

MASTER

£258 planning application fee

HAVANT BOROUGH COUNCIL

15 DEC 2023

RECEIVED

Householder Application for Planning Permission for works on extension to a dwelling.
Town and Country Planning Act 1990

Please complete using block capitals and black ink.

1. Applicant Name and Address

Title:	Mr	First name:	MICHAEL
Last name:	RADBOURNE		
Company (optional):			
Unit:	House number:	5	House suffix:
House name:			
Address 1:	SPINNAKER VIEW		
Address 2:	BEDHAMPTON		
Address 3:			
Town:	HAVANT		
County:	HAMPSHIRE		
Country:	ENGLAND		
Postcode:	PO9 3JD		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:	House number:		House suffix:
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Description of Proposed Works

Please describe the proposed works:

INSTALL A NEW BAY WINDOW AT GROUND FLOOR LEVEL
TO BE FUSH WITH AN EXISTING BOX BAY WINDOW ON
THE FIRST FLOOR.

THIS PROPOSAL IS LOCATED AT THE FRONT OF THE
HOUSE AND FACES THE ROAD IN THE CLOSE.

3. Description of Proposed Works (continued)

Has the work already started? ☐ Yes ☒ No

If Yes, please state when the work was started (DD/MM/YYYY):

N/A

(date must be pre-application submission)

Has the work already been completed? ☐ Yes ☒ No

If Yes, please state when the work was completed (DD/MM/YYYY):

N/A

(date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: ☐ House number: House suffix: ☐

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☒

Officer name:

Reference:

Date (DD MM YYYY):
(must be pre-application submission)

Details of the pre-application advice received:

WAS INFORMED AS THE BUILDING LINE WAS MOVED TOWARDS THE ROAD A PLANNING REQUEST SHOULD BE USED. I POINTED OUT THE FACT THE EXISTING BUILDING LINE TO THE RIGHT OF THE FRONT DOOR WOULD BE FURTHER FORWARD OF THE PROPOSED BAY WINDOW. NONE THE LESS THE SUBMISSION IS ATTACHED.

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☐ Yes ☒ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

N/A

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

N/A

8. Parking

Will the proposed works affect existing car parking arrangements?

☐

Yes

☒

No

If Yes, please describe:

N/A

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority

With respect to the Authority, I am: (a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

Do any of these statements apply to you
and/or agent

☐

Yes

☒

No

If Yes, please provide details of the name, role, and how you are related to them

N/A.

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls	UPSTAIRS BAY FRAME IS MADE UP FROM INSULATED OSB PANELS WITH OUTSIDE RENDER & SURFACE BOARDING TO RESEMBLE A "TUDOR EFFECT". NOTE: SUPPORTING LINTEL ALREADY EXISTS.	N • FOUNDATIONS TO SUIT A SOLID FLOOR • TIMBER FRAME USING SEASONED PINE, 100mm SQUARE, BLACK PAINTED. • BRICK INFILL "18 STOCK ALDRIDGE RUSKIN BROWN" • USUAL BLOCKWORK & KINGSPAN INSULATION	☐	☐
Roof			☐	☐
Windows		• EXISTING METAL DOUBLE GLAZED, TWO OPENINGS, WILL BE REPOSITIONED INTO THE NEW BAY. • TWO NEW FIXED DOUBLE GLAZED SIDE WINDOWS TO MATCH, INCLUDING THE LEAD EFFECT WINDOWS.	☐	☐
Doors		N/A	☐	☐
Boundary treatments (e.g. fences, walls)		N/A	☐	☐
Vehicle access and hard-standing		N/A	☐	☐
Lighting		N/A	☐	☐
Others (please specify)		N/A	☐	☐

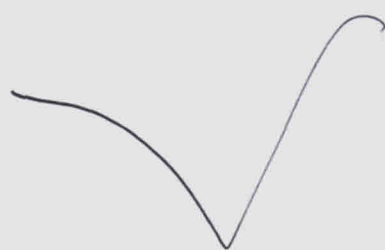
Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

- SITE PLAN A4 SHEET. (LOCATION PLAN)
- BLOCK PLAN & BUILDING ELEVATIONS
- DETAIL DESIGN.



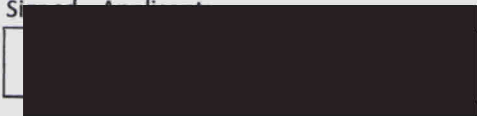
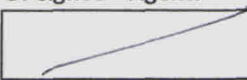
11. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form
CERTIFICATE OF OWNERSHIP - CERTIFICATE A

I certify/ The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

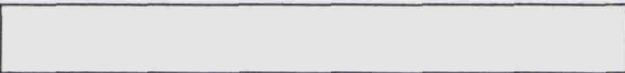
Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		12/12/2023

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.
** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served
N/A		

Signed - Applicant:	Or signed - Agent:	Date (DD/MM/YYYY):
		

12. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☒

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☒

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☒

The original and 3 copies of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: ☐

The correct fee: ☐

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 12 Certificate (Agricultural Holdings): ☐

13. Declaration

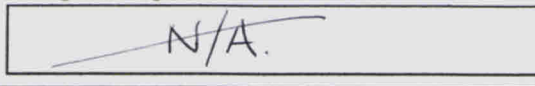
I/~~we~~ hereby apply for planning permission/~~consent~~ as described in this form and the accompanying ~~plans~~/drawings and additional information. I/~~we~~ confirm that, to the best of my/~~our~~ knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(~~s~~) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):





12/12/2023 (date cannot be pre-application)

14. Applicant Contact Details

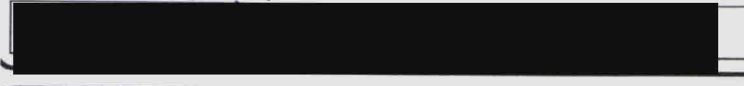
Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):



15. Agent Contact Details

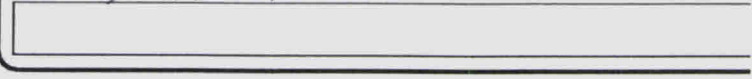
Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):



16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

HEATHER RADBOURNE



Email address:

