appl 08/55956/011//
- 10 m sycamore - leans 35° to E. has been reduced in size, looks to have
been between 2000-2010, this may have been as a precaution, as
the tree leans steeply. I recommend repeat pruning, pending any
information as to why it was pruned earlier
- 11 m sycamore 3 stems - has also been reduced, probably at same time
as T10, this may have been because of its proximity to the residence
"Pilgrims". I recommend repeat pruning, pending any information as to
why it was pruned earlier.

note: unable to discover why T9+10 had been reduced,
churchwardens thought this was done around 2005

The above trees were plotted and inspected on Friday April 23 2010. The inspection was visual only, from ground level and took approximately 30mins to complete, in full sun. This inspection was with a view to Havant Borough Council being requested by the Diocese to take on responsibility for grounds maintenance in this recently-closed churchyard. Recommendations as follows: (these rec's include items added subsequent to a review carried out on oct 21 2010, see further below)

T2 raise crown to 2m

T3 raise crown to 2.5m

T4 raise crown 2.5m

T5 raise crown 2.5m

T6 prune clear of lamp; reduce secondary leader with weak fork at around 4m E side, prior to future removal.



T7 prune back lightly from church walls - 2m clearance

T8 needs light pruning clear of monuments and to provide better mowing access

T9 needs pruning lightly to clear monuments and to provide better mowing access and removal of multiple sharp sprags

T10 - reduce 30%

T11 reduce 30%

end

oct21'10 visited to review the April 23 2010 work recommendations and added:
crownlifting to T2,3,4,5; formative pruning T6; removal multiple sharp sprags
T9



