

11 MAR 2011

Civic Offices  
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Application for tree works: works to trees subject to a tree preservation order (TPO)  
and/or notification of proposed works to trees in a conservation area.

## Town and Country Planning Act 1990

### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

#### 1. Applicant Name and Address

|                     |                  |               |       |
|---------------------|------------------|---------------|-------|
| Title:              | MR               | First name:   | ROBIN |
| Last name:          | WALTER           |               |       |
| Company (optional): | WOODLAND TRUST   |               |       |
| Unit:               |                  | House number: | 10    |
|                     |                  | House suffix: |       |
| House name:         |                  |               |       |
| Address 1:          | ST. JAMES STREET |               |       |
| Address 2:          | SHAFTESBURY      |               |       |
| Address 3:          |                  |               |       |
| Town:               |                  |               |       |
| County:             | DORSET           |               |       |
| Country:            | UK               |               |       |
| Postcode:           | SP7 8HA          |               |       |

#### 2. Agent Name and Address

|                     |  |               |  |
|---------------------|--|---------------|--|
| Title:              |  | First name:   |  |
| Last name:          |  |               |  |
| Company (optional): |  |               |  |
| Unit:               |  | House number: |  |
|                     |  | House suffix: |  |
| House name:         |  |               |  |
| Address 1:          |  |               |  |
| Address 2:          |  |               |  |
| Address 3:          |  |               |  |
| Town:               |  |               |  |
| County:             |  |               |  |
| Country:            |  |               |  |
| Postcode:           |  |               |  |

### 3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

*Adjacent to A3 London Road  
West Side.*

### 4. Trees Ownership

Is the applicant the owner of the tree(s):

☒ Yes

☐ No

If 'No' please provide the address of the owner (if known and if different from the trees location)

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

|                                    |                                                |                                        |
|------------------------------------|------------------------------------------------|----------------------------------------|
| Country code: <input type="text"/> | National number: <input type="text"/>          | Extension number: <input type="text"/> |
| Country code: <input type="text"/> | Mobile number (optional): <input type="text"/> |                                        |
| Country code: <input type="text"/> | Fax number (optional): <input type="text"/>    |                                        |

Email address (optional):

### 5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO?

☒ Yes

☐ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes

☐ No

### 6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

### 7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

*See attached Schedule & Works*

11 MAR

## 7. Identification Of Tree(s) And Description Of Works continued ...

## 8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

### For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

### For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall: ☐ Yes ☐ No  
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives. ☐ Yes ☐ No  
If YES, you are required to provide for:

#### *Subsidence*

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

#### *Other structural damage* (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

### Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☒ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

- Friends of Park Wood Action Plan 2010/11  
- Map of Park Wood

11 MAR 2011

## 9. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

### Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

☐

### For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

☐☐

### For works to trees protected by a TPO

(see Question 8)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
  - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
  - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
  - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

☐☐☐☐☐

## 10. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

(This date must not be before the date of sending or hand-delivery of the form)

## 11. Applicant Contact Details

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

## 12. Agent Contact Details

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.  
(Please see guidance notes)

