



HAYLING ISLAND SAILING CLUB

Mrs Daphne Hayward
Havant Borough Council
Procurement Manager

26/1/2020

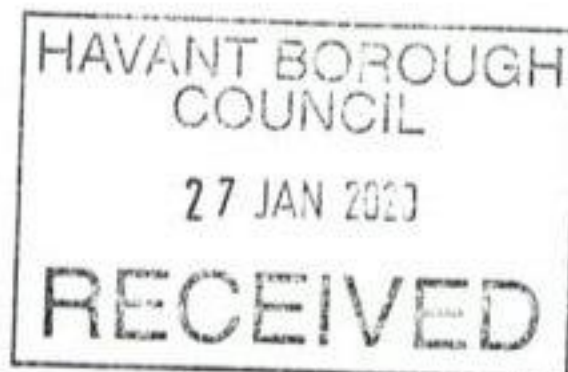
Dear Daphne
I have herewith put together
my notes from the report's I have received
in answer to your queries.

I have also enclosed our
management plan for the project

Kindest Regards,

[Redacted Signature]

Senior Trustee H.I.S.C.



26/1/2020

Dear Daphney

Make thanks for you note on Thursday, I have spent a few days compiling some additional information for you to provide a more comprehensive response.

So turning to your original comments from your email dated 14th January:

1. We have exceed our 28 day overnight parking limitation - this is not the case, and just to confirm please below the exact dates that we use the overflow care park during 2019 and our plans for this year. If required we can also provide similar information for 2018. We do believe, however, that our neighbours do not necessarily understand that we are allowed to park vehicles, boat trailers and boats DURING THE DAY, with no limitation. This may be why they believe that we have exceed the 28 day limitation. This fact has been borne out by our own discussions with a number of our neighbours including those who are members of HISC.

1

2019

- 25/26th May Whitsun HISC Regatta - 2 nights
- 15/16th June Optimist Class Open meet - 1 night
- 27th July - 3rd Aug Tasar Class World Championship - 8 nights
- 19th - 23rd Aug Chichester Harbour Race Week - 4 nights
- 28th Sept Round the Island race -1 night
- 26/ 27th Oct Lasar Class World Qualifier event - 1 night

Total - 17 nights

2020

- 23/24th May Whitsun HISC Regatta -3 nights
- 6/7th June Optimist Class Open meeting - 1 night
- 17th -21st Aug Chichester Harbour Race week - 6 nights
- 19th Sept Round the Island Race -1 night
- 26/27th Sept Laser Class World Qualifier - 2 night
- 24/25th Oct Feva Class Open meeting 2 night

Total - 15 days

As the sailing season progresses, we are sometimes informed that we should expect an increased number of boats/competitors than expected for a specific event which can not be absorbed within our usual main carpark and causeway. This may require us to use the overflow carpark for a few additional number of days overnight. If this becomes the case we will commit to advise our neighbours of any such changes as soon as we are made aware.

2. Management Plan not being observed - We have to put our hands up and agree that in 2019, we failed to formally inform all of our neighbours in advance as to when we planned to use the overflow car park. This issue was caused by a change in our General Manager who, as part of her hand over from the previous Manager, was not informed of this requirement. We apologise and have strengthen the wording within the Updated Overflow Car Park Management Plan (attached), to ensure that all neighbours receive this information by the 1st March each year. We do believe that we have adhered to the other key requirements eg. providing bins - but we are planning to increase the quantity supplied (again see the updated plan). In addition we have always provided someone available each day to address any specific issues - this is normally the General Manager, but I suspect that not all neighbours were aware of the contact details, so will ensure that these are clearly set out to them. For emergencies out of our normal trading hours, we have a duty roster system with a manager always on call. We do not envisage this person ever being required for a overflow care park issue, so these numbers have not been shared.

We would also point out that since we acquired the overflow car park and causeway...



2019

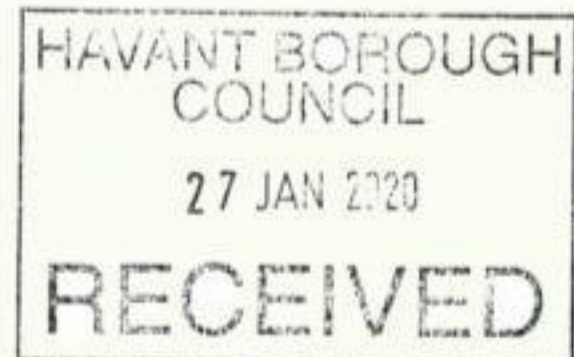
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We would also point out that since we acquired the overflow car park and surrounding land, we have used our own resources to better maintain the whole site including clearing the land of weeds, trimming overgrown hedges, repaired fences, disposed of rusty chain and general rubbish. All this undertaken during May and June last year and we continue to maintain the overflow car park we now own.

