



DEMOLITION PHASE PLAN

Marina House, Sparkes Marina, Wittering Road, Hayling Island, PO11 9SR

For: MDL Marinas

Portsmouth Demolition & Salvage Ltd have prepared this Demolition Phase Plan in pursuant of Regulation 20 of the Construction (Design and Management) Regulations 2015.

Date:	Revision:	Purpose:
02/07/2026	1.1	Review
20/08/2026	1.2	Revised

Prepared By: Daniel Green

TABLE OF CONTENTS

1.0 DETAILS OF PROJECT

- 1.1 PROJECT DETAILS
- 1.2 PROJECT DESCRIPTION
- 1.3 PROGRAMME OF WORKS
- 1.4 PRINCIPAL CONTACTS
- 1.5 EXISTING INFORMATION & RECORDS
- 1.6 SURROUNDING ENVIRONMENT

2.0 MANAGEMENT OF THE WORKS

- 2.1 PROJECT HEALTH & SAFETY AIMS
- 2.2 MANAGEMENT RESPONSIBILITIES
- 2.3 SITE RULES
- 2.4 MONITORING & REVIEW
- 2.5 COMMUNICATION & CONSULTATION
- 2.6 SITE INDUCTION
- 2.7 SAFE SYSTEMS OF WORK
- 2.8 INCIDENT REPORTING & INVESTIGATION
- 2.9 SUB-CONTRACTOR PROCUREMENT & CONTROL

3.0 SAFETY ARRANGEMENTS

- 3.1 UTILITY SERVICES
- 3.2 FIRE & EMERGENCY PROCEDURES
- 3.3 TRAFFIC PLAN & DELIVERIES
- 3.4 SITE SECURITY
- 3.5 TEMPORARY WORKS

- 3.6 CONTROL OF LIFTING OPERATIONS

- 3.7 WORKING AT HEIGHT

4.0 HEALTH & WELFARE

- 4.1 WELFARE FACILITIES
- 4.2 CONTROL OF NOISE AND VIBRATION
- 4.3 ASBESTOS
- 4.4 DISCOVERY OF HAZARDOUS SUBSTANCES
- 4.5 Control of Dust
- 4.6 Fuels, oils Etc
- 4.7 Health & Safety File
- 4.8 Manual Handling
- 4.9 Exposure to UV Radiation

5.0 WORK INVOLVING PARTICULAR RISK

- 5.1 SCHEDULE 3 OF THE CDM REGULATIONS 2015

APPENDIX A – SITE RULES

APPENDIX B – NOTICE OF DEMOLITION

APPENDIX C – ASBESTOS SURVEY

APPENDIX D – ABS>NNLW1 AND AB5 NOTIFICATION

APPENDIX E – INSURANCE DOCUMENT

1.0 DETAILS OF PROJECT

1.1 Project Details

Project title	Marina House
Project address	Sparks Marina, Wittering Road, Hayling Island, PO11 9SR
Working hours	Monday to Friday 08:00 to 17:00 - Saturday 08:00 to 13:00
Noisy works are to be undertaken between the hours of 09:00 & 16:00	

1.2 Project Description

Undertake the removal of the asbestos materials positively identified within the Thames Laboratories asbestos survey (08-06-SO23) under controlled conditions in accordance with the HSE guidelines & CAR Regulations 2012 & clear from site all waste materials arising from the works to a licenced waste facility. Carry out the soft strip & demolition of the Marina House structure all down to the underside of the associated ground slab up to a maximum depth of 300mm & remove the foundations associated with the house up to a maximum depth of one meter. Break out the top of the pool area down to the surrounding ground & perforate the base of the pool to create natural drainage before backfilling the pool with masonry arising from the works & clear from site all other waste materials arising from the works to a licenced recycling facility

Significant risks include:

- Collapse or partial collapse of the structure.
- Significant harm to the public passing the works.
- Exposure to asbestos.
- Manual handling.
- Working at height.
- 360 operations.
- Hand arm vibration.
- Noise.
- Fuel storage tank.
- Waste removal.

1.3 Programme of Works

Start date	TBC
Completion date	TBC
Duration	4 Weeks

1.4 Principal Contacts

The Client

MDL Marinas	Contact:	Zander Ozelton
	Tel:	074831 55816
	Email:	a.ozelton@mdlmarinas.co.uk

Demolition Contractor

Portsmouth Demolition & Salvage Ltd 419 Victory Business Centre Somers Road North Portsmouth PO1 1PJ	Contact:	Managing Director - Andy Green
	Tel:	023 9243 9168
	Email:	Andy@PortsmouthDemolition.co.uk
	Contact:	Contracts Manager – Sami Gashi
	Tel:	07920 528637
	Email:	Sami@portsmouthdemolition.co.uk
	Contact:	Site Supervisor – Charlie Cass
	Tel:	07801966303
	Email:	Charlie.cass.pds@gmail.com
	Contact:	Project Support – Michael Brennan
	Tel:	023 9243 9168
	Email:	Michael@PortsmouthDemolition.co.uk
AMIDE, NEBOSH In-House Health & Safety Advisor	Contact:	Daniel Green
	Tel:	07910 668689
	Email:	Danny@PortsmouthDemolition.co.uk
Emergency out of hours contact – Sami Gashi on 07920528637		
External Health & Safety Advisor LCS Project Solutions Ltd 33 Corsair Drive Dibden Southampton SO45 5UF	Contact:	Lee Shirley
	Tel:	07877 625372
	Email:	lee@lcs-projectsolutions.co.uk

