

Application for a Lawful Development Certificate for a Proposed Use or Development

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

St Peters Primary School

Address Line 1

Stakes Hill Road

Address Line 2

Address Line 3

Hampshire

Town/city

Waterlooville

Postcode

PO7 7BP

Description of site location must be completed if postcode is not known:

Easting (x)

468849

Northing (y)

108179

Description

Installation of Temporary Portakabin Building to be used a short term office facility for the duration of 104 weeks.

Applicant Details

Name/Company

Title

Mrs

First name

Martha

Surname

Burrows

Company Name

Address

Address line 1

St Peter's Catholic Primary School

Address line 2

Stakes Hill Road

Address line 3

Town/City

Waterlooville

County

Hampshire

Country

United Kingdom

Postcode

PO7 7BP

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

CF10 4XZ

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

- ☐ Yes
☒ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

- ☐ Yes
☒ No

Has the proposal been started?

- ☐ Yes
☒ No

Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

The current use of the land is for primary education facilities. The existing permanent school structure is not new.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Location and Block Plan

Select the use class that relates to the existing or last use.

F1 - Learning and non-residential institutions

Information about the proposed use(s)

Select the use class that relates to the proposed use.

F1 - Learning and non-residential institutions

Is the proposed operation or use

- ☐ Permanent
☒ Temporary

If Temporary please give details

The temporary Portakabin Pacemaker PK202 building will be required for a period of 104 weeks to support the school administration department through the provision of additional office space.

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

Looking at section M.2 which details how development is permitted under Class M, it is believed that the criteria of this section are met in totality. The proposed temporary building will be within the curtilage of the site which belongs to the school. As is shown by the proposed plan and elevation drawings attached to the application, the proposed building will continue to be used with a purpose incidental to the existing school buildings.

Following initial research of the site on the councils interactive maps, the site does not fall within any area mentioned within the parameters of Article 2(3) Land. For this reason, the proposed buildings do not have to be constructed with a material that gives off a similar external appearance with the current school site. That being said, the materials used to create the overall appearance of the temporary Portakabin buildings produce an amenity which fits in with most types of site, most typically schools and hospitals.

Whilst it can be clearly evidenced that the proposal meets the requirements of section M.2, consideration has also been given to section M.1, so that when it comes to extending the building, there is no reason that development should not be permitted. The total floor area of the proposed building comes to 17.18m². The proposal sits firmly outside the realms of exceeding 25% of the existing school footprint.

As shown in the proposed site plan, all parts of the building are more than 5m from any boundary of the curtilage of the premises. The proposal will remain single storey, achieving a height of 2.3m. Whilst the overall height of the buildings may vary with ground levels, it is noted that in order for development to be permitted, it not exceed 5m. This will be guaranteed when the buildings are installed.

The area for the proposed buildings does not within close proximity to any listed assets, is not in a Green Belt area and falls within Flood Zone 1.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
- ☐ The applicant
- ☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
- ☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Interest in the Land

Please state the applicant's interest in the land

- ☒ Owner
- ☐ Lessee
- ☐ Occupier
- ☐ Other

Declaration

I/We hereby apply for Lawful development: Proposed use as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Nina Richards

Date

10/09/2025