



Hampshire County Council's
School Travel Planning Team

Full School Travel Plan
Emsworth Primary School

October 2016

Appendices

Appendices

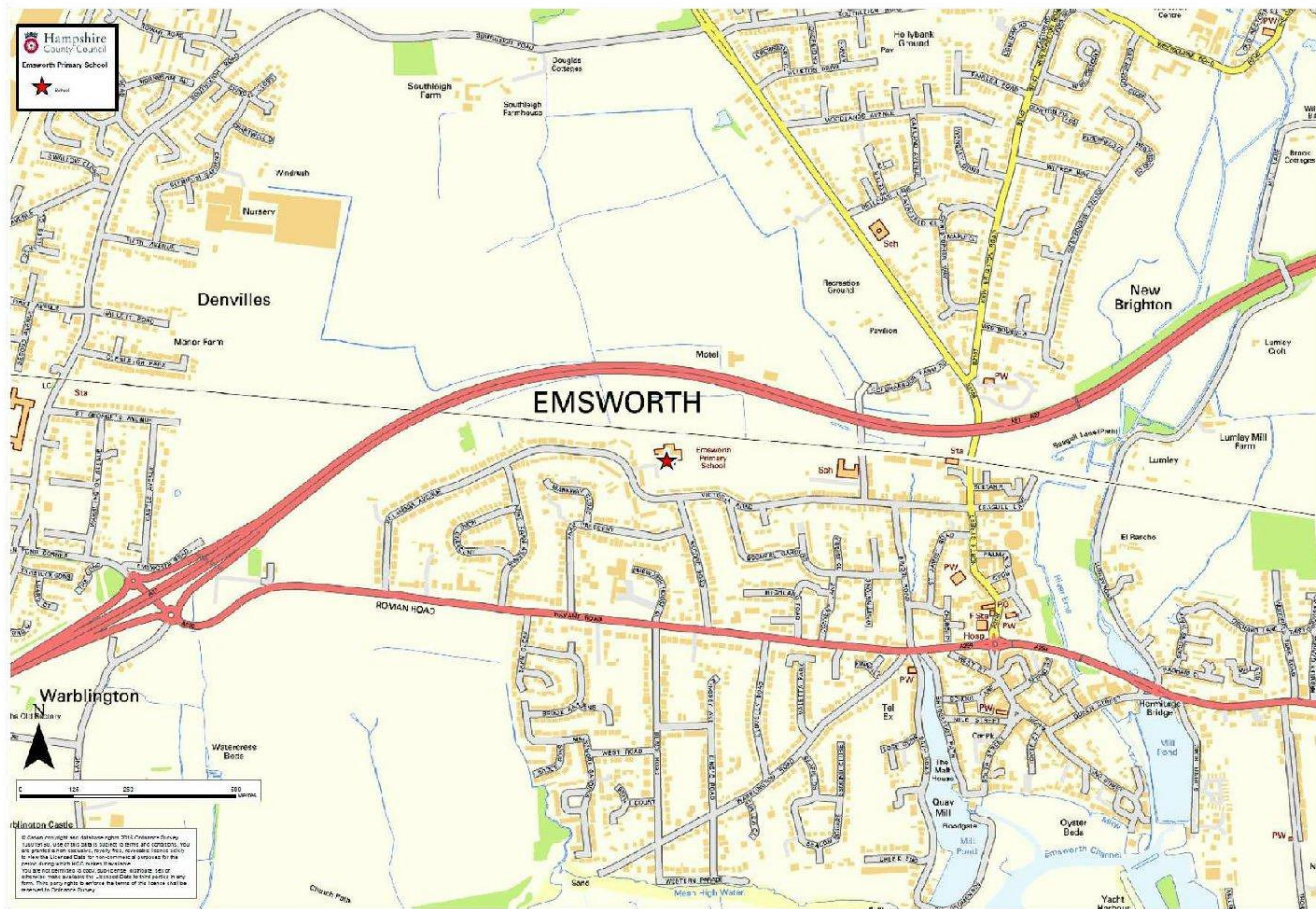
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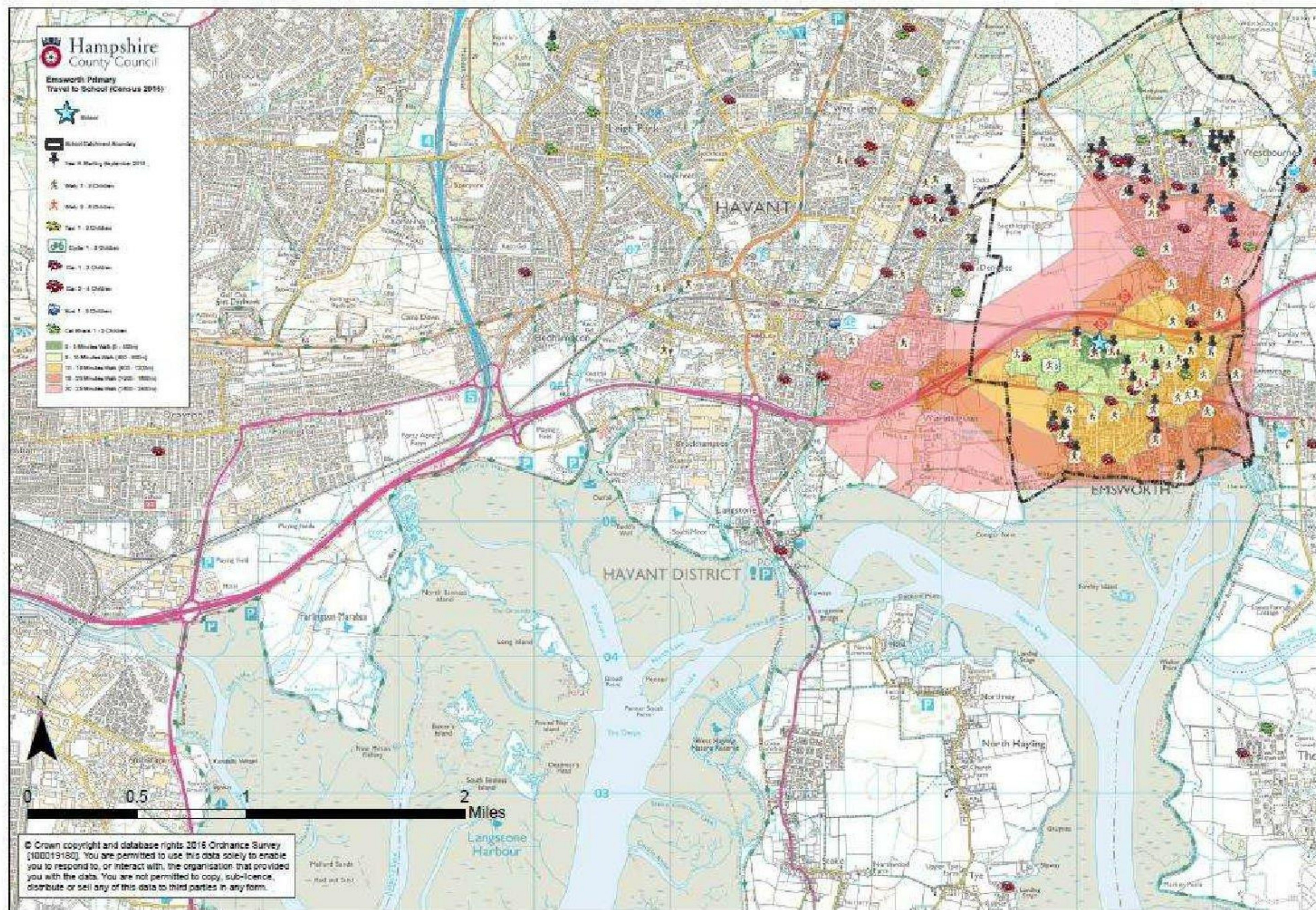
Appendix 2 Proposed expansion plans

