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Date	8 July 2026	Email	havantdc@hants.gov.uk

For attention of Ms Fox

Dear Madam

Re: APP/25/01029 At Unit 2, 24 Palmers Road, Emsworth, PO10 7DL

Change of use from Class E to Class F to swim school. (Retrospective)

Thank you for your consultation on the above planning application. This application seeks retrospective approval for the change of use of Unit 2 at 24 Palmers Road from a Class E to become a Class F building. This change of use will see the creation of a swim school. The Highway Authority wish to make the following comments.

The site will be open on weekdays from 09:00-19:00, offering lessons to three groups: babies/toddlers, children, and adults. All three sessions will be small scale and occur during set time periods as to avoid groups overlapping. Additionally, the site has previously opened on Saturdays between 08:30-12:00, primarily for children, and may provide this as an option for lessons again in the future subject to demand.

A total of 3 staff members will be employed at this site, each one assigned to a specific age-group. Therefore, only 1 staff member will be on site at any time.

3 parking spaces are available on site, located to the north of the building. 1 of these spaces will be occupied by staff, leaving 2 available for customers. However, Palmer's Road public carpark is available to accommodate any vehicles unable to park on site, located less than 100m to the south of the site. Furthermore, there are several options within walking distance of the site for customers travelling via sustainable means.

Director of Universal Services
Patrick Blogg

It is noted that no trip generation statistics have been provided. Despite this, the applicant has provided operational data which gives an insight into the operation of the new swim school and can subsequently be used to gain a rough idea of trip generation.

Baby/Toddlers

Baby and Toddler sessions will only occur on Friday mornings between the hours of 10:00-12:00. This will typically involve 2-3 child and parent pairs, with a maximum of 4 babies/toddlers per session.

The Highway Authority note that no confirmation has been provided on the number of lessons which could occur during this period. The applicant should confirm this for clarity. In any case, given the child sessions last approximately 30 minutes, it is not anticipated that a significant number of trips would occur in a 2-hour period as lesson frequency is unlikely to increase for babies and toddlers.

Children

Sessions for children over 3 years old will occur on weekdays during school term time only. Typically, these will only involve between 1-3 children maximum with lessons lasting for 30 minutes. The applicant has stated that lessons are to begin between 15:30 and 16:00 and end between 18:00 or 19:00. The Highway Authority are not concerned regarding these operational hours as this could create up to 12 trips an hour, which is not considered to be significant over a 2/3-hour period.

The applicant has not provided any confirmation over whether a stagger will be in place between lessons. Given the nature of the site, the Highway Authority are concerned that errant parking may occur if the Palmer's Road car park is busy. It is suggested that lessons are staggered to prevent vehicles from arriving whilst lessons are ongoing or children are changing out of swimwear and to enable the use of the on-site parking spaces. The Highway Authority are content for this matter to be conditioned.

Adult

Adult sessions are to be flexible, offering lessons between 09:00-12:00 or 19:00-20:00. These lessons are primarily 1:1 however occasionally involve 2 adults. A maximum of 5 sessions are usually available per week. This does not raise any concerns as 2 vehicles would be able to park using the on-site parking.

Recommendations

These proposals have been considered and in review are not anticipated to result in a significant impact to the safety or operation of the local highway network. Therefore, the Highway Authority have no objection to the proposals subject to the following condition:

Condition

Prior to approval, the applicant shall confirm that a suitable stagger is to be provided between lessons.

Reason – to prevent errant parking.

Yours faithfully,

Louis Aplin-Haynes
Assistant Transport Planner - Highway Development Planning
Universal Services