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THE HARRISON YOUNG
PARTNERSHIP LTD
CHARTERED ARCHITECTS

Registered Office
12 West Street Emsworth Hampshire PO10 7DY
Telephone 01243 372993
Fax 01243 374892
architects@harrison-young.com

The Head of Planning and Development Control
Havant Borough Council
Civic Offices
Civic Centre Road
Havant PO9 2AX

21 September 2010

Dear Sir,

4 WESTERN PARADE, EMSWORTH PO10 7HS

I refer to Planning consent APP/10/00127 dated 2 July, and to our application for a non-material amendment registered by you on 14 August and to my telephone call with Mrs D Haywood on 17 September.

I understand that this amendment requires a full Planning Application and that the application for a non-material amendment was processed in error.

Mrs Haywood has undertaken to investigate the refund of the £25 fee paid on the previous application.

Mrs Haywood assures me that no fee is payable on this application.

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I therefore enclose the original and three copies of your application forms together with 4 copies of our drawing 1152/1/01B with a bid red asterisk indicating the rooflight in question.

I confirm that work is due to start on site on 4 October and that we intend to fit the larger rooflight following my conversation with Mrs Haywood on 17 September.

Yours faithfully,

Anthony Young.

HAVANT BOROUGH COUNCIL
22 SEP 2010
RECEIVED