

Sustainable Travel Plan for North Street House, Emsworth (Rev C)

1. Introduction

North Street House is committed to promoting sustainable, safe, and inclusive travel for all students and staff. This Travel Plan outlines strategies to reduce car dependency, encourage public transport use, and support environmentally friendly commuting options.

In response to the comments, we have reduced the parking spaces available at the front of the site to 2 parking spaces. This is intended to increase visibility ensuring safety of students and the wider public. It also allows us to increase the amount of landscaping to the front of the site.

These 2 spaces will also provide parking for small deliveries and servicing during school hours (9.30am – 2.30pm). They also provide 2 number spaces for any students arriving via car.

The proposal is an *annex provision* for existing schools – Park Community and Bishop Luffa. The Site caters for 24 pupils aged 11- 16 who currently attend the above schools. Students can travel to the site either being picked up from their school via minibus and dropped to site or be picked up and dropped off by parents.

It is the schools intension that the majority of students will arrive at the school via minibus.

NB: Children attending North Street House won't have an EHCP and therefore are not reliant on free transportation being provided by HCC.

2. Objectives

- Reduce the number of individual car journeys to the school.
- Promote the use of public transport, walking, and cycling.
- Provide a safe and reliable minibus service for students.
- Encourage staff car sharing and active travel.
- Monitor and review travel patterns annually.

3. Site Context

- **Location:** North Street House, Emsworth.
- **Students:** 24 students.
- **Transport Links:** Excellent access to **Emsworth Rail Station** and **local bus services**.
- **Facilities:** On-site minibus for student collection from main schools.

4. Travel Options and Measures

A. Public Transport Promotion

- Provide parents and staff with **timetables and maps** for local rail and bus services.
- Offer **travel training sessions** for students to build confidence using public transport.

B. School Minibus Service

- Operate a **daily minibuss route** to collect students from their main schools.
- Ensure the minibus is **accessible** and driven by trained staff.
- The minibus will be promoted as the **primary mode of transport** for students.
- The minibusses will drop off at the rear of the site in the allocated minibus area and will return to the schools once drop offs are complete.
- **No parking is allowed to the rear of the site during mini-bus pick-up and drop-off times.**

C. Walking and Cycling

- Encourage walking for local students where safe and feasible.
- Provide **secure cycle storage** for staff and students.
- Participate in **Walk to School Week** and similar initiatives.

D. Staff Car Sharing

- Create a **car share register** for staff to coordinate shared journeys.
- Promote car sharing through internal communications and staff meetings.

E. Discouraging Car Use

- Communicate a **“no drop-off” policy** for parents unless in exceptional circumstances.
- Use signage and newsletters to reinforce the message.
- Provide **alternative travel options** in all school communications.
- In the rare circumstances that students are needed to be dropped off, the school will **operate a staggered pick-up and drop-off system**

F: Staggered Pick-Up and Drop-Off Policy

To ensure the safety of our students and to manage traffic flow effectively around the school premises, we will be implementing a **staggered pick-up and drop-off system** for all families who need to drive to school.

