

highway frontage or appropriate boundary where it is most visible to the public
e.g. gateway, lamp post, telegraph pole.

- Display the notice so it can be easily read by passing pedestrians.
- DON'T attach it to a road sign as this could distract motorists from the main purpose of the sign.
- Photograph the notice in situ and complete and return the tear off slip and the photograph(s) by email. You must confirm the date the notice was posted.

Checks will be carried out, so it is essential that you display the site notice(s) in a suitable position and for the correct length of time. Incomplete notices, or notices sited in unsuitable locations are likely to have to be re-posted in order to meet statutory requirements, which will delay the progress of your application.

Complete and return this slip and a photograph of the notice with the reference number and the date notice displayed on site to planning.development@havant.gov.uk with an approximate description of the posting location.

I have today displayed the site notice in a prominent position on/near the proposal site (photo attached):

Tree outside the front of my house.

[please give an approximate description ie lamppost in front of 26 High Street]

Application reference APP/25/00018

Signed: _____

Date: 23/01/25

[NO EMAIL? Send slip and photo to Planning Services, Havant Borough Council, Public Service Plaza, Civic Centre