

6th May 2022
Havant Borough Council
Planning Department
Civic Centre Road
Havant
PO9 2AX

Mr A Bowles
Willowdene
No 17 Warblington Avenue
Warblington
Havant
PO9 2SD

Dear Sirs

Proposed conversion of existing Garage/Store Room into new Study and new front garden boundary wall at "Willowdene" No 17 Warblington Avenue : Havant : PO9 2SD

With regards to the above mentioned Development we are herewith please find enclosed the following ie :-

- 4 No copies of Havant Borough Councils Householder Application for Planning Permission for works or extension to a Dwelling forms, duly completed and signed.
- 4 No copies of our Architects existing floor plan & elevation Drg No WA/EXP/100/1 including a OS Licensed 1:1250 scale site location plan with the title deed site boundaries outlined in red.
- 4 No copies of our Architects proposed floor plan & elevation Drg No WA/PP/100/1.

With regards to other matters and for Planning Application process purposes when on receipt of this application it would be greatly appreciated if you could contact me direct as soon as convenient by either e-mail at a-bowles@portav.co.uk or on my mobile phone : 07557 740884 in respect of Havant Borough Councils banking details to enable me to transfer the appropriate submission fee of £206 (inc vat) to which a receipt for this payment would also be greatly appreciated.

Finally we trust that you will find the information & enclosures provided all in order to progress the aforementioned Planning Application accordingly, however should you require any additional information or clarification on these matters then please do not hesitate to get in contact further at your own convenience.

Yours faithfully


Mr A Bowles

