

Universal Services
The Castle
Winchester, Hampshire SO23 8UD

Telephone 0300 555 1375
Fax 01962 847055
www.hants.gov.uk

Havant Borough Council
Civic Offices
Civic Centre Road
Havant
PO9 2AX

Enquiries to	Louis Aplin-Haynes	My reference	061517
Direct Line	N/A	Your reference	APP/26/00298
Date	2 September 2026	Email	havantdc@hants.gov.uk

For attention of Ms Winch

Dear Madam

Re: APP/26/00298 At Hayward Business Centre, New Lane, Havant

Construction of an additional 186 sqm of floorspace, comprising a two-storey modular building to provide officers, storage and welfare facilities and a single storey link to the existing building; insertion of new door to existing buildings; alterations to car parking layout to provide 24 car parking spaces, including two disabled; construction of access ramp and bin store and shelter to provide cover for 6 cycle hoops; provision of one motorcycle space; additional landscaping

Thank you for your re-consultation on the above planning application. The applicant has submitted a revised site layout plan (Drawing 2423/7P) which outlines minor changes such as the loss of 1 vehicular parking space and improvements to the cycle parking. The Highway Authority wish to make the following comments.

The applicant has confirmed that the overall area of the extended building will be 825 sqm with the total additional floorspace comprising of 186 sqm. Whilst the total floor space is greater than that previously understood, the Highway Authority are content that the increase in floorspace would have a negligible impact on the local highway network with regard to vehicular trips and therefore the conclusions made within the previous layout remain valid in this instance.

Swept Path Analysis

Director of Universal Services
Patrick Blogg

The applicant has provided swept path analysis for a refuse collection vehicle and fire tender vehicle within the new site layout in drawings SP01 and SP02 respectively. The Highway Authority raise no concerns with the ability of these vehicles to manoeuvre within the site and access and egress in forward gear in a safe and suitable manner.

Parking

It is noted that the revised site layout will result in the loss of an additional parking space, bringing the total quantum to 24 including 2 disabled parking spaces and 1 motorcycle parking space. The applicant has stated that currently the site contains 33 parking spaces, however, the Highway Authority can see 35 spaces on google maps and drawing 2423/6F. Whilst it appears that the proposed quantum of 24 spaces accords with the guidance set out in HBC parking standards for 1 space per 45sqm, the Planning Authority should confirm whether this total parking quantum, considering the loss of 11 parking spaces on site to facilitate the additional development is sufficient for the proposed development.

Additional width (hatching) has been provided for the disabled parking bays providing additional width for safe and suitable operation. The Planning Authority should be satisfied that these disabled parking bays are DDA compliant.

The applicant has provided amendments to the cycle parking confirming that this will all be provided in one area adjacent to the motorcycle parking area, as well as being covered and secured. The Highway Authority are satisfied with this arrangement.

Recommendations

Having regard to the above, the Highway Authority provide no objections to this planning application subject to confirmation from Havant Borough Council in their capacity as the Local Parking Authority that the parking proposals are acceptable should this not be the case then the Highway Authority should be re-consulted for further comment.

Yours faithfully,

Louis Aplin-Haynes
Transport Planner - Highway Development Planning
Universal Services