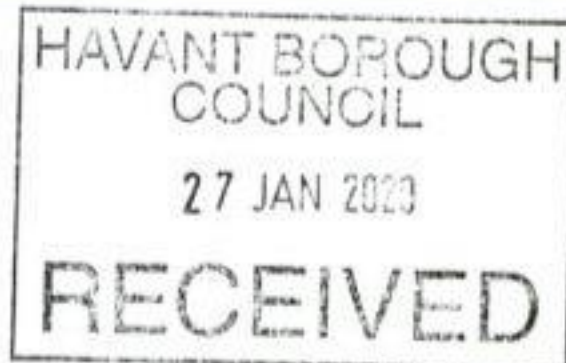
3. Noise, bonfires, arrivals/departures throughout the night - Here again we do believe that the neighbours are making general comments about the use of the club and historical issues relating to when motor homes were allowed to stay over night at the club - they were not allowed in the overflow carpark.. As you may be aware, since the middle of 2018, no overnight Motor home parking is permitted anywhere on HISC land. We have no record of any bonfires being lit or complaints, other than our own Bonfire night celebrations each November.

On the nights that the overflow car park is used, it is locked at 21.30 each evening, although our signage asks the gates will close at 8pm- so no vehicles can depart from the overflow car park. Obviously members and visitors can access the rest of the Club site 24/7 - subject to having a membership card or knowing the access code, but this is not linked to the overflow car park at all and has been in place since the club was established nearly 100 years ago.

4. Speed of vehicles at the entrance - Although this point was not raised by yourself specifically, we have through our ongoing discussions with our closest neighbours, been made aware that one of them in particular is concerned about the noise (rattling vehicles and boat trailers) and some speeding of vehicles as they drive over the speed ramps at the entrance to the causeway dining in from Bracklesham Road. We are looking onto what options we have to try and

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We would also point out that since we acquired the overflow car park and surrounding land, we have used our own resources to better maintain the whole site including clearing the land of weeds, trimming overgrown hedges, repaired fences, disposed of rusty chain and general rubbish. All this undertaken during May and June last year and we continue to maintain the overflow car park we now own.

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Having said all of this, we do not believe that the speeding issue is related in any way to the use of the overflow carpark, so should not be linked to our application to renew our licence.

Gavin [Signature]


26/1/2020.

HISC OVERFLOW CAR PARK – MANAGEMENT PLAN

Introduction

1. This plan sets out the way Hayling Island Sailing Club (HISC) will manage the overflow car park (the piece of land behind the RNLI Hayling station) – hereinafter referred to as “the site” - in accordance with the planning permission given by Havant Borough Council.¹ In addition to day time parking, this permits overnight parking for up to 28 days and nights per year for cars, boats and trailers.

HISC site management responsibility

2. Responsibility for management of the site in accordance with the planning permission will rest with the General Manager (GM) of HISC. The GM shall authorise use of the site within the conditions of the planning permission.

Use of the site

3. Advised by the GM, the HISC General Committee (GC) will designate at the start of each year which 28 days and nights will be required for overnight site parking of cars, boats and trailers in light of the Club's sailing programme. This will normally align with major events run by the Club where, in addition to members, a large number of visitors is expected². HISC will inform its neighbours in writing or by e-mail of the dates when this overnight parking permission will be used. This will be provided to all local neighbours by the 1st March each year. Occasionally additional events maybe added during the year, should this happen, then HISC will advise the local neighbours as soon as they believe the overflow car park will be used.

Control of access

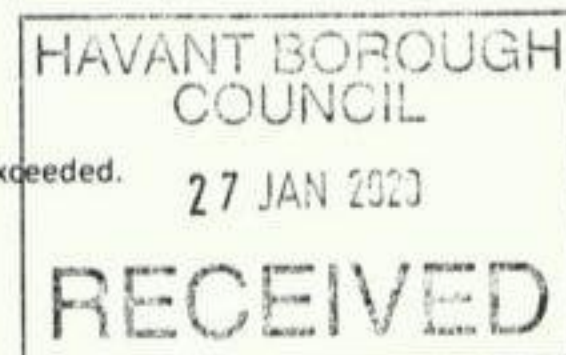
4. HISC already has arrangements for controlling access to the club at its outer gate at major events by a gateman. These will be extended when the site is designated for overnight parking to manage the access of the permitted cars, boats and trailers. In addition:
 - the site barrier gate will be locked between 2130 and 0700 on the designated nights. Before locking, the club will check that only permitted cars, boats and trailers are present on the site. Or current signage states the gates will be locked at 20.00, but the additional time to 21.30 will allow for any late departures.
 - Access control to the site will ensure that there is no obstruction of access to the RNLI station. When the RNLI use the site for parking during its own events it shall be their responsibility to comply with the HBC planning permission conditions.
 - The access linking Seafarers Walk with the site be kept clear at all times.
 - When the site is not is use for parking, the site barrier gate will be locked.

Waste management

5. HISC will place 4 waste bins on the site. HISC will regularly empty the bins, and check the site for, and remove, litter.

¹ HBC letter dated 14 Feb 18 re APP/17/01013.

² It may be necessary to vary the nights at short notice, but the 28 days will not be exceeded.



Use during storm events

6. When bad weather is threatened which will preclude sailing activity at HISC, the site will not be used for parking, and will be locked.

Site maintenance

7. The landscaping, car park surfacing, access gate and boundary treatment shall be maintained by HISC in accordance the details approved under conditions 6, and 7 of planning permission, and incorporated in the annual HISC maintenance plan.

24 hour Contact details

8. HISC will always make available a member of staff to response to any queries or issues. This would typically be the General Manager, but outside the club office opening hours any

Authorisation

9. This plan was approved by the HISC GC on 24 March 2018 and will be reviewed annually. The plan has updated and will be presented to the HISC General Committee meeting for approval on 25th January 2020.

HISC

Date: 20 January 2020

