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Architectural Design Services

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Statement of Operation – Home Hair Salon

1. Business Overview

The proposed business is a re-location of an established business within Havant which is downsizing and re-locating and will operate as a small-scale, appointment-only hair salon within a designated garden area of the applicant's residential property at 144 West Street, Havant, Hampshire, PO9 1LP. The salon will provide a range of hairdressing services, including hair cutting, colouring, styling, and treatments, catering primarily to local residents. The aim is to create a comfortable, private, and personalised environment for clients, offering a high-quality service without the need for them to travel to a high street location. The business will be run solely by the homeowner, ensuring a consistent and personal service.

2. Location & Layout

The salon will be located in the rear garden in a purpose-built outbuilding within the property boundary. The space will be fully self-contained for operational purposes, with appropriate flooring, lighting, and ventilation to meet health and safety standards. The layout will include:

- Two styling stations with mirror and chair
- One backwash basin with plumbing connected to the main water supply
- Utility Area/Storage units for hair products, towels, and equipment
- A W.C. with Handbasin

- A small reception area for clients.

Where possible, a separate existing rear access entrance will be used to allow clients to access the salon without passing through the main dwelling area although this is possible without causing disruption to the household.

3. Hours of Operation

The salon will operate during the following hours:

- **Monday – Friday:** 9:00am – 6:00pm
- **Saturday:** 9:00am – 3:00pm
- **Sunday & Bank Holidays:** Closed

These hours have been chosen to avoid evening and late-night activity, ensuring minimal impact on neighbouring properties. The schedule also allows for flexibility to accommodate client needs while maintaining a healthy work-life balance for the operator.

4. Client Management

All appointments will be pre-booked, with no walk-in clients accepted. This will ensure that only one client (two on one day a week) is present on the premises at any given time, keeping footfall and parking demand to a minimum. The maximum number of clients per day will be limited to 10, depending on the length of appointments. Clients will be scheduled with sufficient time between appointments to allow for cleaning, preparation, and to avoid overlap.

5. Staffing

The salon will be operated solely by the homeowner, with one additional contractor who will work one day a week. This ensures that the scale of the business remains small and manageable, and that there is no increase in traffic or noise from staff commuting as the contractor will arrive on foot.

6. Parking & Access

Clients will be advised in advance to park in the property's driveway (If disabled or in designated on-street parking areas in West Street or Western Road that do not obstruct neighbours' driveways or access points. The property benefits from one off-road visitor (disabled) parking space, which will be prioritised for disabled clients use during appointment times. Access to the salon will be via the rear access from Western Road (with existing vehicle & pedestrian access (but no parking). Disabled access will be into the existing driveway on West Street and then through the main dwelling. Both access area are well-lit and easily accessible. It is anticipated that a good proportion of the Clients will arrive on foot or be dropped off which is the case at the current premises.

7. Noise & Environmental Considerations

Noise levels will be minimal and limited to normal conversation, hairdryer use, and occasional low-level background music. No amplified music or loud equipment will be used. Windows to the Salon area will be fixed with the only opening window being in the W.C. Heating and cooling will be with air-conditioning units fixed to rear wall between proposed building and neighbouring garages. All walls and ceilings will be finished with 15mm soundboard. The salon will not generate any industrial-level noise or vibration. All waste, including hair clippings, used foils, and product packaging, will be disposed of in accordance with local waste collection guidelines. Where possible, recyclable materials will be separated and placed in the appropriate recycling bins. The proposed building has been purposely sited alongside neighbouring garage parking area so not to be too close to private amenity areas.

8. Health, Safety & Hygiene

The salon will comply with all relevant health, safety, and hygiene regulations, including:

- Regular sterilisation of tools and equipment
- Use of disposable towels or freshly laundered towels for each client

L.M.D Designs Job No.2261063 Proposed New Hair Salon Building in Rear Garden of Existing Dwelling with new rear site entrance into already establish rear access area at No.144 West Street, Havant, Hants, PO9 1LP.

- Adequate ventilation to prevent build-up of fumes from hair products
- Safe storage of chemicals and products away from children and pets
- Compliance with fire safety measures, including accessible exits and smoke alarms in the salon area

9. Impact on Residential Character

The business will operate on a small scale and will not alter the residential character of the property or surrounding area. There will be temporary external signage (A4 company Sign) adjacent to the new gate so that existing Client's can locate the new rear entrance. This will remain for the first 8 weeks of operation. After this 8 week period, no signage or advertising boards that would make the property appear commercial in nature will be present. The low volume of clients and restricted hours will ensure that the operation does not cause disturbance to neighbours or increase local traffic significantly.

10. Summary

This proposal represents a low-impact, home-based business that will provide a valuable service to the local community while maintaining the quiet, residential nature of the area. The operation has been designed to minimise any potential disruption, with careful consideration given to parking & noise.