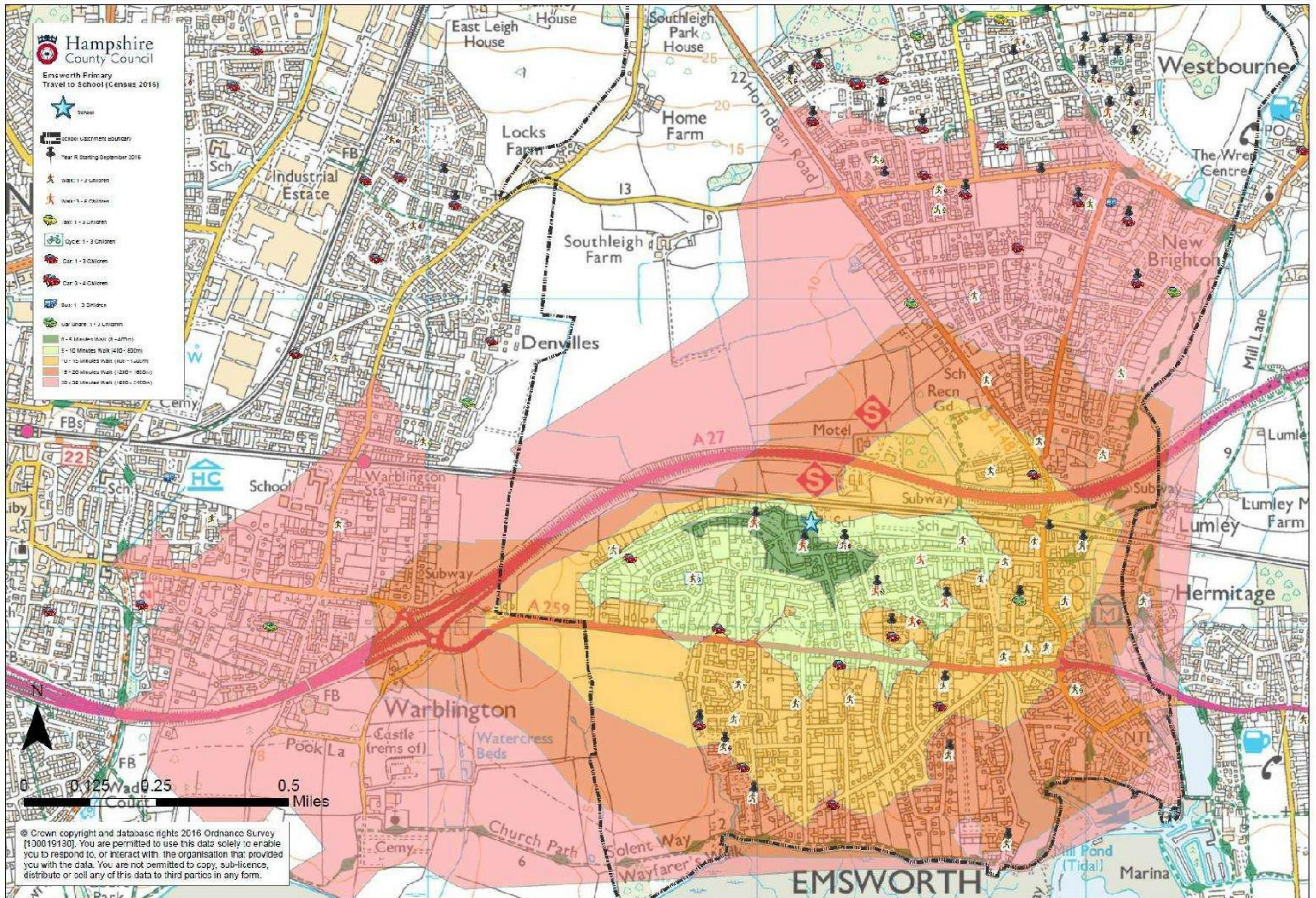


Location Map



Appendix 4 Pupil Postcode Maps





Appendix 5 School Clubs – Autumn Term 2016

Emsworth Primary School Before/After School Clubs Timetable- Autumn Term 2016

Day	Activity	Age open to	No. of sessions	Start & end date	Cost	Finish time
Mon	Dance 	Years 1-6	12 weeks	12 September to 5 December	£36.00 Cheques payable to <i>Gemsdance</i>	4.15pm
	Cookery Club 	Years 3 & 4	6 weeks	12 September to 17 October	£9.00 Cash payment please	4.30pm
	Gardening Club 	Years 1-6	12 Weeks	12 September to 5 December	£12.00 Cash payment please	4.30pm
Tue	School Football Team 	Years 5 & 6	12 weeks	13 September to 6 December	FREE	4.15pm
	Choir 	Years 1-6	12 weeks	13 September to 6 December	FREE	4.15pm
Wed	Karate 	Years 1-6	12 weeks	14 September to 7 December	£4 per session, pay as you go	7.45am - 8.45am
	Drama 	Years 2-6	11 weeks	14 September to 30 November	£38.50 Cheques payable to <i>Lisa Dulsean</i>	4.30pm
	Multi Sports 	Years 2,3,4	12 weeks	14 September to 7 December	£36.00 Cheques payable to Active Sport 365	4.15pm
Fri	Football 	Years R - 6	5 weeks	16 September to 14 October	£17.50 Book online @: www.pompeyits.org.uk or tel: 02392 728899	4.30pm
	Percussion Club 	Years 2-6	11 weeks	16 September to 9 December No session 21 October - INSET	£33.00 Cheques payable to <i>Paul Roebuck</i>	Until 4.15pm

Appendix 6 Cycle Network

Highway Code for Cyclists

Remember - the Highway Code applies to cyclists as well as other road users.

Cycle signs

- It is illegal to cycle on the pavement, unless signs say otherwise
- You must obey all traffic signs and signals.
- Please refer to The Highway Code for further detailed information: www.dvdt.gov.uk/highwaycode

Here is a selection of the most commonly used road signs for cyclists.

-  Routes recommended for cyclists on main road
-  Routes to be used by cyclists ONLY
-  Shared pedestrian and cycle route
-  Segregated cycle and pedestrian route
-  Contra-flow cycle route
-  Cycle and bus route
-  With free cycle lane ahead (a total ban prohibits all other vehicles)
-  Warning for motorists
Cycle route ahead
-  No cycling
-  Motor Vehicles Prohibited
(Cyclists permitted)

Cycle sales

- You must display front and rear lights at night, as well as a rear reflector
- Wear bright or reflective clothing for extra visibility
- For your own safety - always wear a safety helmet
- Always look over your left



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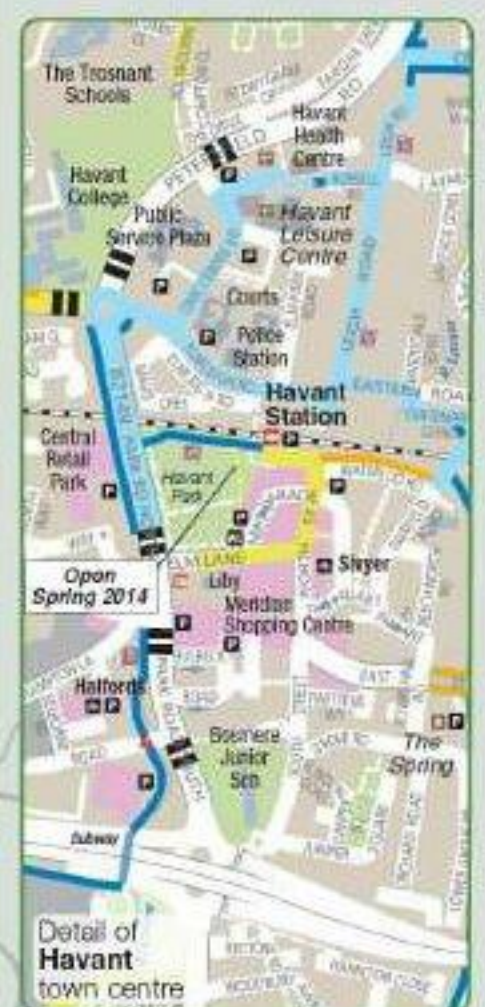
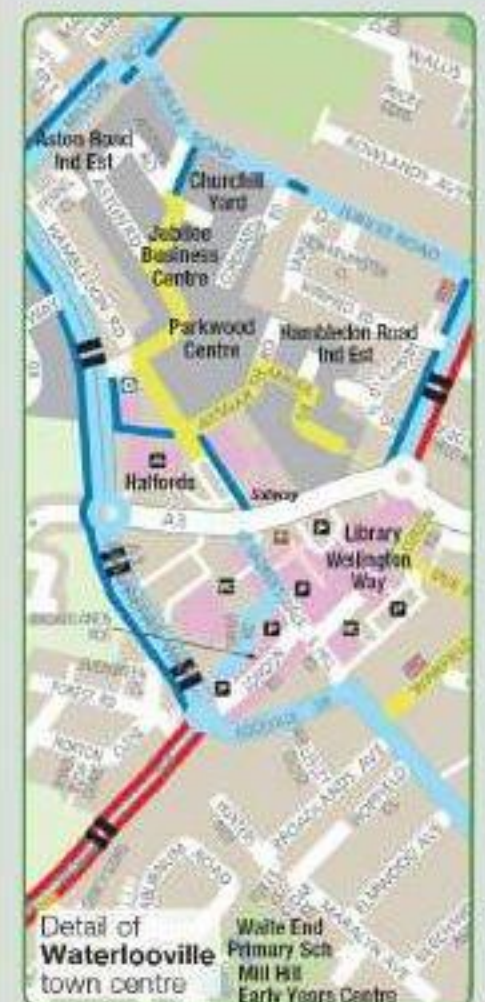
Havant
BOROUGH COUNCIL
Cycling in Havant

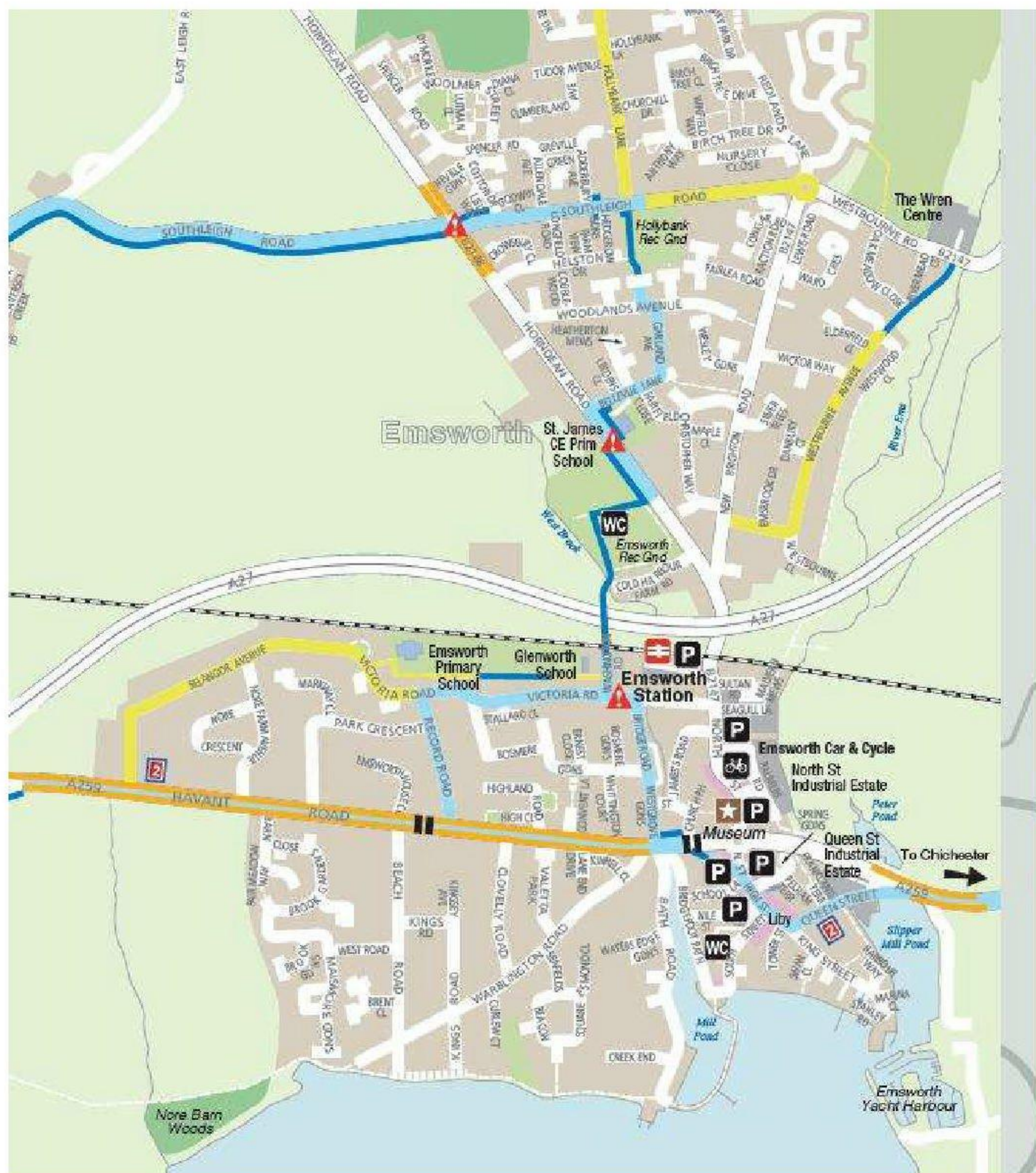
Cycle Paths | Cycle Shops | Cycle Safety

Cycle Shops

There are a great range of retailers in the area offering new bikes.

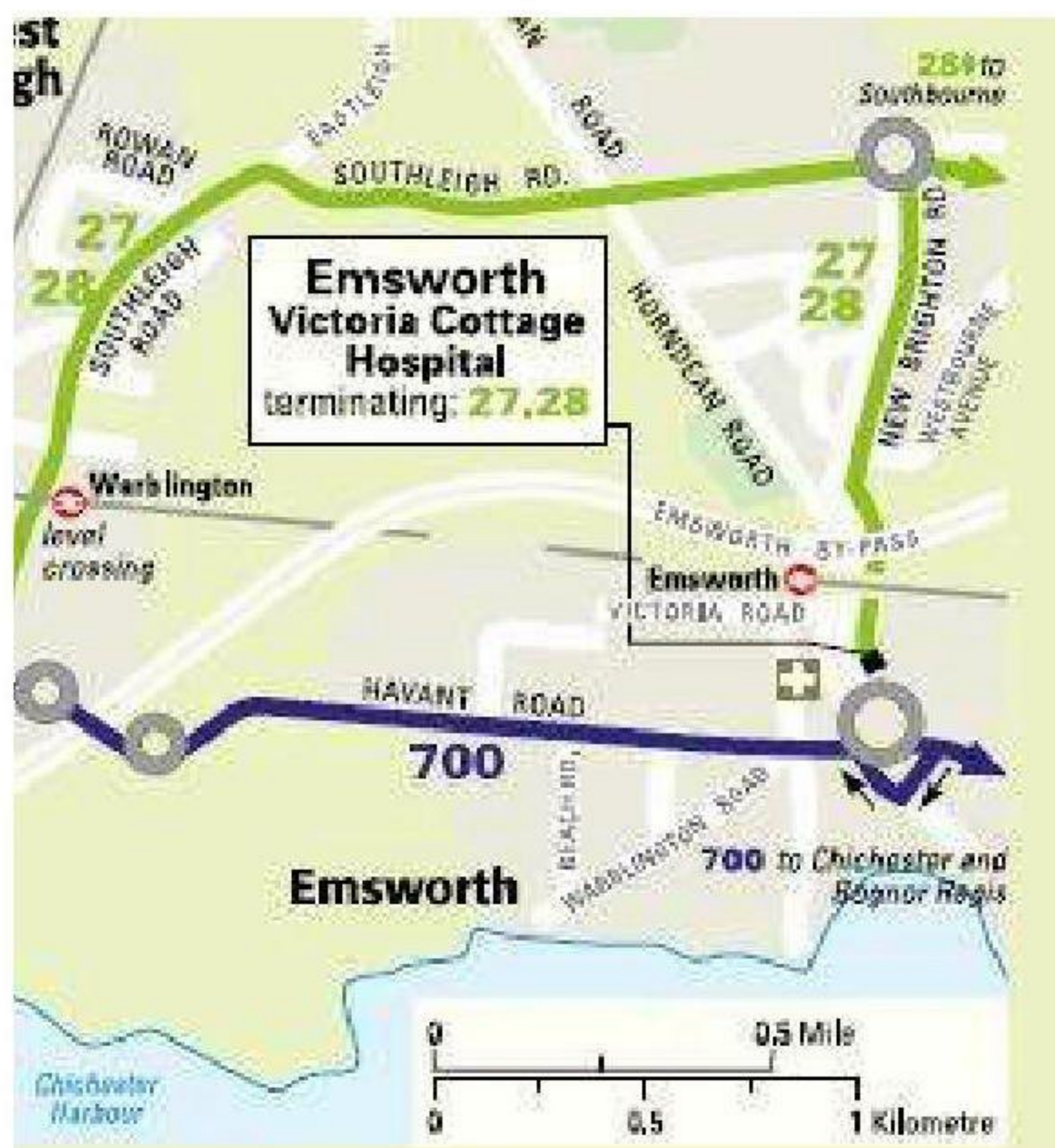
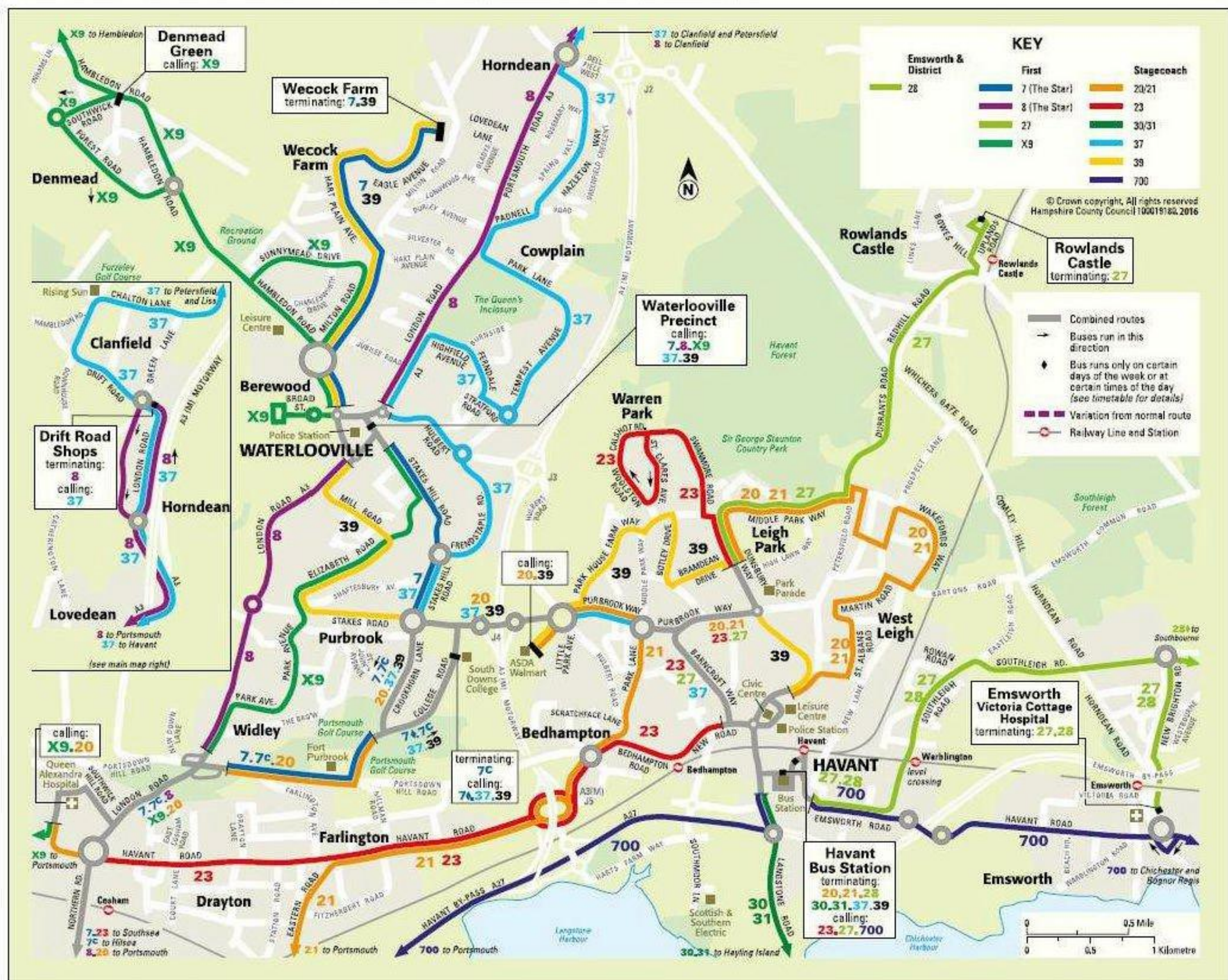
- EMSWORTH CAR AND CYCLE**
21-23 North Street, Emsworth
PO15 2DA
CALL 01243 372740
www.emsworthcars.co.uk
Trading hours: Mon-Fri 9.00 - 5.30
- HALFORDS**
10 Kent Road, Havant
PO15 5JG
CALL 023 256 9020
www.halfords.co.uk
Trading hours: Mon - Fri 9.30 - 5.00, Sat 9.00 - 6.00, Sun 10.00 - 5.00
- HARLING CYCLES**
100000 Brown, Hayling Island
PO15 2DQ
CALL 01492 868 882
www.haylingcycles.co.uk
Trading hours: Tue, Wed, Sat 10.00 - 5.00
- HALFORDS**
7 The Exchange Place, Havant
PO15 5AB
CALL 023 2524 0668
www.halfords.co.uk
Trading hours:
Mon - Fri 9.00 - 5.00
Sat 9.00 - 6.00
Sun 10.00 - 5.00
- SILVER CYCLES**
10 North Street, Havant
PO15 2DA
CALL 023 2546 0644
Trading hours:
Mon, Tue, Thur, Fri 9.15 - 5.30,
Sat 9.15 - 5.00





