

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting <https://www.planningportal.co.uk/apply>

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address				2. Agent Name and Address			
Title:	MR			First name:			IAN
Last name:	JONES			Last name:			
Company (optional):				Company (optional):			
Unit:		House number:	3	House suffix:		Unit:	
House name:				House name:			
Address 1:	SPINNEY CLOSE			Address 1:			
Address 2:	WATERLOOVILLE			Address 2:			
Address 3:				Address 3:			
Town:	PORTSMOUTH			Town:			
County:	HAMPSHIRE			County:			
Country:	ENGLAND			Country:			
Postcode:	PO8 8QU			Postcode:			

3. Description of Proposed Works

Please describe the proposed works:

Hi, I AM PROPOSING A 6M X 4M WIDE X 2.5 M HIGH PITCHED ROOF OPEN SIDED CAR PORT, ITS GOING TO HAVE A SHINGLE TILED ROOF WITH A CONCRETE REBARRED 200MM FLOOR. ALTHOUGH THE CAR PORT IS IN FRONT OF THE MAIN FRONT HOUSE WALL, IT WILL NOT LOOK OVER ANY NIEGHBOR'S, AND IS FREE STANDING.

2. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form: ☒

The original and 3 copies* of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☒

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application: ☒

The original and 3 copies* of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: ☐

The correct fee: ☒

The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings): ☒

National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

3. Declaration

We hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

23/10/2020

(date cannot be pre-application)

4. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

15. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

6. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☐ Agent

☒ Applicant

☐ Other (if different from the agent/applicant's details)

Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

D. Materials

applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls			☒	☐
Roof		WOODEN PITCHED ROOF TONGUE GROOVED BOARDING, BITCHUMEN TILED SHINGLES	☐	☐
Windows			☒	☐
Doors			☒	☐
Boundary treatments (e.g. fences, walls)			☒	☐
Vehicle access and hard-standing		200MM THICK WITH REINFORCED REBAR CONCRETE	☐	☐
Lighting			☒	☐
Others (please specify)			☐	☐

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

SCALED 1:500, 1:250 DRAWINGS

Description of Proposed Works (continued)

Is the work already started? ☐ Yes ☒ No

Yes, please state when the work was started (DD/MM/YYYY):

(date must be pre-application submission)

Is the work already been completed? ☐ Yes ☒ No

Yes, please state when the work was completed (DD/MM/YYYY):

(date must be pre-application submission)

Site Address Details

Please provide the full postal address of the application site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ☐ Yes ☒ No

Is a new or altered pedestrian access proposed to or from the public highway? ☐ Yes ☒ No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way? ☐ Yes ☒ No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☒ Yes ☐ No

Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible: ☐

Officer name:

MS O SHEATH

Reference:

GEN/20/00705

Date (DD MM YYYY):

must be pre-application submission)

Details of the pre-application advice received:

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ☒ Yes ☐ No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

I HAVE A 20 HIGH HEDGE TO THE EAST AND NORTH SIDES OF THE BOUNDARY WHICH ARE EASILY MAINTAINED FROM BOTH SIDES OF THE HEDGES

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☒ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

8. Parking

Will the proposed works affect existing car parking arrangements? ☒ Yes ☐ No

If Yes, please describe:

YES, I CAN PUT MY CARS ON MY PROPERTY, UNDER COVER, INSTEAD OF THE ROAD. IT WILL IMPROVE THE LOOK OF THE AREA, INSTEAD OF AN OVER GROWN WASTE LAND

9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you?

☐ Yes ☒ No

If Yes, please provide details of the name, relationship and role