1.5 Existing Information & Records

Existing Information	Location
Notice of Demolition (Section 81) (TBC)	Appendix B & site office
Utility services (TBC)	Client to supply certs/ site office
Asbestos Survey	Appendix C & site office
Pre-construction information	Client to supply/ site office

1.6 Surrounding Environment

The site of the proposed demolition is situated to the east of Hayling Island & stands within the grounds of Sparkes Marina & consist of a brick & timber built two storey house with a connected single storey inside swimming pool. The site accessed via Wittering Road & is surrounded by the marina carpark, boat storage, occupied marina buildings & the marina open waters & has limited space available at the front of the site for contractor parking & welfare facilities.



2.0 MANAGEMENT OF THE WORKS

2.1 Project Health & Safety Aims

Portsmouth Demolition and Salvage Ltd aim to continually improve health and safety performance, so that accidents and ill health are eliminated from our business and work becomes a benefit to both the individual and organisation. This ethos also extends beyond 'the site' to control risks such as environmental pollution and to persons outside of our company.

Our aims for the project are:

- To create so far as reasonably practicable, a zero-harm site.
- To ensure suitable inductions are carried out prior to individuals being permitted to work, or visitors given access to the site.
- To promote and actively encourage near miss reporting.
- To undertake regular toolbox talks.
- To undertake regular site, plant, and other equipment inspections.
- To promote a positive culture with senior management leading by example.
- To monitor the plan and works to ensure the aims are being achieved; and
- To minimise disruption to our neighbours

2.2 Management Responsibilities

A competent site supervisor holding a gold card site supervisor or SSSTS certificate will be responsible for the day-to-day running of the works and for ensuring effective communications with the workforce and other relevant persons. A Contracts Manager will make regular visits to site to assist the Site Supervisor in discharging his duties and will also assume responsibility for ensuring appropriate competent sub-contractors have been appointed and the necessary resources are available to ensure effective operational control.

The following table outlines the significant duties and who is responsible for their discharge:

Duty	Ownership
Contracts Manager	Sami Gashi
Site Supervisor	Charlie Cass
Community Liaison	Sami Gashi
Planning	Contracts Manager & Site Supervisor
Fire Plan & Risk Assessment	Contracts Manager & Site Supervisor
Temporary Works Coordinator	Contracts Manager
Temporary Works Supervisor	Site Supervisor
Site Inspections	Contracts Manager/Site Supervisor/H&S Advisor
Plant & equipment inspection	Plant Operators & Equipment Users
Site Inductions	Site Supervisor
Toolbox Talks	Site Supervisor
Project Review	Contracts Manager/Site Supervisor/H&S Advisor
Daily Dust, Noise & Vibration Monitoring	Charlie Cass

2.3 Site Rules

A copy of the rules and procedures will be attached to all subcontract orders and further copies displayed in the site office and drying room/canteen and can be found in **appendix A**.

2.4 Monitoring & Review

The Site Supervisor is responsible for the daily monitoring of site activities. Monitoring activities include:

- Ensuring plant operators are inspecting plant, and equipment users are inspecting tools etc.
- Ensuring access and egress is suitable and monitored by banksman during vehicle movements and the site is secure at all times.
- Ensuring "Track Out" from the site does not occur during deliveries & collections.
- Monitor the use of water suppression & surface water run-off from site.
- Ensuring temporary works, temporary services and waste recovery areas are being safely maintained; and
- Ensuring welfare and first aid facilities are correctly provisioned and maintained.
- Monitor water suppression to ensure water courses are not contaminated by excessive water usage and/or prevent flooding.

The Contracts Manager has a duty to assist the Site Supervisor in monitoring and reviewing the health and safety arrangements and activities. Sub-contractors are responsible for monitoring their own works and provide evidence of such monitoring to the Site Supervisor. Safety inspections will also be carried out by the Companies Health and Safety Advisor on a fortnightly basis unless an incident occurs which demands additional site attendance. Wheel wash facilities are not envisaged to be required throughout the demolition phase of the project as the works are to be carried out from the hardstand areas and/or the ground slabs of the structures. All waste transport vehicles will be parked on hardstand areas during the loading away of waste materials & all concrete concrete/hardcore materials are to remain on site to be reused, so the risk of track out from the site is

not expected. All vehicles exiting the site will be inspected prior to leaving &, if necessary, a Jet wash bowser will be used to wash any dust from the wheels within in a designated prior the exit point of the site. Absorbent pads will be used as required to control any excess water from the use of the jet wash bowser during the washing down of the vehicle wheels. Should the site supervisor observe dust track out onto the highways from the vehicles exiting the site during the undertaking of the demolition works on the project a road sweeper will be utilised to clean the site & the access route.

