

Community Infrastructure Levy (CIL) DEMAND NOTICE (INVOICE)

Mr Peter Clayson
Littlestone Properties (Bedhampton) LTD
One Bell Lane
Lewes
East Sussex
BN7 1JU

Payment Ref: 2500386-003980
Liability Notice: LN00000995
Liability Date: 20 January 2026
Direct Line: (023) 9244 6273/9244 6545
Ask For: Jemma Howard
Email: cil@havant.gov.uk
20 January 2026

For other recipients, see end of notice

1. **Date issued:** 20 January 2026
2. **CIL collecting authority:** Havant Borough Council
3. **Name and address of recipient:**
Mr Peter Clayson
Littlestone Properties (Bedhampton) LTD
One Bell Lane
Lewes
East Sussex
BN7 1JU
4. **Date of intended or deemed commencement of development:** 23 December 2025
5. **Details of chargeable development to which this demand notice relates:**
 - (a) **Planning Permission/Notice of Chargeable Development reference:** APP/25/00386
 - (b) **Site address(es):** 10 South Street, Havant, PO9 1DA
 - (c) **Description of development:** Retrospective application for change of use from solicitors office to one bedroom residential property.
6. **Reason for issuing demand notice:** Development is deemed to have commenced
7. **The outstanding amount of CIL payable,** **£7,107.82**

including surcharges, that this demand notice relates to:

8. The amount payable by the recipient of this notice: **£7,107.82**

Breakdown of CIL Liability

The following breakdown of liabilities for the applicable charging authorities apply:

<u>Authority</u>	<u>Liable Amount</u>
Havant Borough Council	£7,107.82

These amounts are detailed in the latest liability notice (LN00000995) and include any reliefs granted, but exclude any surcharges or late payment interest that have been applied. If applicable, any surcharges and late payment interest will be detailed separately below.

When will this amount be due for payment?

The above CIL amount is due for payment immediately (except if there is an appeal) and is subject to interest being added at the Bank of England base rate, plus 2.5 percentage points. Failure to pay this amount may lead to the CIL collecting authority taking enforcement action against you to penalise late payment and/or recover this money. This includes late payment surcharges of 5% of the CIL amount due which the CIL collecting authority may impose no earlier than 30 days after the CIL first became due for payment. See accompanying note Consequences of failing to pay CIL for more information.

Method and receipt of payment

Payment is accepted by:

BACS to:

Account Name: Havant Borough Council
Sort Code 60-10-20
Account number 61767212

Important: Please quote reference 2500386-003980.

If you wish to send a remittance advice or have a payment query, please email cil@havant.gov.uk

If you are not the applicant, works have not commenced on your land and you have not agreed for works to commence on your land, then please contact us to discuss this further.

Payments to Date

No payments made to date.

Payments identified are those received by all parties and may include abatement where applicable.

Rights of Appeal

You may appeal against any decision by the CIL collection authority to deem that development has commenced by doing so to the Planning Inspectorate within 28 days of receiving notice of such a decision by the CIL collection authority. Please see the Planning Portal note on the Appeals Procedure for further information. <https://www.gov.uk/guidance/community-infrastructure-levy-how-to-make-an-appeal>

Recipients of this Demand Notice

Other recipients of this notice (where relevant) include those who have jointly assumed liability to pay CIL or, where no-one has assumed liability, those jointly liable to pay CIL (i.e. joint owners of the relevant land).

Recipients of this notice who are liable to pay CIL:	
Name and address of recipient	Category of recipient
Mr Peter Clayson Littlestone Properties (Bedhampton) LTD One Bell Lane Lewes East Sussex BN7 1JU	Liable Party

Please note, the agent acting on behalf of the applicant may also receive a copy of the Demand Notice.

Where there is more than one liable party, a separate Demand Notice relating to this development will also be served on each person liable to pay an amount of CIL in respect of the chargeable development. This may include the following (where relevant):

- Where more than one party has assumed liability, each person liable to pay an amount of CIL in respect of the chargeable development.
- Where no-one has assumed liability to pay CIL and the CIL liability has been apportioned between the land owners of the relevant site, each land owner.

Further Information

Further information on CIL is available on the Havant Borough Council Website at www.havant.gov.uk/planning-policy-design/community-infrastructure-levy.

If you have any queries regarding CIL please contact us at cil@havant.gov.uk or a member of our CIL Team on (023) 92446273.

Yours sincerely

Planning Services

Our Ref: APP/25/00386

No surcharges have been applied. No late payment interest has been applied.

