

9th May 2023

Our ref: 558898.23.CC

Stiles Harold Williams
Regi Leisys
Facilities Manager
Units 1-2 Rockville Drive
Waterlooville
PO7 7HR

Ground Control Limited

Kingfisher House
Radford Way, Billericay
Essex, CM12 0EQ

T: 01277 650 697

F: 01277 630 746

E: info@ground-control.co.uk

www.ground-control.co.uk

To whom it may concern,

Ground Control has provided Sovereign Housing Association with grounds maintenance services for some years and in that time, we have worked on a number of your sites, creating beautiful outside spaces. Given my recent visit to Rockville Drive, on 5th May 2023, I can now provide you with a comprehensive quotation for the proposed arboricultural works from the grounds of the property following your recent tree survey.

Quote specification and costing:

- Using a NPTC qualified arboricultural team, we will carry out a pre-work risk assessment and establish a safe working area marked out with cones, signs and barrier tape to prevent unauthorised access. Using rope and harness climbing techniques, chainsaws and woodchippers, we will carry out the works listed below:
 - Tree T1 – Hawthorn – prune to clear cables and structures by 3 meters
 - Tree T11 – Oak – prune dead limb back to fence line
 - Trees G2 – Mixed species – prune 3 meters away from property walls and roof

On completion of these works the team will clear away all green waste resulting from these operations and leave the site in a clean and tidy condition.

Additional details:

Please find below additional details relating to this quote:

- Works will be carried out by our NPTC trained certified horticultural team using a and various hand tools where applicable, as per the areas identified within the site plan at the bottom of this document.
- Current boundary lines are marked within the red line shown on the site map. Any areas outside of the marked boundary lines will be classed as additional areas unless agreed prior to commencement
- With any tree or shrub works, Ground Control must ensure that no nesting birds are disturbed under the Wildlife and Countryside Act 1981, Countryside and Rights of Way Act 2000 and the European Habitats Directive 1992/Nesting Birds Directive. The 'Bird Nesting Season' is from March until August inclusive. If any works are requested to be carried out within these months we will perform bird nesting checks prior to the work commencing. If active nests are found, the tree/shrubs must not be worked on and we will inform you of this immediately

Importance of works:

The works are important to maintain the health and safety around the property for staff and customers and to prevent other structural damage.

Our commitment:

Ground Control, founded in 1973, is an award winning commercial grounds maintenance contractor that also provides a number of other services including landscape construction, arboriculture, winter maintenance, pothole repairs, fencing, electric vehicle charge point installations and treatment of invasive weeds, as well as designing a wide range of incredible outside spaces including the newly unveiled Children's Garden at Kew Gardens in 2019.

We have used our significant heritage to our advantage, along with our complete commitment to providing outstanding customer service to deliver bespoke solutions to a huge range of clients within your very sector. Our proven track record is reflected in our 99% annual retention rate with some of our biggest clients including Tesco, Sainsbury's, Severn Trent and Travelodge.

Our commitment to you, as with all Ground Control works, is that we guarantee that these will be completed by fully trained and qualified operatives at all times and any waste will be disposed of at a licensed facility unless otherwise specified within our quotations.

Our price promise:

Our quoted price is inclusive of all labour, materials and delivery charges. The price is fixed and valid for a period of 30 days from the date of this letter.

Next steps:

I hope this quotation meets with your approval. To proceed with the services outlined in this quotation, please provide your approval by return email within the next 30 days including:

-  A PO number
-  The Ground Control reference number for this job (558898.23.CC)
-  Any dates you need to make us aware of
-  If you are interested in exploring the use of any other services we offer including landscape construction, arboriculture, winter maintenance, pothole repairs, fencing, electric vehicle charge point installations, treatment of invasive weeds and design

Once we have your instruction I will schedule the works with our team, which will be completed within 2 weeks in line with our service commitment to you and carried out as per the terms of our agreement.

One of our Key Account Managers will be in touch in a week's time if we have not heard back from you to ensure you have everything you need in order to make your decision.

Yours sincerely,



Chris Cooper
Contracts Manager



Supporting evidence

The red line on the map below shows the properties where the works are to take place and reference numbers indicate the locations of each tree.



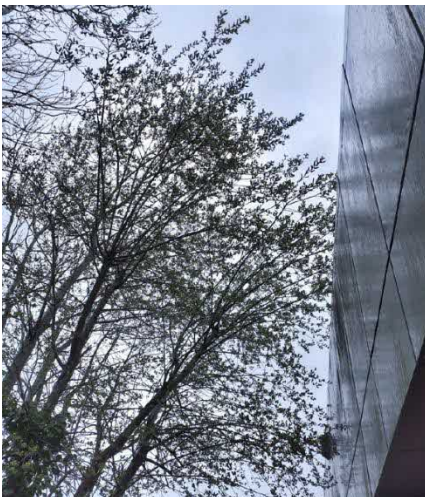
Photographs indicate the aspects of work described in this tender



Hawthorn to prune clear of wires and structures by 3 meters



Oak to remove dead limb back to fenceline



Mixed group of trees to prune away from buildings by 3 meters