Appendix 7 Bus Timetables and route maps

(source: HCC Havant Bus, Train Ferry Times, Sept 2016)



Rowlands Castle - Havant - Emsworth Via Leigh Park - Denvilles

First

27

Mondays to Saturdays

	0800	1000	1200	1400	1600
Rowlands Castle Uplands Road	0800	1000	1200	1400	1600
Durrants Staunton Arms	0806	1006	1206	1406	1606
Leigh Park Park Parade	0815	1015	1215	1415	1615
Havant Leisure Centre	0822	1022	1222	1422	1622
Havant Bus Station arr	0826	1026	1226	1426	1626
Havant Bus Station dep	0830	1030	1230	1430	1630
Denvilles Spindle Close	0838	1038	1238	1438	1638
New Brighton Rd Southleigh Rd	0844	1044	1244	1444	1644
Emsworth Hospital	0849	1049	1249	1449	1649

	0900	1100	1300	1500	1700
Emsworth Hospital	0900	1100	1300	1500	1700
New Brighton Rd Southleigh Rd	0905	1105	1305	1505	1705
Denvilles Spindle Close	0912	1112	1312	1512	1712
Havant Bus Station arr	0920	1120	1320	1520	1720
Havant Bus Station dep	0925	1125	1325	1525	1725
Havant Leisure Centre	0929	1129	1329	1529	1729
Leigh Park Park Parade	0937	1137	1337	1537	1737
Durrants Staunton Arms	0946	1146	1346	1546	1746
Rowlands Castle Uplands Road	0952	1152	1352	1552	1752

05.01.15

No service on Sundays or Public Holidays.

Service operated under contract to Hampshire County Council

29

Southbourne/Emsworth - Denvilles - Havant

Emsworth
& District

28

Mondays to Saturdays

	MF	MF											
Southbourne Tesco Express	0715	0805	0930	-	-	1230	-	-	-	-	-	-	-
Westbourne Square	0720	0810	0935	-	-	1235	-	-	-	-	-	-	-
Emsworth Hospital	0725	-	0940	1030	1130	1240	1330	-	-	-	-	-	-
Emsworth Cotton Drive	0730	0812	0945	1035	1135	1245	1335	-	-	-	-	-	-
Spencersfield	-	0814	-	-	-	-	-	-	-	-	-	-	-
Denvilles Spindle Close	0733	0818	0948	1038	1138	1248	1338	-	-	-	-	-	-
Havant Bus Station Bay A arr	0739	0825	0955	1045	1145	1254	1346	-	-	-	-	-	-
Havant Bus Station Bay A dep	-	-	1000	1100	1200	1300	1400	1500	1600	1700	1730	1800	-
Denvilles Spindle Close	-	-	1006	1106	1206	1306	1406	1506	1606	1706	1736	1806	-
Emsworth Cotton Drive	-	-	1009	1109	1209	1309	1409	1509	1609	1709	1739	1809	-
Emsworth Hospital	-	-	1014	1114	1214	1314	1414	1514	1614	1714	1744	-	-
Westbourne Square	-	-	-	-	1219	-	-	-	1619	-	-	1811	-
Southbourne Garage	-	-	-	-	1224	-	-	-	1624	-	-	1815	-

No service on Sundays or
Public Holidays.

CODE: MF - Monday to Friday

30.11.15

30

Horndean - Rowlands - Leigh Park - Havant - Southbourne

Emsworth
& District

28A

School days only

	MF		TF	MWTh
Southbourne Tesco Express	0715	Horndean Community School	1420	1515
Westbourne Square	0720	Rowlands Castle Green	1430	1525
Emsworth Hospital	0725	Durrants Staunton Arms	1435	1530
Emsworth Cotton Drive	0730	Leigh Park Park Parade	1443	1538
Denvilles Spindle Close	0733	Barncroft Way	1446	1541
Havant Bus Station Bay A arr	0739	Havant Bus Station Bay A arr	1451	1546
Havant Bus Station Bay A dep	0745	Havant Bus Station Bay A dep	1500	1600
Barncroft Way	0747	Denvilles Spindle Close	1506	1606
Leigh Park Park Parade	0752	Emsworth Cotton Drive	1509	1609
Durrants Staunton Arms	0800	Emsworth Hospital	1514	1614
Rowlands Castle Green	0805	Westbourne Square	-	1619
Horndean Community School	0816	Southbourne Bus Garage	-	1624

CODES:
MF - Monday to Friday
TF - Tuesdays and Fridays only
MWTh - Mondays, Wednesdays
and Thursdays only

30.11.15

Bognor Regis - Chichester - Havant - Portsmouth The Hard via Flansham - Southbourne - Emsworth and Hillsea



700

Mondays to Fridays

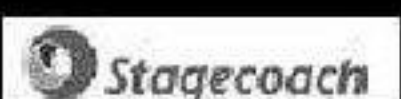
Flansham adj Alfriston Close	-	-	-	-	-	-	-	0616	-	0652	0702	0717	0737	0757	0821	0855	0915	0935	0959	1019	1039	1059
Felpham opp The Southdowns	-	-	-	-	-	-	-	0620	-	0656	0706	0722	0743	0803	0827	0859	0919	0939	1003	1023	1043	1103
Bognor Regis High Street (R)	-	-	-	-	-	-	-	0630	-	0706	0716	0737	0757	0817	0843	0911	0931	0951	1015	1035	1055	1115
North Bersted Shops	-	-	-	-	-	-	-	0639	-	0715	0725	0747	0807	0827	0853	0921	0941	1001	1023	1043	1103	1123
Chichester Bus Station (Bay 9)	-	0531	-	-	-	0631	0644	0657	0717	0737	0753	0817	0842	0902	0922	0942	1002	1022	1042	1102	1122	1142
Chichester Cathedral (C1)	-	0535	-	-	-	0635	0648	0701	0721	0741	0758	0822	0847	0907	0927	0947	1007	1027	1047	1107	1127	1147
Bosham The White Swan	-	0544	-	-	-	0644	0657	0712	0732	0752	0809	0833	0858	0918	0938	0958	1018	1038	1058	1118	1138	1158
Southbourne opp St John's Church	-	0550	-	-	-	0650	0703	0719	0739	0759	0817	0841	0905	0925	0945	1005	1025	1045	1105	1125	1145	1205
Emsworth The Square	-	0554	-	-	-	0654	0707	0724	0744	0804	0823	0847	0910	0930	0950	1010	1030	1050	1110	1130	1150	1210
Havant Bus Station (C) arr	-	0603	-	-	-	0703	0716	0734	0754	0814	0833	0857	0920	0940	1000	1020	1040	1100	1120	1140	1200	1220
Havant Bus Station (C) dep	0545	0605	0625	0645	0705	0718	0738	0758	0818	0837	0901	0924	0944	1004	1024	1044	1104	1124	1144	1204	1224	
Hilsea Hilsea Lido (E)	0555	0615	0635	0655	0715	0729	0749	0809	0830	0850	0914	0934	0954	1014	1034	1054	1114	1134	1154	1214	1234	
North End North End Junction (G)	0601	0621	0641	0701	0721	0736	0756	0816	0837	0857	0921	0941	1001	1021	1041	1101	1121	1141	1201	1221	1241	
Guildhall City Centre South (C)	0611	0631	0651	0711	0731	0751	0811	0831	0852	0912	0931	0951	1011	1031	1051	1111	1131	1151	1211	1231	1251	
Somers Town Middle Street (W)	0614	0634	0654	0714	0734	0754	0814	0834	0855	0915	0934	0954	1014	1034	1054	1114	1134	1154	1214	1234	1254	
Portsea The Hard Interchange (H)	0620	0640	0700	0720	0740	0800	0820	0840	0901	0921	0940	1000	1020	1040	1100	1120	1140	1200	1220	1240	1300	

