

Civic Offices
Havant
Hampshire PO9 2AX
T 023 9244 6015
F 023 9248 0263

Application for tree works: works to trees subject to a tree preservation order (TPO)
and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

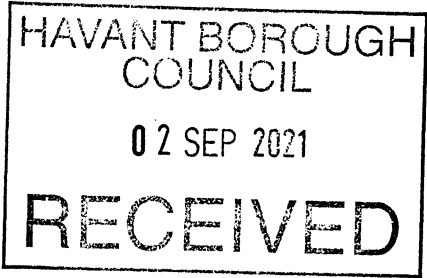
It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application notice cannot proceed.

1. Applicant Name and Address

Title:	MR	First name:	TERRY		
Last name:	HOY				
Company (optional):					
Unit:		House number:	39	House suffix:	
House name:					
Address 1:	CUMBERLAND AVENUE				
Address 2:					
Address 3:					
Town:	EMSWORTH				
County:	HANTS				
Country:					
Postcode:	PO 10 7UH				

2. Agent Name and Address

Title:	MR	First name:	NEIL		
Last name:	ADLAM				
Company (optional):	WESSEX TREE SURGEONS				
Unit:		House number:	1	House suffix:	
House name:					
Address 1:	WILLIAM ROAD				
Address 2:					
Address 3:					
Town:	LYMINGTON				
County:	HANTS				
Country:					
Postcode:	SO41 9DZ				



8. Trees - Additional Information

Additional information may be attached to electronic communications or provided separately in paper format.

For all trees

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:
If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.
- ☐ Yes ☐ No

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.
If YES, you are required to provide for:
- ☐ Yes ☐ No

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing separate information (e.g. an additional schedule of work for Question 7)? ☐ Yes ☐ No

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

SEE SPECIFICATION OF TREE WORK ATTACHED
J5658 - PAGE 1.

- CYCLICAL MAINTENANCE

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff

(b) an elected member
- (c) related to a member of staff

(d) related to an elected member

Do any of these statements apply to you?

- ☐ Yes
- ☒ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

☒

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?

☐
- provided evidence in support of the stated reasons? in particular:

if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert

if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.

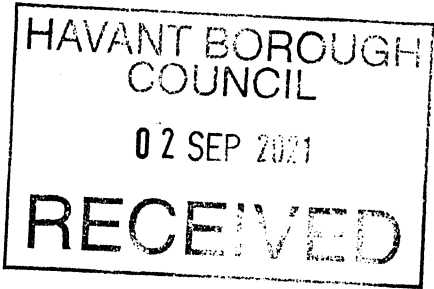
in respect of other structural damage - written technical evidence

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☐

☐
- included all other information listed in Question 8?

☐



11. Declaration - Trees

/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or s

Date (DD/MM/YYYY):

30/8/21

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

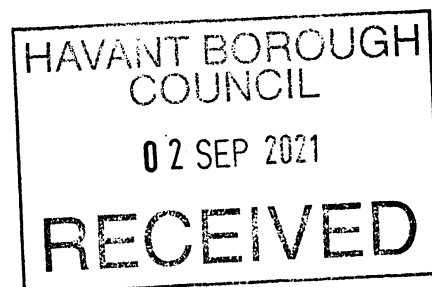
Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.

(Please see guidance notes)

SPECIFICATION OF TREE WORK

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Mr Hoy, 39 Cumberland Avenue, Emsworth, PO10 7UH



T1 Common Oak

- Located in the north western corner.
- Reduce from garage roof to give 1.5m clearance.

G1 Mixed vegetation

- Located on the western boundary.
- Reduce and trim back to fence line.

T2 Large Common Oak

- Reduce lateral spread to the west by approximately 2m back to previous pruning points.
- Risk management of deadwood over the garden and house.

T3 Scots Pine

- Risk management of deadwood.

Housekeeping

All arisings from the aforementioned works will be removed from site leaving clean and tidy work areas.

HAVANT BOROUGH
COUNCIL

02 SEP 2021

RECEIVED