2.5 Communication & Consultation

Portsmouth Demolition & Salvage will inform the local residents and businesses surrounding the site via a letter drop prior to the works commencing informing providing them contact details of the site manager, office details, working hours & duration of the planned demolition works. A contact board will be affixed to the site entrance displaying the company details, contact details for the site manager, community liaison, persons responsible for complaints, out of hours and emergency contacts details enabling any persons with concerns or complaints has a point of contact regarding the site, dust, noise, vibration & works being carried out. A daily activities and hazard board will also be established to the site boundary informing any person passing or entering the site of the activities be carried out and the potential hazard on the site.

No waiting / holding area for is required for delivery & collections vehicles as these will pre-arranged & all haulier drivers will be instructed to contact the site supervisor 15 minutes prior to arriving at the site for unloading & loading to ensure the banksman is present & gain direct entry into the site.

Regular site meetings will be held with the Client and sub-contractors. The following topics are to be included on the agenda for discussion:

Regular site meetings will be held with the Client and sub-contractors. The following topics are to be included on the agenda for discussion:

- Reporting of accidents & incidents.
- Corrective action taken.
- Worker involvement; and
- Client/sub-contractor concerns.

All operatives will be actively engaged to ensure effective cooperation with all matters relating to site health and safety. Methods of communication and consultation include:

- Project site induction.
- Toolbox talks.
- Daily briefings.
- Face to face discussions.
- Poster campaigns; and
- Signage.

Complaints Procedure

All complaints either from local residents, business or the general public will be initially dealt with by the site manager and recorded both on site and in the main office, the site manager will log the complaint in their diary, recording information such as the time, date, name of person and source of complaint. The complaints log will be available to the local authorities on request. All activities alleged of causing the complaint are to cease immediately (unless there are health and safety implications) & works do not recommence until an investigation satisfies that the best practicable means are being employed. The contracts manager will be informed of the complaint raised and what action have been taken on site, the client will be informed of the complaint, and the issue will be further investigated by the contracts manager and/or the health and safety advisor depending on the severity. All findings will be amalgamated into an investigation report will be issued to the client, complainant, site manager and contracts manager and where necessary further actions will be taken.

2.6 Site Induction

All operatives and visitors are required to attend a Site Induction prior to being permitted to the work area. The Site Supervisor is responsible for delivering the induction training.

The induction will include:

- Notification of the current site conditions and hazards, including restricted areas.
- Who are the members of the management team including the first aiders?
- Details of the welfare facilities.
- Site working hours.
- Emergency procedures and first aid provision; and
- Incident reporting.

The induction process will be reviewed throughout the duration of the works and operatives may be required to attend an updated Induction dependent upon the prevailing site circumstances.

2.7 Safe Systems of Work

Risk assessments and method statements are to be developed and communicated to those carrying out activities prior to the activities commencing. Sub-contractors will be required to submit their documentation at least one week prior to commencement of their works, this will give sufficient time for the documentation to be evaluated and incorporated into the site-wide plan. Site supervisors are required to draft Point of Works Risk Assessments (POWRA) for activities that are not as expected. Prior to the Site Supervisor drafting the POWRA, the Contracts Manager must be notified of the change on activity. It is the responsibility of the site supervisor to ensure the required permits are issued, received, and cancelled appropriately.

The following table identifies the required permits.

Permit	Owner
Hot works	Portsmouth Demolition
Excavations	Portsmouth Demolition

2.8 Incident Reporting & Investigation (RIDDOR)

An incident includes the following:

- Injury or ill-health to persons. Spill of fuels & oils.
- Damage to property or assets; and
- Near miss events.
- Occupational diseases

All incidents are to initially be reported to the Site Supervisor. The Site Supervisor will make a record of the incident in the way of near-miss report, accident book records, reports etc. At the earliest opportunity notify the site supervisor will notify the Contracts Manager of the event, who in turn will instigate the appropriate level if investigation to ascertain the causes & to develop where necessary corrective actions. The Contracts Manager may engage the Companies H&S Advisor to lead or assist with the investigation process, depending on the severity of the incident/accident an external H&S advisor will be appointed to carry out further investigation. Should an incident/accident be reportable under RIDDOR then the relevant enforcing authorities will be notified.

2.9 Sub-Contractor Procurement & Control

Sub-contractors will be required to demonstrate their competence and resources to carry out elements of work prior to appointment. Areas of enquiry will include previous experience, extent of training, health and safety resources and safety records. It is the responsibility of the sub-contractor to adequately supervise and control their works. The Site Supervisor will be responsible for co-ordinating sub-contractor activities and monitoring their levels of compliance to the required standards.

The following table lists the sub-contractors selected for this project:

Sub-contractor	Activity
B.M. Scaffolding	Crash deck protection to the fuel tank

2.10 Waste Management Plan

A site visit and survey were carried out by Portsmouth Demolition in June 2026 to identify the types of material and quantities that may be produced during the demolition works.

The table below summarises the list of materials and estimated volumes which will be produced by the demolition works and identifies potential recovery routes: -

Material	Recovery Potential	Approx. in situ quantity	Unit	Recovered material potential	Recovery Index	Recovered material target
Asbestos	Dispose to licensed waste facility	1	Ton	1	0%	0%
Concrete/Hardcore	Disposal to recycling Centre	300	Tons	300	100%	100%
General Waste	Disposal to recycling Centre	20	Tons	19.6	98%	98%
Wood	Disposal to recycling Centre	20	Tons	20	100%	100%
Metal	Disposal to recycling Centre	5	Tons	5	100%	100%

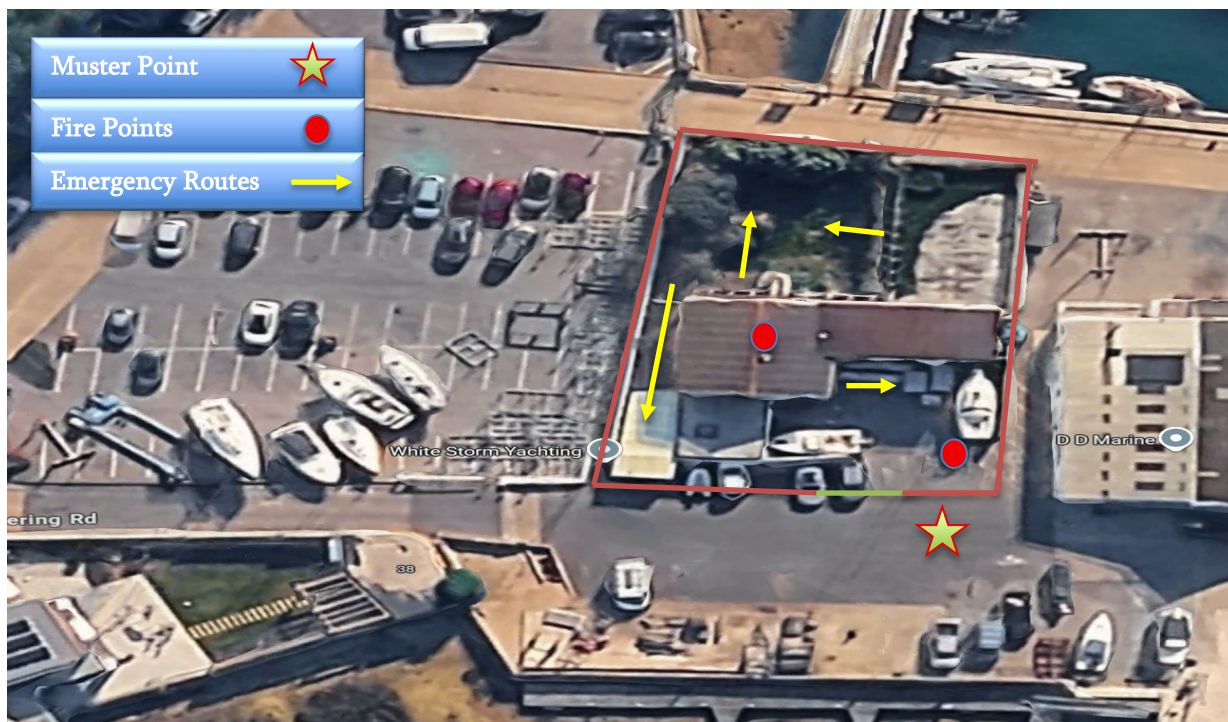
3.0 SAFETY ARRANGEMENTS

3.1 Utility Services

Service	Status	Action
Electricity - overhead	N/A	N/A
Electricity - buried	Disconnected	Client to supply disconnection certificates
Gas	N/A	N/A
Telecoms	N/A	N/A
Drainage	N/A	Exit drainage chambers at the boundary of the site to be sealed to prevent contamination with demolition debris/silt Surface water drainage will be covered to prevent silt run off from the demolition building up within the system & the site supervisor will monitor the water suppression used to prevent water runoff from site onto the surrounding highways and properties.
Water	N/A	Temporary site supply to be installed by client
Kerosene Fuel Tank	Live	Scaffold crash deck protection to be installed over the tank

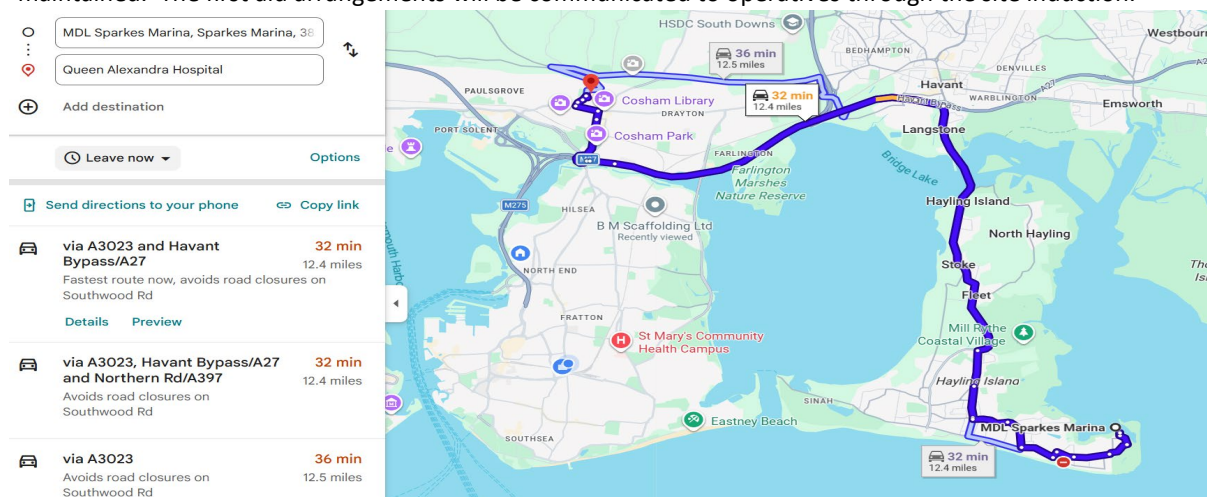
3.2 Fire & Emergency Procedures

A fire risk assessment and plan are to be maintained throughout the works and is to be communicated to all operatives through the induction process and if applicable, to others, such as neighbours and shared users of the site. Hot works is strictly prohibited unless agreement has been reached with client and the relevant hot works permits have been issued.



Location of muster points	Adjacent to the site entrance
Name & Location of nearest A&E	Queen Alexandra Hospital Southwick Hill Rd, Cosham, Portsmouth PO6 3LY
Approximate Distance	12.4 Miles
Approximate Travel Time	32 Minutes
First Aider	TBC
First aid box & location	1 x 50 persons located in the site office
IN THE EVENT OF A SERIOUS EMERGENCY PHONE 999	

The Site Supervisor is the designated first aider and is responsible for ensuring the first aid provision is maintained. The first aid arrangements will be communicated to operatives through the site induction.



3.3 Traffic Plan & Deliveries

Site access	The existing site access is via Wittering Road		
SAT Nav Code	PO11 9SR	What Three Words	guess.unearthly.necks
Delivery restrictions	Deliveries shall be scheduled outside of peak & school start & finish times & pre-planned to minimise disruption to the local resident, marina & highways. All delivery & collection drivers will be given strict instruction to contact the site supervisor 15 minutes prior to arrival to site.		
Site parking	Yes		
Pedestrian segregation	Access via office after signing in.		
Site specific arrangements	<ul style="list-style-type: none">▪ Site speed limit for all vehicles shall be 10 mph.▪ A turning area for all construction vehicles, including HGVs, delivery lorries/vans and contractor staff vehicles within the site shall be demarcated.▪ Where turning by HGVs is not possible, reversing shall only be undertaken with a banksman in place to assist.▪ Pedestrian routes around the site shall be demarcated and segregated where possible, but specifically around vehicle access points and turning areas.▪ Deliveries shall be scheduled outside of peak times.▪ All HGVs or other delivery/plant/material disposal vehicles shall be sheeted to avoid dust being carried off site or onto access and local roads.▪ Parking for construction staff, subcontractor staff & visitors shall be in a defined and limited close to the site entrance & outside of the ‘live’ demolition / construction area.▪ All vehicles are to be inspected prior to egressing from the & where required a Jet wash bowser will be used to wash any dust from the vehicle & absorbent pads will be used as required to prevent “Run Off” from site.▪ The site manager will monitor the site entrance & adjacent highways for tracking out of dust and mud, should any tracking out be identified during undertaking of the demolition, a road sweeper will be employed to clean the adjacent highways & site hardstand area as required.▪ All demolition operatives are to travel to site via a 6 person crew cab transit van due to commute from Portsmouth. <p>Visitors must be accompanied on foot around the site by the Site Supervisor or their delegate.</p>		
REVERSING WITHOUT A BANKSMAN IS STRICTLY PROHIBITED			



3.4 Site Security

The site is to be secure at all times to prevent unauthorised access. Prior to the site being vacated at the end of the working day, the Site Supervisor is responsible for ensuring the perimeter fence is in good condition and secured. Significant hazards on site such as unstable structures are to be made safe prior to securing the site.

The following table details the security provision:

Items	Type	Provider
Perimeter fence	Heras Fencing	Portsmouth Demolition
Gates	Heras Fencing	Portsmouth Demolition

3.5 Temporary Works

The contact's manager is responsible for developing the temporary works register in accordance with BS 5975. The Site Supervisor is responsible for managing the temporary works arrangements and maintaining the temporary works registers.

The following table details the required project temporary works:

Temporary Works	Temporary Works Risk (L M H)	Class	Designer	Independent Checker (Class 2 & 3 Only)
Herras Fence	Low	0	Not Required	N/A
Site Accommodation	Low	0	Not Required	N/A
Scaffolding Crash Decking	Med	2	Required	Class 2

3.6 Common Lifting Operations

The Lifting Operation & Lifting Equipment Regulations require the following:

- Suitably lifting plan operations.
- Using people who are sufficiently competent.
- Supervise people and lifting operations appropriately; and
- To ensure lifting operations are carried out in a safe manner.

The following table details the common lifting operations:

Machine	Lifting Accessory	Item & Weight
20T Doosan Excavator	Chains 40kg	Fuel Bowser 780KG
		Selector Grab 1100KG
		Breaker 1490KG

3.7 Working at Height.

The planning of working at height must follow the hierarchy of control as required by the Work at Height Regulations 2005:

- Avoid the need to work at height, for example by extending equipment from the ground.
- Prevent falls using appropriate access equipment such as work platforms; and
- Reduce the distance and consequences of a fall should one occur.

Collective measures to prevent falls such as MEWPs should be considered before other measures that may only mitigate the distance and consequence of a fall, such as working from harnesses and lanyards.

All working at height must be planned and organised, including for emergencies and rescue by competent persons. Equipment used in working at height must be regularly inspected and maintained.

The following table details the activities that require working at height:

Activity	Control Measure (MEWP/scaffold/harness etc)
Plant Maintenance	Fixed Guard Rail
Strip Out Works / Asbestos Removal	PASMA Access Tower

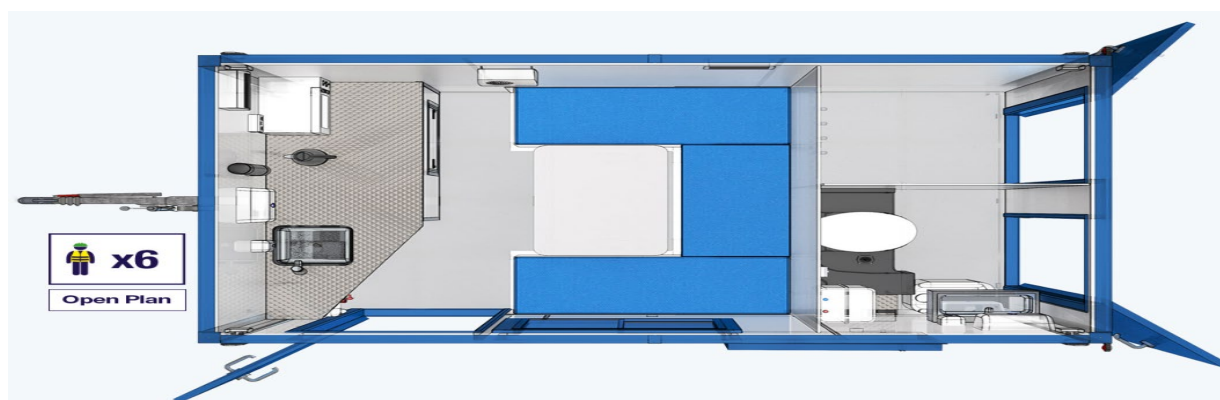
4.0 HEALTH & WELFARE

4.1 Welfare Facilities

Prior to work commencing, the Contracts Manager will be responsible for ensuring that the provision of suitable welfare facilities meeting the minimum requirements of Schedule 2 of the CDM Regulations 2015 are in place.

Welfare facilities for this project are to be as follows:

Maximum number of persons on site	5
Type of toilets	Chemical
Emptying frequency of chemical toilets	Weekly
Number of mess rooms	One
Number of drying rooms	One
Type of water supply	Bottled
Means of heating food	Microwave
Means for hot drinks	Kettle/water boiler
Lighting	Generator Electric
Heating	Generator Electric
Housekeeping arrangements	Site Supervisor to ensure facilities are maintained in a good, sanitised condition and are correctly provisioned



The welfare facilities are provided by the Portsmouth Demolition & PDS operatives are to report any shortcomings with the provision and are to use them responsibly.

4.2 Control of Noise and Vibration

Portsmouth Demolition & Salvage will employ “Best Practical Means” in accordance with the approved Code of Construction Practice and BS5228 1;2009:2014. The production of noise is to be limited at source by the careful selection of equipment for the task. A noise risk assessment is to be carried out to identify who is at risk & to decide upon the most appropriate control measures & to determine if hearing protection zones are required prior to the works commencing. The site supervisor will monitor the noise levels produced on a weekly basis and /or during particular noise producing activities such as use of a hydraulic breaker attachment using a noise monitor & record their finding on our noise monitoring document. The site supervisor will monitor the levels of noise at the sensitive receptive points such as the boundary of the site & neighbouring properties & will review the review the methods of works & processes should any elevated levels of noise be recorded.

The production of vibration is to be limited at source by the careful selection of equipment for the demolition of the structure & the removal of the ground slabs & foundations. The use of hydraulic breakers will be minimised & where possible the foundations will be removed from the ground to reduce the use of the hydraulic breaker in the ground.

4.3 Asbestos

Authority to commence works can only be given when the location of known asbestos containing materials have been identified and the locations and precautions required to prevent release of fibres have been effectively communicated to operatives.

