

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

27

Suffix

Property Name

Address Line 1

East Street

Address Line 2

Address Line 3

Hampshire

Town/city

Havant

Postcode

PO9 1AA

Description of site location must be completed if postcode is not known:

Easting (x)

471937

Northing (y)

106215

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mr

First name

Abbas

Surname

Visanji

Company Name

Magnolia House Dental Practice

Address

Address line 1

27 East Street

Address line 2

Address line 3

Town/City

Havant

County

Hampshire

Country

Postcode

PO9 1AA

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

- ☐ Yes
- ☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

- ☒ Yes
- ☐ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☒ Yes
- ☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

A Sketch Plan on A4 paper; photographed by me, & then sent by email to Mr Jamie Gargett of Havant Borough Council (Tree Officer), to be married up with this online Application, to then be validated.

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

Your permission is kindly sought to carry out work on 3 trees immediately outside the frontage of the Magnolia House Dental Practice's building. This is a listed building, immediately adjacent to Havant's East Street. Only the width of a standard pavement, separates them all from the busy road. They are all growing right alongside the building's southern building-line. I have already arranged & paid for Mr Jamie Gargett (Havant Borough Council's Tree Officer -'TO') to meet myself & my client, Mr Abbas Visanji, so as to conduct a 'Pre-Application' Meeting on Thursday 10/7/25.

The 2 smallest trees are likely self-sown. Tree 1 is a Sycamore, being about 3.25m high, & 75mm diameter. It is positioned just to the western side of the premise's entrance door. Tree 2 is a Magnolia, being about 2.75m high, & 125mm in diameter. This is positioned just to the eastern side of the same front door/patients' entrance. Neither provide any amenity value, so we wish to dismantle them to ground-level, before they cause damage, &/or obstruct pedestrians using the pavement.

Tree 3 is another Magnolia, being the most eastern of the 3 trees, measuring about 15m tall, & 90cm in diameter. It has prior pollarding work done at about 6m & 7.5m up. It will undoubtedly cause trip-hazard issues to pedestrians on the pavement, & hinder vehicular movement, should some work not be carried out to control its crown/canopy. We wish to crown-lift its southern side over the road up to 5.5m, with pruning cuts being up to a maximum of 100mm. This shall create the required 'cavity', as the tree's branches reach the plane of its central line. The tree's most upper, northern side branches, require tip-pruning, as they are 50mm from the building's fascias & soffits/roof-line, & are actually growing up & over the roof itself. 75cm clearance is sought over this aspect, with maximum pruning cuts to be 40mm. Finally, after careful consultation with the TO, we wish to tip-prune 1.3m off the entire eastern side of the tree. The tree's 'balance' will still be maintained, however, such work will significantly lessen the darkness hindrance, & striking of the neighbouring building's windows. Multiple, & regular, 'complaints' have been received by the Practice, over this annoying matter, to the occupants of Apartments in the adjacent properties. The claustrophobic effect & detrimental factors, will be greatly impacted in their favour, as well as their lines of sight/aesthetics/improved daylight into their homes.

Submitted for your kind consideration please.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

☒ Yes

☐ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Stephen Cornwell

Date

17/10/2025