# FRIENDS OF PARK WOOD ACTION PLAN FROM 1<sup>ST</sup> APRIL 2010 TO 31<sup>ST</sup> MARCH 2011

| <u>Action</u>                                                                                                                  | <u>Purpose</u>                                                                                                                        | <u>Timescale</u>                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Coppice hazel, ash, holly and field maple in coppice rotation blocks                                                           | To maintain shrub layer of native coppice species particularly hazel and maple but also holly and ash to encourage hazel regeneration | One block per year between October and March                                                       |
| Restock hazel coppice in coppiced clearings by layering, planting (native province) or by identifying and protecting seedlings | To increase hazel coppice stools and balance proportion of native species.                                                            | Tree planting tasks between November and March to coincide with coppicing.                         |
| Annual cutting bramble in identified bluebell glades                                                                           | To maintain and encourage bluebells coverage and other woodland flowers                                                               | Winter before bluebells and other flower plants emerge.                                            |
| Cut and rake meadows and cut bramble along meadow edges                                                                        | To maintain diversity of meadows                                                                                                      | Annual end of summer cut before Woodland Festival                                                  |
| Clear bramble and other dominating species from Hazel coppice areas                                                            | To improve Hazel regeneration after coppicing                                                                                         | Autumn / Winter                                                                                    |
| Restock as necessary.                                                                                                          |                                                                                                                                       |                                                                                                    |
| Thin invasive saplings in meadow                                                                                               | To maintain diversity of meadows plants                                                                                               | Autumn after annual meadow cut                                                                     |
| Remove invasive bamboo                                                                                                         | To maintain native woodland bio-diversity                                                                                             | Autumn to Spring                                                                                   |
| Remove laurel saplings and seedlings                                                                                           | To maintain native woodland bio-diversity                                                                                             | Autumn to Spring                                                                                   |
| Remove sycamore saplings and seedlings                                                                                         | To maintain native woodland bio-diversity                                                                                             | Autumn to Spring                                                                                   |
| Improve path surfaces                                                                                                          | To maintain and control access, reduce erosion.                                                                                       | Identify worst sections in winter 2009/10 and implement improvements in late Spring / early Summer |
| Cut back encroaching vegetation from paths                                                                                     | To maintain and control access, maintain woodland edge along paths to encourage diversity.                                            | Summer and before Woodland Festival                                                                |
| Clear fallen / dangerous trees from paths                                                                                      | Health and safety for public visitors                                                                                                 | As required (group only deals with trees that can be dealt with by the volunteers)                 |

Peter Hodges 11<sup>th</sup> March 2008

# FRIENDS OF PARK WOOD ACTION PLAN FROM 1<sup>ST</sup> APRIL 2010 TO 31<sup>ST</sup> MARCH 2011

|                                                                                                                |                                                                                                                                                   |                                                                                               |
|----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Clear litter and rubbish                                                                                       | To maintain a safe and visually attractive woodland environment                                                                                   | As required                                                                                   |
| Manage vegetation on butterfly transect                                                                        | To provide suitable butterfly habitat and improve species diversity.                                                                              | As required.                                                                                  |
| Clear ditches especially under footbridges and culverts                                                        | To maintain water flow through wood and prevent flooding                                                                                          | Spring and Autumn checks and clear as required.                                               |
| Maintain boundaries either with hedge planting and management, fencing and formal entrances including signage. | To maintain identity of Park Wood and prevent encroachment from surrounding properties including fly-tipping of garden waste.                     | As required – construction work and cutting back of encroaching vegetation during the summer. |
| Hold Woodland Festival to celebrate 10 <sup>th</sup> anniversary of Friends of park Wood                       | Raise local public awareness of importance of Park Wood as a community resource and for its nature conservation interest and local history value. | Date Saturday 11 <sup>th</sup> September 2010                                                 |
| Maintain small glades for stall locations and to improve habitat diversity within wood                         | Prepare site for Woodland Festival                                                                                                                | During Fortnight prior to Woodland Festival                                                   |



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### Sections 1 - 3: Legal Map Legend

- Woodland Trust Boundary
- Entrance Point (Management)
- Management Access
- Third Party Right of Way
- Description of Right of Access
- Entrance Point (Public)
- Public Right of Way - Footpath
- Public Right of Way - Bridleway
- Public Right of Way - BOAT/RUPP
- Permissive Path
- Vehicle Track (hard surfaced)
- Ride
- Overhead Services
- Underground Services
- (E - Electricity; T - Telecomms; G - Gas; W - Water; S - Sewerage)
- Water Source

|                       |                                                                                |
|-----------------------|--------------------------------------------------------------------------------|
| Park Wood - legal map |                                                                                |
|                       | Scale: 1:2500                                                                  |
|                       | Author: GP                                                                     |
|                       | Date: 30/10/2003                                                               |
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