Flansham adj Alfriston Close		19	39	59		1439	1459	1519	1539	1559	1619	1639	1701	1721	1804	1834	1934	2034	2134	
Felpham opp The Southdowns		23	43	03		1443	1503	1523	1543	1603	1623	1643	1705	1725	1806	1836	1936	2036	2136	
Bognor Regis High Street (R)		35	55	15		1455	1515	1535	1555	1615	1635	1655	1717	1737	1814	1844	1944	2044	2144	
North Bersted Shops		43	03	23		1503	1523	1543	1603	1623	1643	1703	1725	1745	1821	1851	1951	2051	2151	
Chichester Bus Station (Bay 9)	at	02	22	42		1522	1542	1602	1622	1642	1702	1722	1744	1804	1838	1908	2008	2108	2208	
Chichester Cathedral (C1)	these	07	27	47		1527	1547	1607	1627	1647	1707	1727	1749	1808	1842	1912	2012	2112	2212	
Bosham The White Swan	mins	18	38	58	until	1540	1600	1620	1640	1700	1720	1740	1800	1818	1851	1921	2021	2121	2221	
Southbourne opp St John's Church	past	25	45	05		1547	1607	1627	1647	1707	1727	1747	1807	1825	1857	1927	2027	2127	2227	
Emsworth The Square	each	30	50	10		1552	1612	1632	1652	1712	1732	1752	1812	1830	1902	1932	2032	2132	2232	
Havant Bus Station (C) arr	hour	40	00	20		1602	1622	1642	1702	1722	1742	1802	1822	1840	1910	1940	2040	2140	2240	
Havant Bus Station (C) dep		44	04	24		1606	1626	1646	1706	1726	1746	1806	1826	ps	ps	ps	ps	ps	ps	-
Hilsea Hilsea Lido (E)		54	14	34		1618	1638	1658	1718	1738	1758	1816	1836	-	-	-	-	-	-	-
North End North End Junction (G)		01	21	41		1624	1644	1704	1724	1744	1804	1822	1842	-	-	-	-	-	-	-
Guildhall City Centre South (C)		11	31	51		1634	1654	1714	1734	1754	1814	1832	1852	-	-	-	-	-	-	-
Somers Town Middle Street (W)		14	34	54		1637	1657	1717	1737	1757	1817	1835	1855	-	-	-	-	-	-	-
Portsea The Hard Interchange (H)		20	40	00		1642	1702	1722	1742	1802	1822	1840	1900	-	-	-	-	-	-	-

Passengers from Brighton or Worthing will need to change buses at Littlehampton and Chichester to continue towards Havant & Portsmouth
ps - Bus continues to Portsmouth South Parade Pier as Service 23

29.05.16

Portsmouth The Hard - Havant - Chichester - Bognor Regis via Hillsea - Emsworth - Southbourne and Flansham



700

Mondays to Fridays

Portsea The Hard Interchange (H)	-	0545	0605	0625	0647	0707	0727	0752	0812		12	32	52		1352	1412	1432	1452	1512
Southsea Highbury Centre (E2)	-	0549	0609	0629	0652	0712	0732	0757	0817		17	37	57		1357	1417	1437	1457	1517
Guildhall City Centre South (D)	-	0553	0613	0633	0658	0718	0738	0803	0823		23	43	03		1403	1423	1443	1503	1523
North End North End Junction (C)	-	0601	0621	0641	0708	0728	0748	0813	0833		33	53	13		1413	1433	1453	1513	1533
Hilsea Hilsea Lido (C)	-	0607	0627	0647	0714	0734	0754	0819	0839		39	59	19		1419	1439	1459	1519	1539
Havant Bus Station (H) arr	-	0616	0636	0656	0724	0744	0804	0830	0850		50	10	30		1430	1450	1510	1530	1550
Havant Bus Station (H) dep	0602	0618	0638	0658	0728	0748	0808	0834	0854		54	14	34		1434	1454	1514	1534	1554
Emsworth Main Road Roundabout (E)	0610	0626	0646	0706	0737	0757	0817	0843	0903	then	03	23	43		1443	1503	1523	1543	1603
Southbourne o/s St John's Church	0614	0631	0651	0711	0742	0802	0822	0848	0908	at	08	28	48		1448	1508	1528	1548	1608
Bosham The White Swan	0620	0638	0658	0718	0750	0810	0830	0855	0915	these	15	35	55		1455	1515	1535	1555	1615
Chichester Cathedral (Stop P)	0630	0650	0710	0730	0805	0825	0845	0909	0929	mins	29	49	09	until	1509	1529	1549	1609	1629
Chichester Bus Station (Bay 8)	0634	0654	0714	0734	0810	0830	0850	0913	0933	past	33	53	13		1513	1533	1553	1613	1633
North Bersted Shops (S-bound)	0651	0711	0731	0754	0830	0850	0910	0933	0953		53	13	33		1533	1554	1614	1636	1656
Bognor Regis High Street (C)	0659	0719	0739	0803	0839	0859	0919	0942	1002		02	22	42		1542	1603	1623	1645	1705
Felpham o/s The Southdowns	0708	0729	0749	0815	0851	0911	0931	0954	1014		14	34	54		1554	1615	1635	1657	1717

Portsea The Hard Interchange (H)	1532	1552	1612	1632	1652	1712	1732	1752	1812	1852	-
Southsea Highbury Centre (E2)	1537	1557	1617	1637	1657	1717	1737	1757	1817	1856	-
Guildhall City Centre South (D)	1543	1603	1629	1643	1703	1723	1743	1803	1823	1900	-
North End North End Junction (C)	1553	1613	1633	1653	1713	1733	1753	1813	1833	1909	-
Hilsea Hilsea Lido (C)	1559	1619	1639	1659	1719	1739	1759	1819	1839	1914	-
Havant Bus Station (H) arr	1610	1630	1650	1710	1730	1750	1810	1830	1850	1924	-
Havant Bus Station (H) dep	1614	1634	1654	1714	1734	1754	1814	1834	1854	1926	2026
Emsworth Main Road Roundabout (E)	1623	1643	1703	1723	1743	1803	1823	1843	1903	1934	2034
Southbourne o/s St John's Church	1628	1648	1708	1728	1748	1808	1828	1848	1908	1939	2039
Bosham The White Swan	1635	1655	1715	1735	1755	1815	1835	1855	1915	1945	2045
Chichester Cathedral (P)	1649	1709	1729	1749	1809	1829	1845	1905	1925	1955	2055
Chichester Bus Station (Bay 8)	1653	1713	1733	1753	1813	1833	1848	1908	1928	1958	2058
North Bersted Shops (S-bound)	1719	1740	1758	1817	1835	1852	1907	1926	-	2016	2116
Bognor Regis High Street (C)	1728	1749	1807	1826	1843	1900	1915	1933	-	2023	2123
Felpham o/s The Southdowns	1740	1801	1819	1837	1852	1908	1923	1940	-	2030	2130

Change buses at
Chichester/Bognor Regis
and Littlehampton for
journeys to Brighton

29.05.16

Appendix 8 Infrastructure Map



Appendix 9 Pupil and Parent Surveys and covering letter



School Travel Survey for Pupils and Parents / Guardians

Please fill out this form and then take it home for your parents / guardians to sign.

Name of School _____

Name _____

Home postcode _____ What year are you in? (please put a number)

1. How do you come to school on most days? (please tick only one which is for the greater distance)

Walk ☐

Car (alone) ☐

Cycle ☐

Car Share* ☐

*Travelling with other child/children but who do not live in the same house

Bus* ☐
*Timetabled or School

Train ☐

Taxi ☐

Scoot ☐

Park and Stride ☐

*Parked and walked 10 minutes to school

Other _____

2. Why do you come to school that way? (please tick)

Easy for you or your parents ☐

Cheap ☐

Distance from school – near ☐

Lack of walking/cycling routes ☐

Distance from school – far ☐

Personal Safety ☐

No bus or train available ☐

On route to employment ☐

Take sibling(s) to other school(s) ☐

Other reasons (please state below)



3. How do you go home from school each day? (please tick only one which is for the greater distance)

Walk ☐

Cycle ☐

Bus* ☐
*Timetabled or School

Taxi ☐

Park and Stride ☐
*Parked and walked 10 minutes from school

Car (alone) ☐

Car Share* ☐
*Travelling with other child/children but who do not live in the same house

Train ☐

Scoot ☐

Other _____

4. Why do you go home that way? (please tick)

Easy for you or your parents ☐

Distance from school – near ☐

Distance from school – far ☐

No bus or train available ☐

Pick up sibling(s) from other school(s) ☐

Other reasons (please state below)

Cheap ☐

Lack of walking/cycling routes ☐

Personal Safety ☐

On route from employment ☐

5. How would you like to travel to and from school? (please tick one only)

Walk ☐

Cycle ☐
*Timetabled or School

Bus* ☐

Taxi ☐

Car (alone) ☐

Car Share* ☐
*Travelling with other child/children but who do not live in the same house

Train ☐

Scoot ☐

Other _____

Why? _____



6. How far is your journey? (please tick)

Under 1 mile

☐

1-3 miles

☐

3 miles and up

☐

7. If you do already walk or cycle, or wish to start, is there anything that would help make your journey easier or safer? For example, cycle storage, improved footpaths, crossing facilities or cycle training. Please state the location for improvements e.g. name of road or near a landmark

8. Is there anything you dislike about your journey to and from school? If so, please give details below. Please state the location of any issues e.g. name of road or near a landmark

9. Have you been involved in an accident on your way to or from school in the last year?

Yes

☐

No

☐

Please give details if possible

10. Do you own a bicycle?

Yes

☐

No

☐

If so, do you wear a cycle helmet?

