

HISC OVERFLOW CAR PARK – MANAGEMENT PLAN

Introduction

1. This plan sets out the way Hayling Island Sailing Club (HISC) will manage the overflow car park (the piece of land behind the RNLI Hayling station) – hereinafter referred to as “the Site” as shown outlined in blue on the attached plan - in accordance with Planning Permission given by Havant Borough Council (HBC). This permits unlimited use of the car park for vehicles and trailers between the hours of 0700 and 2130 throughout the year. In addition, HBC has granted planning permission to the Club to use the Site for overnight parking for up to 40 nights per year for cars, boats and trailers. No boats are allowed to be stored on boat racks.

HISC site management responsibility

2. HISC will always make available a member of staff to respond to any queries or issues. During the Club office opening hours this will normally be the General Manager – Chris Rainbow and the club office can be contacted 7 days a week between 09:00 and 17:00 [REDACTED]
3. Outside of Club office opening hours, any overnight issues should be noted by the relevant party and the GM or other HISC staff should be informed first thing the following morning via the office contact as above. For any urgent queries or issues that cannot wait until morning, these should be reported to HISC’s nominated list of “Out of Hours” responsible people who live locally and can respond to any overnight emergencies. They share a “Duty” mobile phone and can be reached [REDACTED]
4. The Club will investigate any complaints about the use of the Site.

Use of the site

5. The Club will open the Site for daytime parking when the demand for parking exceeds the capacity of the main and causeway car parks.
6. Before the start of each sailing season the GM shall advise the HISC General Committee (GC) who will designate which nights shall be used for the overnight Site parking of cars, boats and trailers. This will normally coincide with major events run by the Club, where, in addition to members, a large number of visitors is expected. HISC will inform immediate neighbours of the Site in writing or by e-mail of the dates when this overnight parking permission will be used. This will be provided to these neighbours by the 15th of March each year. Occasionally, additional dates may be added during the year, up to the 40 night limit. Should this happen, then HISC will advise these neighbours as soon as possible by email. A record will be kept by the Club of the actual number of nights used each year and these records will be made available to HBC on request.

For clarity the “immediate” neighbours covers, as a minimum the following addresses:

Bracklesham Road - 62, 60, 58, 56b, (there is no 56a), 54, 52

Wittering Road (Lagoon and entrance side of road) 2a, 2b, 4, 6, 8, 10 Other side (west) of Wittering Road, nearest the entrance - 1, 3, 5, 7

Seafarers Walk - Northside: 17(nearest to gate), 15, 11 (there is no 13). South side – 16,14,12

7. No camper vans or motor homes are allowed to be parked on HISC land overnight at any time, and these are permitted only restricted access to HISC land during daytime as specified in the Club's bye-laws. The Club permits up to six specifically designated members who travel to the site by campervan to make occasional use of the Site for parking during daytime subject to the conditions of their use of the Site.
8. No boats are allowed to be worked on or repaired whilst on site. Any boat stored on site for the permitted 40 overnight days must have its mast lowered.

Control of access

9. HISC already has arrangements for controlling access to the club at its outer gate at major events by a gateman. These will be extended when the Site is designated for overnight parking to manage the access of the permitted cars, boats and trailers. In addition:

Access to the Site is controlled by an ANPR barrier gate and CCTV system which keeps a digital log of all vehicles entering the car park. The ANPR system is controlled by the Club Office. If there is an issue with the ANPR barrier a lockable gate is in situ which can be used to secure the Site if there is an issue with the ANPR system.

the Site ANPR barrier gate will be locked between 2130 and 0700. On the designated nights, before locking, the club will check that only permitted cars, boats and trailers are present on the Site. The current car park signage states the gates to the Site will be locked at 20.00, but the additional time to 21.30 will allow for any late departures. The Club Office control the ANPR barrier . Activation of the ANPR barrier normally confined to Club staff, except that the designated members who are authorised to park campervans on the Site may draw keys for that purpose, and will be accountable for them in accordance with the conditions of their use of the Site.

Access control to the Site will ensure that there is no obstruction of access to the RNLI station. When the RNLI use the site for parking during its own events it shall be their responsibility to comply with the HBC planning permission conditions.

The access linking Seafarers Walk with the Site be kept clear at all times.

When the Site is not in use for parking, the site barrier gate will be locked.

Waste management

10. HISC will place 6 waste bins on the Site. HISC will regularly empty the bins, and check the Site for, and remove, litter.

Use during storm events

11. When bad weather is threatened which will preclude sailing activity at HISC, the Site will not be used for parking and will be locked.

Site maintenance

12. The landscaping, car park surfacing, access gate and boundary treatment shall be maintained by HISC and incorporated in the annual HISC maintenance plan.

Breaches of the overflow car park management plan

13. Breaches of the overflow car park management plan by members will be dealt with under the Club's disciplinary procedures. Breaches by visitors may result in expulsion from the Club. The HISC GM will maintain an annual log of any breaches or incidents and these will be made available to HBC on request.

Authorisation

14. This Management Plan was originally approved by the HISC GC on 24th March 2018 and has been updated in light of the recent planning permission renewal for overnight use of the Site by Havant Borough Council.

Review

15. This plan will be reviewed annually by the GC at its anniversary.

The previous plan was approved by General Committee on 18 March 2020. This latest plan was approved at the GC meeting on July 25th 2025.

HISC General Committee

Enclosure: HISC overflow car park site plan



Overflow carpark marked in blue, HISC acquired land in red.