Where notifiable non-licensed asbestos removal works (NNLW) are to be undertaken, such as:

NNLW Activity	ASB NNLW1 Ref	Date of Notification
Texture Coating	N/A	

Approved licenced contractors are to be engaged to remove asbestos containing materials that are either no non-licensed or notifiable non-licensed. A detailed risk assessment and a copy of the HSE's licence is to be submitted for evaluation prior to works commencing.

Licenced Activity	ASB5 Ref	Date of Notification
AIB Soffit Board		TBC

4.4 Discovery of Hazardous Substances

Prior to works commencing, a sweep of the building is to be undertaken to determine if there are any existing substances that may be harmful to health and to the environment and to establish the required control measures to deal with the substances in a safe manner.

Substance (sharps/biological/chemical etc)	Control Measure
Sharps	Notify Client & Risk Assessment
Biological	Notify Client & Risk Assessment
Chemicals	Notify Client & Risk Assessment

4.5 Control of Dust

Debris netting will be attached to the Heras fencing erected on the east elevation of the site & the west elevation of the site following the progression of the structural demolition as an additional control measure to prevent dust migrating beyond the boundary of the site. Portsmouth Demolition & Salvage shall endeavour to comply with The Control of Dust and Emissions from Construction and Demolition Best Practice Guidance throughout the undertaking of the demolition, processing activities & loading away of waste materials.

The production of dust is to be reduced so far as is practicable at source by the use of dust suppression equipment Moto Fog units and/or jet wash bowser spraying a fine mist of water directed over the work area & water suppression system fitted directly to the crusher plant. The 360-operatives will exerting a high degree of control during the whole demolition process, processing activities and/or disposal of waste materials. Additional water suppression will be used to spray a fine mist of water over any stockpiled hardcore & concrete materials during the working hours. Stockpiled materials will be kept below the level of the boundary hoarding & Heras fencing to minimise "wind whipping" of dust from the stockpiles. The supervisor will visually monitor the dust produced throughout the progression of the works & the demolition processes & should they deemed it necessary the supervisor will have additional dust suppression units brought to site to control the dust and/or carry out a review of the work methods to ascertain if the works could be carried out in another methodology.

For these works the following suppression methods will be used:

Hose attached to Mains Water Supply	Jet Wash Water Bowser
Moto fog Dust Suppression Unit	Inbuilt Dust Suppression System on Plant

4.6 Fuels, Oils Etc

Double bunged bowsers will be used to store fuel on site. Fuel, oils, and associated spill kits/drip trays will be stored in a Heras fenced compound, a safe distance from the working area and water courses. All plant will be refuelled by the plant operative using an electric pump fitted directly to the 360-excavator.

4.7 Health & Safety File

The site supervisor will monitor and record all service disconnection, temporary works, waste movement, site tickets, significant findings, potential risk & hazards on/or remaining on the site during the undertaken and on completion of Portsmouth Demolition & Salvages stage of the project. The relevant documents, photographic evidence & site drawings etc. will be accumulated during the works and following completion and the site being signed off, the contracts manager will compile the information together to create a full health & safety file for the site which will be handed over to the Principal Designer in electronic form following completion of the works & receipt of the final documents.

4.8 Manual Handling

All operatives have the potential to suffer from musculoskeletal injuries due to the nature of the work, Where manual handling cannot be eliminated, operatives are to consider using mechanical measures such as the 360-excavator to eliminate or reduce manual handling wherever possible. Where manual handling cannot be eliminated, all operatives are to evaluate, and risk assess the manual handling activity in relation to their own abilities and consider the TILE principle prior to carrying out any manual handling activity. Task - Individual - Load – Environmental.

4.9 Exposure to UV Radiation

Sunburn is a sign of short-term overexposure, while premature aging and skin cancer are side effects of prolonged UV exposure. UV exposure increases the risk of potentially blinding eye diseases if eye protection is not used. Overexposure to UV radiation can lead to serious health issues, including cancer. Operatives are to apply sun cream, wear long sleeve top, & use shaded protective specs to protect themselves from the suns UV rays during the working day & drink plenty of water to keep themselves hydrated.

5.0 WORK INVOLVING PARTICULAR RISK

5.1 Schedule 3 of the CDM Regulations 2015

Where relevant, specific measures concerning work that falls within one or more of the categories listed in Schedule 3 must be developed and recorded.

The following table lists the categories and the required specific planning arrangements:

Activity	Yes	No	Arrangement
Work which puts workers at risk of burial under Earthfalls, engulfment in swampland or falling from a height, where the risk is particularly aggravated by the nature of the work or processes used by the environment at the place of work or site.	☒	☐	Only PASMA trained operatives are to erect the tower scaffolding used to carry out the work at height activities. "Scaff Tagg" procedure is to be used & signed off by the site supervisor to ensure the tower is erected correctly & safe to use.
Work which puts workers at risk from chemical or biological substances constituting a particular danger to the safety or health of workers or involving a legal requirement for health monitoring.	☒	☐	CAT A / B asbestos awareness & removal trained operatives are to undertake the removal of the asbestos containing materials. The operative's asbestos exposure is to be monitored, recorded & retained
Work with ionizing radiation requiring the designation of controlled or supervised areas under regulation 16 of the Ionising Radiations Regulations 1999.	☐	☒	
Work near high voltage power lines.	☐	☒	
Work exposing workers to the risk of drowning.	☐	☒	
Work on wells, underground earthworks and tunnels.	☐	☒	
Work involving the assembly or dismantling of heavy prefabricated components.	☐	☒	

APPENDIX A – SITE RULES

The Site Supervisor will ensure the following.