Yes

☐

No

☐

11. Do you have a bus or train pass?

Yes

☐

No

☐

12. Do you wear any reflective or fluorescent clothes or accessories when you walk or cycle?

Yes

☐

No

☐

Would you like to?

Yes

☐

No

☐

13. Do you take part in a "walking bus" on your journey to school?

A 'walking bus' is an organised walking group led and accompanied by adults

Yes

☐

No

☐

Would you like to, and/or would you be willing to volunteer?

Yes

☐

No

☐

Interested in volunteering

☐

14. Would you be interested in car sharing?

Yes

☐

No

☐

15. Are there any other comments you would like to make about the things that influence the way you travel to and from school?

Parents / Guardians Section:

1. Do you agree with your child's comments on this form?

Yes

☐

No

☐

If not, please state why not

2. Do you have any additional comments you would like to make about your child's journey to and from school?

Please return this survey to your school

Issued by The School Travel Planning Team, Environment Department, Hampshire County Council, The Castle, Winchester SO23 8UD

Appendix 10 Copy of School Enlargement Consultation



**To the parents/guardians of
children attending Emsworth
Primary School**

*Children's Services Department
Elizabeth II Court North
Winchester
Hampshire SO23 8UG*

*Telephone 01962 841841
Fax 01962 842355
Textphone 0845 603 5625*

Enquiries to Martin Shefferd

My reference

Direct Line 01962 845746

Your reference

Date 22 February 2016

E-mail strategicplanningunit@hants.gov.uk

Dear Consultee

Enlargement of Emsworth Primary School – Consultation

I am writing to invite your views in respect of Hampshire County Council's proposal to permanently enlarge the premises of Emsworth Primary School.

Hampshire County Council are proposing to increase the physical capacity of Emsworth Primary School to allow them to offer 60 places for Year R (age 4+). This expansion will allow the school to cater for 420 pupils.

The demand for school places is a result of a rise in the number of births in the area and new housing development. It is intended that permanent facilities would be available from September 2018.

Reason for proposal

Hampshire County Council has a statutory duty to provide school places. Owing to an increase in the number of children in the school's catchment area, and in particular demand for Year R places, there is a need for additional school places to be provided.

Where a Local Authority proposes to permanently enlarge a school's capacity by 25% or more it must follow a procedure set out by the Department for Education. Further information and 'Frequently Asked Questions' is available on the following website;

<http://consultations.hants.gov.uk/active.aspx>

The Consultation

The primary purpose of this consultation is to seek the view of consultees on the principle of enlarging the schools to meet the demand for additional school places in the local area. We understand that you may have some questions regarding how the school buildings will be expanded to accommodate additional pupils and whether there will be an impact on travel to and from the school as a result of accommodating additional pupils. Both of these aspects are important but at this stage these details will not be available as we need to obtain approval to the expansion before detailed work commences. It is important to hear your views at this stage so we can consider them as part of the detailed work to be undertaken should approval to the enlargement be obtained.

This consultation will run from 22 February to 1 April 2016. Officers will then take into consideration all the consultation responses received before deciding whether the proposal should continue to the formal publication stage.

If so, a statutory Public Notice will be published, setting out Hampshire County Council's intent to enlarge the school. It is anticipated that this will be published in April 2016.

After the date of publication there will be a four week period in which any representations can be made to the local authority. After the conclusion of this period the County Council will decide whether or not to proceed with the proposal. It is anticipated that a decision will be made by the end of the summer.

Further Information

A drop-in session where you will be able to discuss the proposal with County Council officers will take place on **2 March 2016 at Emsworth Primary School between 3pm and 6pm.**

The current proposed building plans are being developed with the Headteacher and governing body. The plans will be posted on the school website once they have been developed and agreed with the school. There will be a further opportunity to discuss the plans in detail at a pre-planning application consultation and we will notify you of the details once arranged.

If you are unable to attend this session or visit the above website and wish to make a comment then please write to Martin Shefferd, Strategic Development Officer, Children's Services Department, Ell Court North, Winchester, Hampshire SO23 8UG or e-mail strategicplanningunit@hants.gov.uk by 1 April 2016.

Yours sincerely



Martin Shefferd
Strategic Development Officer
Children's Services Department



Pre Planning Consultation – Proposal to Enlarge Emsworth Primary School

Published on Monday 5 September

Purpose

The County Council is proposing to submit a planning application to enlarge Emsworth Primary School. We would therefore like to invite you to a drop in session on **Thursday 15 September** at the **Emsworth Primary School** between 3pm and 6pm.

Description

The consultation will run from Monday 5 September to Friday 30 September. The proposed enlargement would allow the capacity of the school to be increased to allow up to 60 places in Year R (age 4+) from September 2018. This will eventually allow the school to cater for a total of 420 pupils across their seven year groups.

A statutory consultation process on the principle of school expansion concluded on Friday 1 April. The Director of Children's Services subsequently approved, subject to planning permission, the expansion of the school on Friday 15 April.

Further Information

[Emsworth Primary P11226 - 1051 - P1](#)  400 kB

[Emsworth Primary P11226 - 1050 - P1](#)  402 kB

[Emsworth Primary P11226 - 300 - P1](#)  707 kB

[Emsworth Primary P11226 - 301 - P1](#)  518 kB

[Emsworth Primary P11226 - 302 - P1](#)  1 MB

[Pre Planning Consultation FAQs](#)  24 kB

Your Views

If you would like to comment on these proposals prior to the opportunities outlined above, please write to Martin Sheffard, Strategic Development Officer, Children's Services Department, The Castle, Winchester, Hampshire, SO23 8UG or by email to strategicplanningunit@hants.gov.uk by Friday 30 September.

Pre Planning Consultation FAQ – September 2016

Proposal to Enlarge Emsworth Primary School

Hampshire County Council would like to hear your views about the proposal to enlarge Emsworth Primary School

We are running a consultation from Monday 5 September 2016 until Friday 30 September 2016.

A drop-in session for you to be able to see the proposed plans and discuss with officers is being held on Thursday 15 September at Emsworth Primary School between 3pm and 6pm.

Why do you need to enlarge the schools?

Throughout Hampshire the number of births has risen in recent years which has created a pressure on pupil places. This equally applies to the Emsworth area and has resulted in an increase in pupil numbers. In addition, new housing developments within Emsworth is also driving the need for additional primary school places. In order to meet the County Council's statutory duty to ensure sufficiency of school places, this school requires expansion.

The proposed expansion would allow the capacity of the school to be increased to allow Emsworth Primary School to offer 60 places for Year R (age 4+) from September 2018. This expansion would enable Emsworth Primary School to increase its numbers from 315 to 420.

What building works will be taking place?

The proposed building works will consist of new buildings containing teaching and ancillary accommodation to provide the additional facilities required for the school to admit the additional pupils.

Plans are available on the website and will be presented at the drop-in session to be held on Thursday 15 September.

When will the building works start and how will you ensure the health and safety of pupils attending the school whilst the works are taking place?

It is anticipated that the main building works will commence in 2017 and be completed by summer 2018 ready for the school to occupy. Based on the current project programme and assuming delays do not significantly impact progress there is no expectation that the project will require separate enabling works.

Health and safety of children, staff and visitors is paramount. The County Council works with construction partners who have significant experience of working on school sites. A detailed health and safety plan will be drawn up with the schools to include items such as restricting delivery times for materials to avoid the beginning and end of the school day, maintaining safe access routes for pupils, staff and visitors etc.

What will be the impact on pupils within the schools?

The schools will continue to operate as normal during the building works. Everything will be done to minimise the impact on pupils teaching and learning but we do acknowledge that there may be some disruption. The County Council is liaising fully with the headteacher and governors on the project to ensure that the planning for the building works runs as smoothly as possible.

What about the impact on traffic due to the schools taking more pupils?

The County Council appreciates that local residents will be concerned about potential traffic implications due to the schools being expanded. By planning to create school places as close as possible to where children live, we create the best chance for those children to travel to school using means of travel other than the car. This is supported through the production of a School Travel Plan, to be submitted as part of the planning application.

Officers from Hampshire County Council will be at the consultation drop-in session to explain the process in developing a School Travel Plan, and to answer any questions you have.

A School Travel Plan is a long-term document produced by the whole school community and any other interested/affected parties. It looks at how children, parents, staff and visitors travel to and from school, and sets out measures to;

1. Encourage and enable pupils, parents, guardians and staff to walk, scoot and cycle to school. Where this is not possible, consider public transport, car sharing or 'Park and Stride' to school.
2. Encourage and provide educational programmes relating to child travel and how this links to the environment, safety and health.
3. Improve safety.

The key stages involved in developing a travel plan are;

- Surveying pupils, parents and staff as to how they travel, the barriers that they may encounter, and suggestions as to improvements.
- Consult with residents through the statutory drop-in sessions to identify issues, relating to the school run, that are felt by the wider community, along with possible solutions
- Work with the various key stakeholders to develop an action plan to target the issues that are preventing pupils, parents and staff from using alternatives to the car. The initiatives identified will be a combination of physical measures such as scooter storage or crossing points, and 'soft' measures relating to education, promotion and enforcement. For those who have no alternative but to use the car, other options will be considered such as 'Park and Stride' sites.