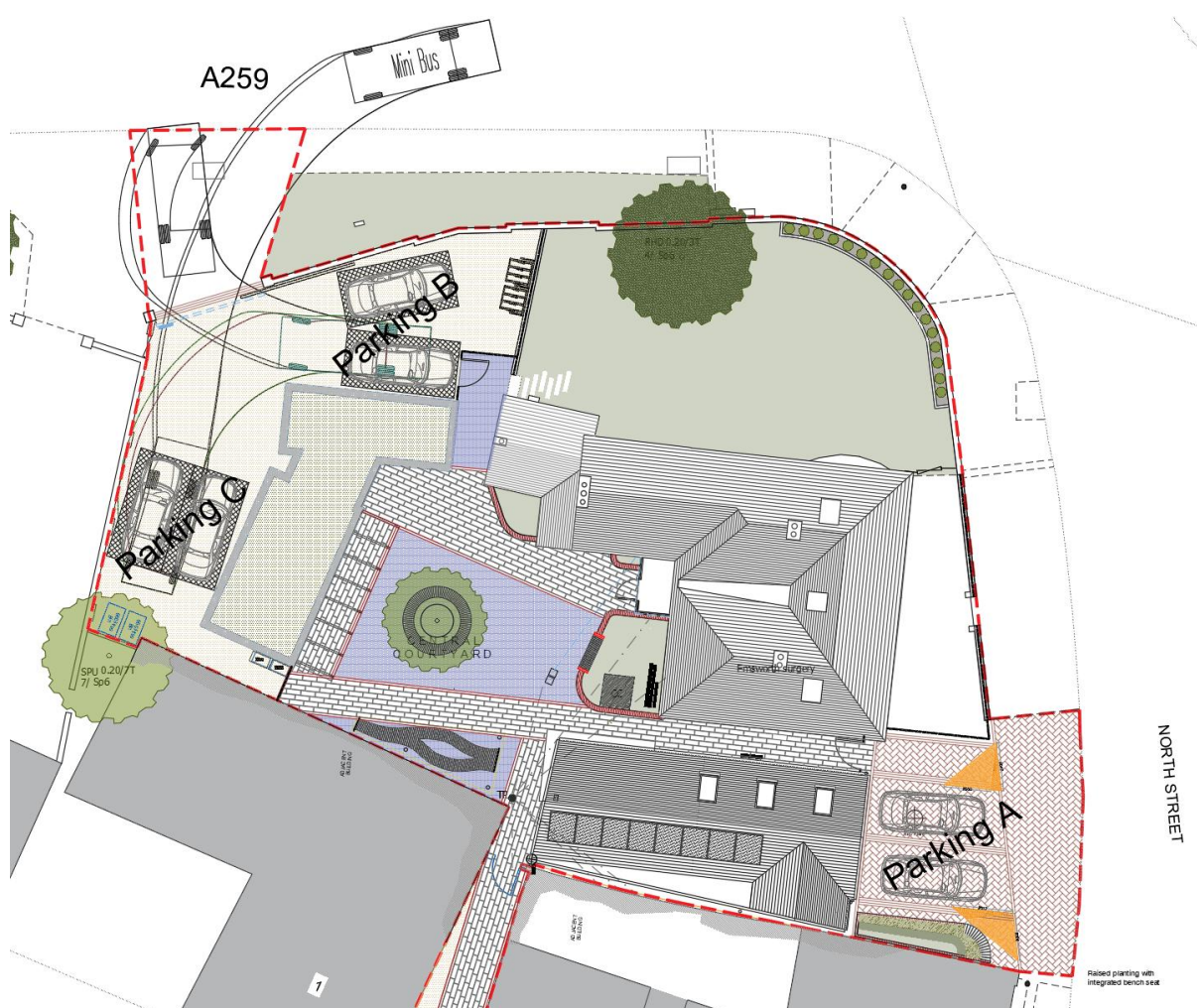
Each family will be assigned a specific time slot for both morning drop-off and afternoon pick-up. These time slots are designed to reduce congestion and ensure a smooth and safe transition for all students.

Parking to the rear of the site for the purpose of drop-off or pick-up is **only available prior to 8:40am and after 2.35pm**

Important Guidelines:

- Only families with an assigned time slot will be permitted to drop off or pick up their child by car.
- No vehicles will be allowed to stop or wait outside of their designated time slot.
- Families arriving outside of their allocated time will be required to use the off-site parking option.
- **Off-site parking is available at the public car park located nearby.** Families using this option are encouraged to walk their children to and from the school gates.
- Walking, cycling, and public transport are strongly encouraged where possible.

The spaces available are as illustrated. All parking spaces illustrated measure 2.4m x 4.8m



Parking A will be available always for programmed drop off and collection.

Parking B & C will be available outside of minibus hours.

Before 8:40am in the morning

After 2:35pm in the afternoon.

A staff member will be on hand to manage parking to the rear of the site (Parking B & C) during pick-up and drop-off periods. This will be monitored during the monitoring period.

The access point via the A259 has a sliding gate that will open fully (behind the existing pier) to ensure there is plenty of space for the minibus to manoeuvre. – The drawing shows the gate in a ‘partially open’ position.

5. Monitoring and Review

- Appoint a **Travel Plan Coordinator** to oversee implementation.
- Conduct an **annual travel survey** of students and staff.
- Review and update the plan **every 12 months** based on feedback and data.
- Report progress to the school leadership and local authority.
- Monitoring and review will be undertaken annually for a period of **5 years** – beyond this a final travel plan will be formed and will be complied with.
- Should any overspill parking occur as a result of the development become an issue, we will commit to fund a TRO along the A259 and surrounding side roads if requested by the Highways Authority.