1. All works are carried out safely and in accordance with the method statement and Risk Assessments.
2. All visitors to site will be entered into the site register and receive site induction before entering the work area.
3. Mandatory PPE is to be worn at all times, this includes Hard Hats, Safety Footwear, Gloves and High Visibility Vests, all as per PPE Risk Assessment. Tasks and Risk Assessment will dictate additional PPE that is to be worn.
4. All operatives are aware of the health and safety plan and method statement, and a signature acquired once inducted.
5. Plant and equipment are only to be used by trained and certificated operatives.
6. Any defective plant is noted on the supplied defects sheet and removed from site to be correctly repaired and tested.
7. All paperwork relevant to the site is kept within the site welfare facilities offices, i.e., health and safety plan, safety tickets, waste disposal tickets.
8. It is not envisaged that any power tools need to be used on site, but should it be necessary, only 110-volt current Pat tested tools are to be used.
9. Operatives not to work alone or unsupervised.
10. The use of mobile phones on site is restricted to Site Supervisors only. Operatives are not permitted to use their mobile phones during working hours, except during designated break times.
11. The following activities are banned from our sites.

Consumption of alcohol.

Portsmouth Demolition have a zero tolerance Policy, with regards to the taking of alcohol at work, this also applies to operatives reporting for duty under the influence.

Use of illegal substances.

Portsmouth Demolition have a zero tolerance Policy, with regards to the taking of non-prescriptive drugs at work, this also applies to operatives reporting for duty under the influence of such drugs.

Foul language or shouting

Playing of radios

Horse play

12. **SMOKING:**

There will be no smoking within the buildings. Smoking is to take place in a designated smoking area, a fire bucket or similar is to be made available, for the extinguishing of spent cigarettes.

APPENDIX B – NOTICE OF DEMOLITION

(TBC)

SEE NOTICE BOARD

APPENDIX C – ASBESTOS SURVEY

SEE SEPARATE FOLDER

APPENDIX D – ABS>NNLW1 AND AB5 NOTIFICATION

(TBC)

APPENDIX D – INSURANCE DOCUMENT



Verification of Insurance

We are pleased to confirm that our client has the following insurance covers in place:

Client Name:	Portsmouth Demolition & Salvage Ltd and Langley Demolition Ltd		
Business Description:	Demolition, Soft Strip, Site Clearance, Muckaway, Haulage, Enabling, Groundworks, Non-Licensed Asbestos Removal, Sale of Recovered Materials, Plant Hirers, General Building and Associated Activities		
Employers' Liability:	Insurer:	Probitas Syndicate 1492 at Lloyd's of London	
	Policy Number:	WA635Q25A000	
	Period of Cover:	5 th November 2025 to 4 th November 2026	
	Limit of Indemnity:	£ 10,000,000 any one occurrence	
Public/Products Liability:	Insurer:	Probitas Syndicate 1492 and IVE Syndicate 2525 at Lloyd's of London	
	Policy Number:	WA635Q25B000 & 000F10235T24	
	Period of Cover:	5 th November 2025 to 4 th November 2026	
	Limit of Indemnity:	£ 10,000,000 any one occurrence; in the aggregate in respect of Products	

The above insurance includes

- Indemnity to Principals Clause to extent required by Contract

Contract Works / Plant:	Insurer:	Allianz Insurance plc
	Policy Number:	CS/27665400
	Period of Cover:	5 th November 2025 to 4 th November 2026
	Contract Works:	£ 1,000,000 maximum value any one contract
	Hired in Plant:	£ 500,000 maximum value any one item/accident

The above insurance includes

- Automatic Joint Names where required under contract

Professional Indemnity:	Insurer:	HCC International Insurance Company plc
	Policy Number:	PI24K715481
	Period of Cover:	5 th November 2025 to 4 th November 2026
	Limit of Indemnity:	£ 5,000,000 in the aggregate any one period of insurance

This document does not confer upon the recipient, holder (or addressee) any rights in the insurance. This evidence of insurance does not set out the full terms, clauses, conditions, limits and exclusions of the insurance. The terms, clauses, conditions, limits and exclusions of the insurance may alter after the date of this document, or the insurance may terminate or be cancelled. Fenchurch Insurance Brokers Limited has no obligation to advise anyone of any changes which may be made to the insurance, nor to advise of its cancellation or termination.



Paul Dennis Cert CII
Corporate Account Director



Broking Office: 123 Minories, London, EC3N 1NT
Administration Office: 123 Minories, London EC3N 1NT
Fenchurch Insurance Brokers Limited is authorised and regulated by the Financial Conduct Authority (FCA) under firm reference number 537654.