The travel plan will link to a Transport Statement, undertaken by consultants, and clearly define between measures that are essential to mitigate against the travel

impact of the increase in numbers, and desirable measures that will provide a general improvement to routes to school, long term.

Travel initiatives already underway with the school

As part of the development of the School Travel Plan, the school will be identifying a Travel Plan Champion. They will work with the travel planning team to produce a variety of materials to go out to pupils and parents, including walking and 'Park and Stride' maps, Hampshire's Parkwise leaflet, and annually provide new parents with the 'How could you travel to school?' booklet to encourage parents to consider the alternatives to the car.

This will link to the existing work that the school undertakes to promote sustainable and active travel, including Bikeability training.

How will the traffic impacts of the expansion be managed?

A transport statement will be developed for submission alongside the planning application. A transport statement is a process that sets out transport issues relating to a proposed development. It identifies any measures that may need to be taken to deal with the anticipated transport impacts of the scheme and to improve accessibility and safety for all modes of travel, particularly for alternatives to the car such as walking, cycling and public transport.

Where will the additional staff park?

In line with HCC's on-site school parking guidelines, parking for additional staff associated with the expansion will be catered for within the School site.

How will construction traffic be managed?

A construction traffic management plan will be developed to ensure safe and considerate movement of vehicles around the site during the construction period.

Who can I contact for more information?

Please send enquiries to Martin Shefferd, Strategic Development Officer, Children's Services Department, The Castle, Winchester, Hampshire, SO23 8UG or by email to strategicplanningunit@hants.gov.uk

School Travel Survey for Staff

Name of School _____

Postcode _____

1. How do you travel to and from school on most days? (please tick).

Walk

☐

Car (alone)

☐

Cycle

☐

Car Share*

☐

*Travelling with others to and from school who do not live in the same house

Bus

☐

Train

☐

Other (please state)

☐

2. Why do you choose that particular method of travel? (please tick)

Easier for you

☐

Cheap

☐

Distance from school – near

☐

No suitable walking/
cycling facilities or routes

☐

Distance from school – far

☐

Too much to carry

☐

No bus or train available

☐

Personal Safety

☐

Other reasons (please state below)



Hampshire
County Council

3. How would you like to travel to and from school? (please tick)

Walk

☐

Car (alone)

☐

Cycle

☐

Car Share*

☐

*Travelling with others to and from school but who do not live in the same house

Bus

☐

Train

☐

Other (please state) _____

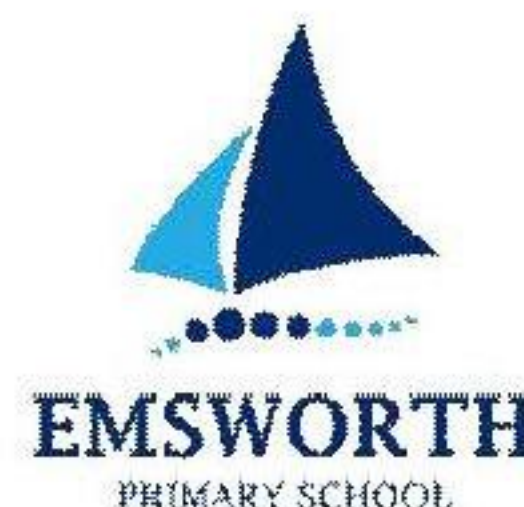
4. If you do already walk or cycle, or wish to start, is there anything that would help make your journey easier or safer? For example, cycle storage, improved footpaths, crossing facilities or cycle training.

**5. Is there anything about your current journey you dislike?
If so, please provide details of what and where below.**

6. Are there any other comments you would like to make about the things that influence the way you travel to school?

Please return this survey to the school

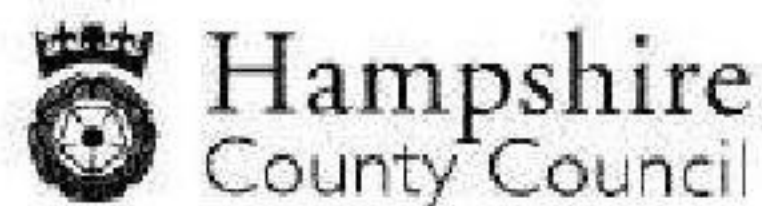
Emsworth Primary School



Action items from the Whole Governing Body
Meeting held on Tuesday 27th September 2016:

	• Report on Pupil Premium expenditure • Review progress/targets against School Improvement Plan • Complaint and compliment reporting • Governor Self-Evaluation – outcomes and actions • Governor's Annual Planner	
17.	<u>AOB/Correspondence</u> Correspondence The Clerk reported that there was one letter for the Chair. AOB Data training – The Headteacher invited Governors to a data training session on Tuesday 8th November 2016 at 3.30pm. Earlier opening hours – A Governor commented that the school opening earlier to ease the parking during drop-off was a great idea. The Headteacher informed Governors that the school now opens its doors at 8.30am, for registration at 8.45am. The Headteacher highlighted that this had been possible largely due to the goodwill of staff starting work earlier. The Chair commented that the opening early idea was really good and asked for Governors thanks to be passed on to staff. New build update – The Headteacher informed Governors that the new build plans have involved updating travel plans and having transport links assessed. This will be a project for one of the Upper pay Scale Teachers to work on with the County Travel planners. The Headteacher circulated the new build plans for Governors to look at. A Governor commented that at a recent meeting of the Emsworth Neighbourhood Forum a hop on/off bus had been proposed. The results of staff and pupil travel survey to be circulated by email. Parents Questionnaire – A Governor highlighted that in past years Governors had carried out a survey with parents at parents evening. Governors discussed whether this should be undertaken again and it was agreed by all present that it would be. The Headteacher informed Governors that Parents Evenings are on 15th and 17th November 2016. The Headteacher will organise this. Action: Headteacher	HT
18.	<u>Date of next meeting</u> The date of the next meeting is Wednesday 30th November 2016, 5.30pm.	
	The meeting closed at 7.25pm.	

Appendix 13 Consultation survey to residents from schools



Emsworth Primary School School Enlargement Consultation Event Wednesday 2 March 2016

Please respond by: Friday 1 April 2016

Are you a:

Parent/Guardian	☐
Pupil	☐
Resident	☒
School Governor	☐
Staff	☒
Other	☐

If you wish to make any comments on the consultation, please tick the category to which your comment relates:

Enlargement of School	☐
Highways/Transport (to include parking)	☒
Other	☐

Please detail any comments you wish to make on the proposal:

Safe route to school from new development in Horndean Road → enlarge carpark in park?
→ make a path from northern corner of new development to corner of park to join up with safe route to school for Emsworth Primary & St. James.

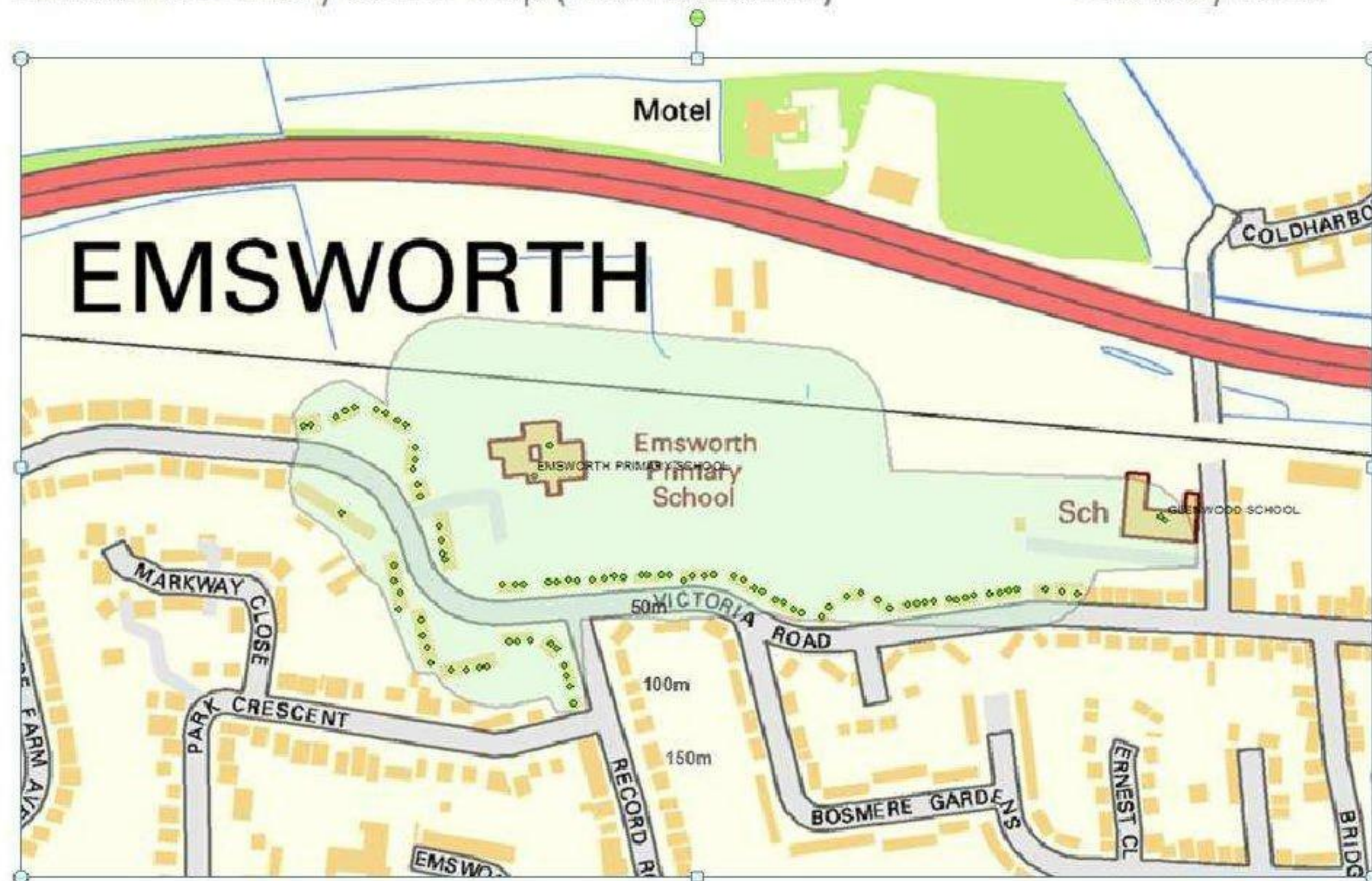
Please continue overleaf if necessary

Contact details (optional):

Appendix 14 Map of consultation distribution to residents by HCC

Emsworth Primary Buffer Map (140 Addresses)

February 2016



Appendix 15 Examples of responses from residents

Principle of Enlargement

13.03.16 Email from a parent and resident of Selangor Avenue

As the school enlargement is due to increased housing in the neighbouring villages it is becoming apparent that more parents need to drive to the school because it is not within walking distance of their homes. We live halfway along Selangor Avenue and have found since the recent school enlargement parents are now needing to park further along the road in order to find a space. Although this issue is probably not going to reach our property we would like to express concern for the residents closer to the school where parking and congestion is already a problem. Many parents park in designated spaces for the neighbouring flats which often causes dispute.

The traffic flow through Victoria Road towards Westbourne would also cause us great concern as this road has parked cars to both sides of the road (due to these houses not having private driveways) and there is always a bottle neck at numerous places between the school and the end of Victoria Road at school start and finish.

The school has had traffic attendants outside at the start and end of the school day for some time now however there has been no noticeable improvement to the parking situation in the close proximity of the school. Should the priority not be the safety of the pupils who walk home or to parents waiting outside by providing a lolly pop person rather than policing parents on parking?

29.02.16 Email from a resident on Victoria Rd

01.03.16 email from the Guinness Partnership

Dear Martin

I understand that there is a consultation meeting at Emsworth Primary School tomorrow to invite views in respect of Hampshire County Council's proposal to permanently enlarge the premises of Emsworth increasing the number of spaces for pupils to 420.

The Guinness Partnership is extremely concerned at this proposal. As a registered Social Landlord we own a large number of properties in Victoria Road including 4 blocks of flats which are within a very close proximity to the school. Each and every day, parents from the school park in our two car parks (these are clearly marked with "No Parking signs") and obstruct access to garages. Cars are often double parked and are causing damage to our grassed verges. The car parks are private land belonging to the Guinness Partnership and as the housing officer, I have on a number of occasions attended the area and asked parents to move on only to find that they are back the next day. I understand from residents that the parents are telling them that they can park there as they have been advised this by the traffic warden and school and at times they have been on the receiving end of abuse.

I have written to the school on a number of occasions regarding this but the issue continues. It is extremely frustrating for residents who need to come in and out of the car park during school dropping off and picking up times, the use of the car park being part of their service which they pay with their rent. With an increase in number of pupils, there will be an increase of parents dropping their children off at school which in turn will cause further issues at Victoria Road. I am extremely concerned that there is a serious accident waiting to happen here and would urge the planning unit to consider this when dealing with the application.

Kind regards

Karen Rider CIHCM
Housing Officer
The Guinness Partnership Limited
33 East Street, Havant, Hants, PO9 1AA

Pre planning comments

05.09.16 Email from parent and resident of Victoria Rd

Hello , I have today received a letter regarding the expansion of emsworth primary I have two children who currently attend and another one to start next term so I am in favor of a bigger school however as a Victoria road resident I have real concerns the road is already overwhelmed with the amount of cars everyday and the speed these cars travel at is terrible so if this expansion goes ahead I think your should consider speed bumps as with all the extra traffic it will only be a matter of time before a child is seriously hurt , I look forward to a reply

08.09.16 email from resident

Dear Sir

I am unable to attend the proposed meeting on the above subject. Whilst I understand the need to

make more room at the school. Have you any idea just how bad the traffic and parking is, in this road.

Apart from that it is a cut through to the Motorway, the speed the drivers go through at times is frightening. Police etc. have done checks on our situation, our Landlord Guinness partnership recently have been in touch with residents to say they are aware of our situation, and are trying to help relieve the congestion.

Also there are not enough signs in the road to make drivers aware that there is a School, or, notices to say cut their speed. Children cannot cycle on the roads nearby (even though it says otherwise) by the roads being marked out. They have to cycle on the pavements which is not good for elderly people like me that are pedestrians and need to use public transport. As we have to walk on the pavements.

Thank you for your time in reading this email, but, the situation re traffic and the parking situation around here is not funny.

avoiding other cars when
~~reversing~~ reversing, and the
huge amount of people who
take their children from the
back seats, on the roadside
an accident waiting to
happen - it will
unless you make some
preparations for the extra
parking — perhaps
maybe - park away from the
school & WALK a
little distance to the
school gates. A problem
in many areas.
Yours Truly

You forwarded this message on 14/09/2016 10:18.

From: Emma Pond [redacted]
To: Harris, Helen
Cc:
Subject: RE: Background info on schools

Sent: Thu 14/01/2016 11:10

From: Harris, Helen [redacted]
Sent: 11 January 2016 14:42
To: Emma Pond
Subject: Background info on schools

Hi Emma

Not sure if this is a question for you or a colleague, but I'm beginning to work on the travel plans for Trosnant Infant and Junior and Emsworth Primary as part of a consultation to expand the schools. If you have any comments on parking matters that you're aware that I will need to take into consideration, I'd really appreciate it.

Kind regards,
Helen

Helen Harris

School Travel Planning Manager

Strategic Transport

2nd Floor, EII Court West

Hampshire County Council

Winchester, SO23 8UD

Tel: (01962) 846885

www.hants.gov.uk/schooltravelplans

Fax: (01962) 847055 (please indicate who the fax is for)

Courier Route: CA02

Response;

For Emsworth Primary we have received reports in the past complaining that parents park in the private car park at the back of the flats in Victoria Road.

Both of these areas have Traffic Regulation Orders so I don't think there is anything further when can do to combat parking issues but just thought I would make you aware of these issues.

Many thanks,

Emma

Emma Pond
Senior Traffic Engineer
Parking and Traffic Team
Public Service Plaza
Civic Centre Road
Havant
PO9 2AX

<http://www.havant.gov.uk/transport-parking-and-streets>
Tel: 02392 446218

Appendix 17 Email to local Police

From: Harris, Helen Sent: Mon 11/01/2016 15:05
To: [REDACTED]
Cc:
Subject: Emsworth Primary School

Hello.

Not sure who is best placed to answer this question, but I'm beginning to work with Emsworth Primary School on writing a School Travel Plan as part of a consultation to expand the school. I'm starting to carry out consultation and gathering background info on existing issues. Therefore if you have any comments on parking/travel matters that you're aware that I will need to take into consideration, I'd really appreciate it. Likewise, if you would be interested/able to meet with the school to discuss any issues they may have and possible solutions, please let me know and I can bring you up to speed with what we're doing with other schools in Hampshire.

Kind regards,
Helen Harris

Helen Harris

School Travel Planning Manager

Strategic Transport

2nd Floor, EII Court West

Hampshire County Council

Winchester. SO23 8UD

Tel: (01962) 846885

www.hants.gov.uk/schooltravelplans

Fax: (01962) 847055 (please indicate who the fax is for)

Courier Route: CA02

Appendix 18 Letter from the Guinness Partnership to parents



33 East Street,
Havant PO9 1AA
Phone: 0303 123 1890

Parents
Emsworth Primary School
Victoria Road
Emsworth
Hampshire
PO10 7LX

Please reply to Daniel Taylor
Direct Line: 0303 123 1890

Our Ref: DT

3 October 2016

Car Parking at Victoria Road

Dear Parents

Our residents in the area have reported that our car parks and garage areas are being used by some parents when they're dropping off and collecting children from school. This means that our residents often have nowhere to park at these times, or find their access to the car park blocked.

We've sent letters in the past and double yellow lines have been painted on the road leading into the car park by Jubilee House, but this hasn't resolved the matter.

Having looked at all options, we've decided to implement a parking permit system. Any cars which do not display a valid permit will be issued with a £100 Parking Charge Notice. This will take effect from **Monday 24 October 2016**.

Please find alternative drop off and collection arrangements.

Thank you for your co-operation in this matter.

Yours sincerely

Daniel Taylor
Housing Officer

Great service, great homes and a great place to work

The Guinness Partnership Limited has the following subsidiaries: Guinness Care & Support Ltd, The Guinness Housing Association Ltd, Guinness Developments Ltd, City Response Limited and Guinness Homes Limited. The Guinness Partnership Ltd is a Qualitative Community Benefit Society No. 316503 registered in England and is a Registered Provider of Social Housing No. 4729. Registered Office: 20 Brook Street, Regent's Place, London NW1 3PG.

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